

GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY
Cheeryal (V), Keesara (M), R.R.Dist. – 501301

No. GCET/235/2016-17

09.05.2017

OFFICE OF THE PRINCIPAL

OFFICE ORDER

Sub: Annual Stock verification in GCET – Formation of Task Teams – Reg.

In order to carry out inspection of all the assets of GCET, following task teams are formed. The respective task teams have to verify the college assets as given below

Dr.S.T.Rajmohan – Dean Admin. – Overall Coordinator.

S.No	Department under verification	Faculty Name	Branch	Remarks
1	✓ CSE, IT	P.Neeraja - Coordinator	CE	
		S.Vasu Krishna	ECE	
		P.Laxmi Reddy	MECH	
2	✓ ECE	D.Venkateswarlu - Coordinator	CSE	
		K.Nagaraju	EEE	
		A.Harini Krishna	CSE	
3	EEE & MECH	S.Jyothirmayee - Coordinator	ECE	
		Y.Siva	CSE	
4	MBA, Admin., Stores & Accounts section (See also S.No 5 under Terms of reference)	M.Y.Babu - Coordinator	CSE	
		Manjul Khare	EEE	
		K.Srinivas	CSE	
		B.Ramu	ECE	
5	✓ Library, Placement & Sports	Dr.S.K.Mohd.Ali - Coordinator	S&H	
		M.Pradeep	EEE	
		K.Vijay	MECH	
		K.Sudhakar	S&H	
		Ch.Vikas	CSE	
		K.Naupal Reddy	MBA	
6	S&H, Civil & Exam Section	Dr.V.Satya Srinivas – Coordinator	ECE	
		B.Jugal Kishore	ECE	
		Y.Swathi Tejah	CSE	
		E.Mahender	CSE	
		Ch.Sandeep	ECE	

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GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY
Cheeryal(V),Keesara(M), R.R Dist-501301

No. GCET/240 /2016-17

Date 24.05.2017

Sub : Co-opting of Task team members – reg.

The following faculty members are co-opted to work in the task team formed for stock verification of MBA department, Admin, Stores and Accounts section, vide circular no. GCET/235/2016-17 dt.09.05.2017

S.No.	Department under verification	Faculty Name	Branch	Remarks
1.	MBA Dept., Admin, Stores and Accounts	Ms. A. Sowjanya	ECE	
2.		Mr. Channaveerayya	CSE	
3.		Mr. M. Gouse Basha	EEE	

Their assignments will be given by the Task team co-ordinator


PRINCIPAL

: All Members – Task teams & Overall Coordinators

CC To : Deans / HODs / I/Cs – For necessary support to the task team.


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Additional members required for task team (Accounts, Admin, MBA, stores).

- | <u>Name</u> | <u>Dept.</u> |
|------------------------|--------------|
| 1. Ms. A. Sowjanya. | (ECE). |
| 2. Mr. Channaveerayya | (CSE) |
| 3. Mr. M. Ghouse Basha | (EEE) |

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Geethanjali College of Engg. Techn.
Chowdary, Basara (M), R. R. Dist. (A.P.) - 501 381

Principal

CC: Secy

CC: Dean

19.5.2017

To
The Principal
GCET
Cheeryal

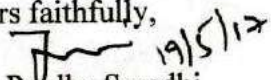
From
The Head of the Department-MBA
GCET
Cheeryal

Respected Sir,

I would like to bring your kind attention that, the stock register of our department has not been properly maintained and hence i request you to kindly give permission to open a new register to transfer the previous data/details basing on A.Y 2016-17. This point has been intimated to Dr.S.T.Rajmohan, Dean admin and overall coordinator. There are no major discrepancies in stock of the department and we consider present physical stock as opening stock for this year.

Thanking you sir,

Yours faithfully,


Dr.J.Pardha Saradhi
HOD-MBA


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Cheeryal (V), Keerava (M), R.R. Dist. (A.P.) (501 301)

Terms of reference:

1. To verify and give observations of deficiencies etc., and sign in all the stock registers of the college including administration registers and stores registers both for capital and consumable items.
2. The report should be submitted on or before 12.06.2017.
3. Previous verification reports are to be checked by coordinators before starting the task.
4. Additional members can be co-opted by coordinator with prior approval.
5. The Task team against Sl.No.4 should verify the furniture and office equipment in all departments including labs, apart from other items in the departments mentioned in the letter.
6. All HoDs should provide a complete list of labs and equipments, accessories and spares in the labs to the Task team.
7. Task team should not limit verification only to items in the previous verification report, but include all the items and labs in the departments, a list of which will be provided by HoD.
8. In case of shifting of items within the department or between two departments, such shifting and transfers should be duly authorized and verified by the Task team


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To: All members - Task teams & Overall Coordinators

CC to: Deans / HODs / I/Cs – For necessary support to the task team.

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GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY
Cheeryal (V), Keesara (M) R.R.dist

No. GCET/Academics/2017-18/

Dated: 21th December 2017

DEPARTMENT OF ADMINISTRATION

Sub: Annual Stock Verification for Academic Year 2016-17-Reg.

Ref: Office order No.GCET/235/16-17 dt. 09.05.2017

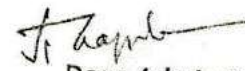
Annual Stock verification for the year 2016-17 was carried out by the Task teams formed for the purpose vide office order referred to above. The undersigned was named overall coordinator.


The stock verification reports submitted by the various task teams are enclosed. In the departments where stock discrepancies were found in the form of shortages and unserviceable items, write-off proposals are put up by the respective heads and are being forwarded herewith for approval. The total value of write-off proposals as shown in the enclosed statement is **Rs. 1,94,299/-** of which **Rs. 31,248/-** only have been recovered in the form of fines collected from students. The items proposed for write-off are to be removed from the stock registers, by the respective departments, after the proposals are approved.

A consolidated statement of write off proposals put up by departments showing the value of items proposed and the stated reasons for the proposals is enclosed

In the course of verification, certain irregularities in record keeping have been noticed by the task team members. A summary of observations made by them, department-wise, is enclosed. The corrective actions to be taken to remove the short comings are indicated against each department.

Verification of furniture continues to be a problem as was mentioned in the previous stock verification reports also. In the latest audit, stock-taking of furniture was done in all departments and a list of the furniture available prepared. However, in the absence of proper description of furniture items and their asset numbers, it was difficult to verify whether all purchased items are available physically. As recommended in the previous years, it is necessary to classify the items and give correct description and a code for proper identification. This should be taken up by AO with the data base provided in the stock verification report of 2016-17.


Dean Admin &


Principal

PRINCIPAL
Over-all Task Team Co-ordinator
Geethanjali College of Engg. Tech.
Cheeryal (V), Keesara (M), R.R. Dist. (A.P.) - 501 367

Cc: Secretary – for kind information

CC: Deans, HODs, I/c

**STATEMENT OF WRITE-OFF PROPOSALS FROM DEPARTMENTS
FOR AY 2016-17**

Sl.No.	Department	Description	Quantity	Shortage	Whether		Amount (2016-17)	Recovery amount (2016-17)	Remarks
					Damaged/Not working	working			
1	CSE	Thin Clients.	14	-	14	-	60,200/-	NIL	Thin Clients were purchased in 2012. Model is stated to be obsolete and not repairable by the supplier.
2	EEE	FTC Lab - Digital Multimeters	2	2	-	-	FTC Lab - Rs. 2,400	Rs. 2,400	Digital Multimeters lost by students and amount recovered from them.
		EMS Lab - Dynamometer	1	-	1	-	EMS Lab - Rs. 3,000	NIL	Dynamometer was purchased in 2009.
		PECS Lab - Bridge inverter accessories (Rheostats)	5	-	5	-	PES Lab - Rs. 6,000	NIL	Bridge inverter was purchased in 2008.
3	CIVIL	Stop Watches.	4	-	4	-	Rs. 1,200/-	NIL	Stop watches are Not working.
4	STORES	Stationery and sanitary items.	215	215	-	-	RS. 1,334.40/-	NIL	The shortage is due to issuing material without indents as stated by Incharge purchase and stores. Strict observance of procedure may reduce shortage in the future.
5	MECH	Riddle, Strike of bar, Carpentry vice & Sheet cutter.	9	-	9	-	Rs. 4,160/-	NIL	Riddle and Strike off bar were purchased in 2011, Sheet cutter was purchased in 2009, Carpentry vice was purchased in 2006. These items are damaged due to wear and tear.
6	SPORTS	Consumable items like basket balls, Table Tennis balls and bats.	220	36	184	-	Rs. 29,426/-	NIL	Standards have been fixed for loss due to shortages and unservicability. The write off proposals are within the standard limit.
7	S & H	Chemistry Lab 1: Beakers, Burettes, weighting etc.	76	76	-	-	Rs. 9,958.00	Rs. 12,940.00	The items are fragile and they were damaged in handling by students. Total amount has been recovered from them.
		Chemistry Lab 2 : Beakers, Burettes, Test tubes, Glass rods etc.	79	79	-	-	Rs. 7926.00	Rs. 7,950.00	The items are fragile and they were damaged in handling by students. Total amount has been recovered from them.
		English Lab : Headphones.	15	-	15	-	Rs.6,375.00	NIL	Reportedly damaged by rats. Preventive action to be taken by AO.
		Physics lab: Stop clocks, crown prism, Thermometer	6	-	6	-	Rs. 3,160.00	NIL	Stop clocks purchased in 2012, Crown prism purchased in 2014, Thermometer purchased in 2014.
		TOTAL:			TOTAL:		RS. 27,419.00	20,890.00	

Sl.No.	Department	Description	Quantity	Whether		Amount (2016-17)	Recovery amount (2016-17)	Remarks
				Shortage	Damaged/Not working			
8	Library	33 books	33	-	27 (Lost by students) 6 (missing books)	Rs. 7,958/-	Rs. 7,958/-	Already approved by Secretary/GCET
9	Department Libraries	CSE - 5 BOOKS ECE - 8 BOOKS CIVIL - 4 BOOKS	17	5 BOOKS 8 BOOKS 4 BOOKS	-	Rs. 844/- Rs. 4,014/- Rs. 2,000/- TOTAL: 6858/-	NIL	The HoDs have been asked to recover the cost of the books found missing in the department libraries from users/borrowers/Custodian vide letter no.GCET/2017 18, dt. 18-12-2017.
10	Placement	Glass borocil, cups	22	22	-	Rs. 660/-	NIL	The items were understood to have been broken in use and hence disposed of. Being fragile items, they need to be handled with care (Action by Placement
11	Admin	Wl Bridge landline Telephone instruments	17	-	17	39,000/-	NIL	Reliance has switched to 4G. These instruments are not of use now. The supplier of the instruments has shut down business, as stated by AO. Alternative use of the instruments may be explored (Action by AO).
12	Exam Branch	Wooden chair	1	-	1	1,317/-	NIL	
	Total:					Rs. 1,94,299/-	Rs. 31,248/-	

Nett loss on account of Write Proposals in 2016-17:

Rs. 1,63,051 (Rs. 2,09,808 in 2015-16)

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[Signature]
21/12/17

ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Department: CIVIL.

Name of the Lab: Strength of materials

Date: 01-07-17

1 S.NO	2 Description of Asset	3 Opening Stock as on..... 12/5/16.....	4 Stock added (Purchases) During A.Y: 2016-17	5 Issues, Transfers Etc..	6 Closing Stack (as per books) as on 01-7-17..... (3+4-5)	7 Physical Stock on 01-7-17.....	8 Discrepancy		10 Reasons for discrepancy (as per incharge/HOD)	11 Comments of Task team Coordinator
							(6-7) Shortage	(7-6) Excess		
31.	Cutting plier	01	-	-	01	01	-	-	-	-
32.	multi use screw driver	01	-	-	01	01	-	-	-	-
33.	Tester	01	-	-	01	01	-	-	-	-
34.	Ball peen Hammer	01	-	-	01	01	-	-	-	-
35.	STOP watch	02	-	-	02	02	-	-	-	-
36.	Half meter steel Rule	02	-	-	02	02	-	-	-	-
37.	Beam setup	00	01	-	01	01	-	-	-	-

Bill No-4864
dated 17/2/17.

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Chennai (V), K. R. Dist. (K. R.) 501-01

ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Department: CIVIL

Name of the Lab: Strength of materials Lab.

Date: 01-7-17

1	2	3	4	5	6	7	8		10	11
							Discrepancy			
S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 01-7-17..... (3+4-5)	Physical Stock (as on 01-7-17.....)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
25.	Testing deflection Br Beams	01	-	-	01	01	-	-		
26.	weights - 1kg	06	-	-	06	06	-	-		
27.	weights - 1/2 kg	13	-	-	13	13	-	-		
28.	Dial gauges -	02	-	-	02	02	-	-		
29.	Vernier calipers (1-150 mm)	02	-	-	02	02	-	-		
30.	Triangular file 8".	02	-	-	02	02	-	-		

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Overyd V. Kessare

1. Additional Remarks:

NIC

2. Action to be taken for reconciliation of discrepancy:

NIC

3. Actions to be completed by HOD/incharge (date)

Task Team Coordinator

Name: S. Jyothimayi

[Signature]

Lab Incharge

Name:

G. N. Venkateswar Reddy

HOD

Name: S. T. R. D.

[Signature]
21/08/18

Overall Task Team Coordinator

Name:

[Signature]

[Stamp]
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Chennarayana Nagar (M), R. Dist. (A.P.) 501 301

ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Department: C.M.L

Name of the Lab: Mechanics of Fluids and Hydraulic Machines

Date: 17/5/17

1	2	3	4	5	6	7	8		10	11
							Discrepancy			
S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During A.Y:2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 17-5-17 (3+4-5)	Physical Stock on 17-5-17 (.....)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
1	Impact of JETS on vanes	01	-	-	01	01	-	-	-	-
2	Pelton Wheel Turbine	01	-	-	01	01	-	-	-	-
3	Francis Turbine Test Rig	01	-	-	01	01	-	-	-	-
4	Kaplan Turbine Test Rig	01	-	-	01	01	-	-	-	-
5	Single stage Centrifugal Pump calibration of	01	-	-	01	01	-	-	-	-
6	Venturimeter	01	-	-	01	01	-	-	-	-

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 No. 147, 15, Anna Salai, P. R. Div. 16, P. O. 600 030

Department: CIVIL

Name of the Lab: Mechanics of Fluids and Hydraulic machines.

Date: 17/5/17

1	2	3	4	5	6	7	8		9	10	11
							Discrepancy	Excess (7-6)			
S.NO	Description of Asset	Opening Stock as on..... 29/6/16.....	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 17-5-17..... (3+4-5)	Physical Stock (as on 17-5-17.....)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator	
7	Reciprocating Pump	01	—	—	01	01	—	—	—	—	
8	Orifice meter	01	—	—	01	01	—	—	—	—	
9	Bernoulli's Apparatus	01	—	—	01	01	—	—	—	—	
10	Pipeline Assembly for Determination of head losses (friction factor) Sudden	01	—	—	01	01	—	—	—	—	
11	Contraction (Turbo Flow meter)	01	—	—	01	01	—	—	—	—	
12	Stopwatches	10	4	—	14	14	4	—	—	—	

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Working - 10
Not working - 04

Department: CIVIL

No. of the Lab: Mechanics of Fluids and Hydraulic machines.

Date: 05/05/17

1	2	3	4	5	6	7	8		9	10	11
							Discrepancy				
S.NO	Description of Asset	Opening Stock as on..... 29/6/16	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stack (as per books) as on 17-5-17 (3+4-5)	Physical Stock (as on 17-5-17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator	
13	Notch Apparatus	01	-	-	01	01	-	-	-	-	
14	Orifice and mouth piece	01	-	-	01	01	-	-	-	-	
15	Hydraulic jump model	01	-	-	01	01	-	-	-	-	
16	Multi stage centrifugal pump	01	-	-	01	01	-	-	-	-	

17. Water Hammer NIL 01 01 01 01 01 01 01 01 01 01 01

18. computer system NIL 01 01 01 01 01 01 01 01 01 01 01


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1. Additional Remarks:


Stop watches which are not working
can not be repaired..

2. Action to be taken for reconciliation of discrepancy:

3. Actions to be completed by HOD/incharge (date)


Task Team Coordinator
Name: Y. SWA (CSE)

S. SATHIRAYYA
(CSE)


Lab Incharge
Name: B. Anitha


HOD
Name: S. T. R. Reddy

Overall Task Team Coordinator
Name: Dr. S. P. Raj Nandan

To W.O. Raju

TO
PRINCIPAL


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Orethanjei College of Engg. Tech.
Chennai (V), Mysore (M), K. K. P. (K. K. P. - 501)

ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Department: CIVIL

Name of the Lab: Concrete Technology Lab

Date: 18-5-17

S.NO	Description of Asset	3 Opening Stock as on..... 12-5-16.....	4 Stock added (Purchases) During A.Y: 2016-17	5 Issues, Transfers Etc..	6 Closing Stock (as per books) as on 18-5-17..... (3+4-5)	7 Physical Stock on 18-5-17.....	8 Discrepancy		9 Excess (7-6)	10 Reasons for discrepancy (as per incharge/HOD)	11 Comments of Task team Coordinator
							6-7 Shortage	7-6			
1	Vicat Needle Apparatus with dash pot.	NIL	05	-	05	05	-	-	-	B.Ne:P 327 23-12-2016	
2	Le - Chatelier Mould	NIL	05	-	05	05	-	-	-	B.Ne:P 327 23-Dec-2016	
3	Le - Chatelier water bath rectangular	NIL	01	-	01	01	-	-	-	B.Ne:P 327 23-Dec-2016	
4	Cement auto clave	NIL	01	-	01	01	-	-	-	B.Ne:P 327 23-Dec-2016	
5	Mortar cube Vibrating Machine with timer	NIL	01	-	01	01	-	-	-	B.Ne:P 327 23-12-2016	
6	Flow table for cement concrete	NIL	02	-	02	02	-	-	-	B.Ne:P 327 23-12-2016	

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Department: CIVIL

Name of the Lab: Concrete Technology Lab

Date: 18-5-17

S.NO	Description of Asset	3	4	5	6	7	8		10	11
							Opening Stock as on.....	Stock added (Purchases) During A.Y: 2016-17		
							Shortage (6-7)	Excess (7-6)		
7	Specific gravity bottles (50 ml)	NIL	10	-	10	10	-	-	B No: P 327	23-12-2016
8	Fine Aggregate Sieves with brass frame 200 MM dia. 1 set (4.75mm, 2.36mm, 1.18mm, 600mic, 300mic, 150mic, 90mic, pan & cover).	NIL	08	-	08	08	-	-	B No: P 327	23-12-2016
9	Coarse Aggregate Sieves with G.I frame 450 mm dia. 1 set (40mm, 20mm, 12.5mm, 10mm, 4.75, pan & cover)	NIL	06	-	06	06	-	-	B No: P 327	23-12-2016
10	Sieve shaker (Motorized)	NIL	01	-	01	01	-	-	B No: P 327	23-12-2016
11	Slump Test Apparatus	NIL	03	-	03	03	-	-	B No: P 327	23-12-2016
12	Compacting Factor Apparatus	NIL	01	-	01	01	-	-	B No: P 327	23-12-2016

Principal
 Dr. P. S. Rao
 College of Engg. Tech.
 Kavara (M) & Dist. (A.P.) - 501 301

1	2	3	4	5	6	7	8		10	11
							Discrepancy			
S.NO	Description of Asset	Opening Stock as on..... 12-5-16	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 18-5-17	Physical Stock on 18-5-17	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
13	Vac-bec Consistometer	NIL	01	-	01	01	-	-	B.No 23-Dec-2016	P 327
14	Cube moulds made of Cast Iron. Size : 150mmx150mmx150mm	NIL	25	-	25	25	-	-	B.No 14-Dec-2016	P 317
15	Cast Iron cylindrical moulds 150mm dia.X300mm height.	NIL	25	-	25	25	-	-	B.No 14-Dec-2016	P 317
16	Beam mould (150x150x700)mm	NIL	06	-	06	06	-	-	B.No 14-12-2016	P 317
17	Cast Iron cube moulds (70.7 x 70.7 x 70.7 mm)	NIL	10	-	10	10	-	-	B.No 14-12-2016	P 317
18	Compression Testing Machine 300 tonnes (3000kN) capacity	NIL	01 (19-01-2017)	-	01	01	-	-	B.No 09-Jan-2017	P 347
19	Lateral extensometer(analog)	NIL	01	-	01	01	-	-	B.No 23-12-2016	P 327
20	Longitudinal compressometer (analog)	NIL	01	-	01	01	-	-	B.No 23-12-2016	P 327

FRM/CSA
Geotechnical College of Engineering
(Autonomous), N. K. BHAI (P. E.), SRI RANGOLI

1	2	3	4	5	6	7	8		10	11
							Discrepancy			
S.NO	Description of Asset	Opening Stock as on..... 18-5-16.....	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 18-5-17..... (3+4-5)	Physical Stock on 18-5-17.....	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
21	Vibrating table 500mm x 500mm	NIL	01	-	01	01	-	-	B.No. P 327	23-12-2016
22	Laboratory concrete mixer motorbed (Drum Type)	NIL	01	-	01	01	-	-	B.No. P 327	23-12-2016
23	Length comparator	NIL	01	-	01	01	-	-	B.No. P 327	23-12-2016
24	Concrete test hammer	NIL	01	-	01	01	-	-	B.No. P 317	14-12-2016
25	Ultrasonic concrete tester	NIL	01	-	01	01	-	-	B.No. P 317	14-12-2016
26	Gauging trowel	NIL	02	-	02	02	-	-	B.No. P 327	23-12-2016
27	V-Funnel	NIL	01	-	01	01	-	-	B.No. P 327	23-12-2016
28	L-Box	NIL	01	-	01	01	-	-	B.No. P 327	23-12-2016


14-12-2016
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 Gopichandrapur (M), R. Dist (A.P.) - 501301
 Cheerful (V) Kesava (M) - 12-2016

1 S.NO	2 Description of Asset	3 Opening Stock as on..... 12-5-16	4 Stock added (Purchases) During A.Y.	5 Issues, Transfers Etc..	6 Closing Stock (as per books) as on 18-5-17 (3+4-5)	7 Physical Stock on 18-5-17	8 Discrepancy		9 Excess (7-6)	10 Reasons for discrepancy (as per incharge/HOD)	11 Comments of Task team Coordinator
							Shortage (6-7)				
29	Split tensile test (Brazilian test)	NIL	01	-	01	01	-	-	-	B No: P 327, 23-12-2016	
30	Flexure testing machine motorised (100 kN)	NIL	01	-	01	01	-	-	-	B No: P 327, 23-12-2016	
31	Pycnometer	NIL	10	-	10	10	-	-	-	B No: P 327, 23-12-2016	
32	Hot air oven	NIL	01	-	01	01	-	-	-	B No: P 327, 23-12-2016	
33	Weighing Machine-30Kg	NIL	01	-	01	01	-	-	-	B No: 2275, 15-08-2016	
34	90 Micron sieve	NIL	05	-	05	05	-	-	-	B No: 2650, 18/2/17	

- Additional Remarks: NIL
- Action to be taken for reconciliation of discrepancy: NIL
- Actions to be completed by HOD/incharge (date): NIL

Task Team Coordinator

Name: S. SATHIRAJAYE

(ECE) - 

TO

PRINCIPAL



Lab Incharge

Name: B. KOWSHIK REDDY

HOD

Name: S. T. REDDY




PRINCIPAL

Geethanjali College of Engg. Tech.
Cheerthala, Keesara (M), R.R. Dist. (A.P.) - 504 301

Overall Task Team Coordinator

Name:

Department: CIVIL

Name of the Lab: SURVEYING LAB

Date: 18-5-17

1 S.NO	2 Description of Asset	3 Opening Stock as on..... 18-5-16.....	4 Stock added (Purchases) During A.Y: 2016-17	5 Issues, Transfers Etc..	6 Closing Stock (as per books) as on 18-5-17..... (3+4-5)	7 Physical Stock (as on 18-5-17.....)	8 Discrepancy		10 Reasons for discrepancy (as per incharge/HOD)	11 Comments of Task team Coordinator
							(6-7) Shortage	(7-6) Excess		
1	20 METER CHAIN with Arrow	11	—	—	11	11	—	—	—	—
2	30 METER CHAIN with Arrow	02	—	—	02	02	—	—	—	—
3	CROSS STAFF ALUMINIUM - 4 inch	08	—	—	08	08	—	—	—	—
4	TAPE 30 METERS	08	—	—	08	08	—	—	—	—
5	TAPE 15 METERS	02	—	—	02	02	—	—	—	—
6	RANGING ROD 2 METERS	30	—	—	30	30	—	—	—	—

Department: CIVIL

Name of the Lab: SURVEYING LAB

Date: 18-5-17

1	2	3	4	5	6	7	8		10	11
							Discrepancy	Excess (7-6)		
S.NO	Description of Asset	Opening Stock as on..... (18-5-16.....)	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 18-5-17..... (3+4-5)	Physical Stock on 18-5-17.....	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
7	RANGING ROD 3 METERS	10	—	—	10	10	—	—	—	—
8	OFFSET RODS 2 METERS	05	—	—	05	05	—	—	—	—
9	PRISMATIC COMPASS WITH STAND	08	—	—	08	08	—	—	—	—
10	PLANE TABLE SET	08	—	—	08	08	—	—	—	—
11	PLANIMETER	02	—	—	02	02	—	—	PRINCIPAL Geethanjali College of Engg. Tech. Keesara (M), R.R. Dist. (A.P.) - 501 301	—
12	PENTAGRAPH	01	—	—	01	01	—	—	—	—

Date: 18-5-17

NAME OF THE LAB: SURVEYING LAB

1	2	3	4	5	6	7	8		10	11
							Discrepancy	Excess (7-6)		
S.NO	Description of Asset	Opening Stock as on..... 18-5-16.....	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 18-5-17..... (3+4-5)	Physical Stock on 18-5-17.....	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
13	OPTICAL SQUARE	02		-	02	02	-	-		-
14	LEICA AUTO LEVEL WITH STAND	03		-	03	03	-	-		-
15	LEVELLING STAFF 4 METERS	08		-	08	08	-	-		-
16	DUMPY LEVEL WITH STAND	08		-	08	08	-	-		-
17	BOX SEXTANT	01		-	01	01	-	-		-
18	ABNEY LEVEL	01		-	01	01	-	-		-
19	THEODOLITE WITH STAND	07		-	07	07	-	-		-

PRINCIPAL
Geethanjali College of Engg. Tech.
Heerpat (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

Department: CIVIL

Name of the Lab: SURVEYING LAB

Date: 18-5-17

S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 18-5-17 (3+4-5)	Physical Stock on 18-5-17	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
							Shortage (6-7)	Excess (7-6)		
20	TOTAL STATION	02	03	-	05	05	-	-	-	Bill No. P356 Dated 19-1-2017
21	GPS	NIL	04	-	04	04	-	-	-	Bill No. P356 Dated 19-1-2017
22.	Computer Systems	NIL	01	-	01	01	-	-	-	Bill No. 3834 Date-4/8/2007 → HP Bill No. 3396 Date - 16-9-2008 → GPO

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy: NIL

3. Actions to be completed by HOD/incharge (date) : NIL.

PRINCIPAL
Geethanjali College of Engg. Techn.
Chennai (V), Keesara (M), R.R. Dist. (A.P.) - 501 30.

[Signature]
Lab Incharge
Name: V. GOUTHAM

[Signature]
HOD
Name: S.T. RAO

[Signature]
Overall Task Team Coordinator
Name:

Task Team Coordinator
Name: S. MOORTHY (RMO) (CECE) - *[Signature]*

TO
PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 30-05-17

Department: Mechanical

Lab: Machine Tools Lab.

Sl. No	Description of Asset	Opening Stock as on 30.05.2016	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 30.05.17 (3+4-5)	Physical Stock (as on 30.05.17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
1	Kathe Machine	04	-	-	04	04	-	-	-	-
2	Radial Drilling mlc	01	-	-	01	01	-	-	-	-
3	Milling mlc	01	-	-	01	01	-	-	-	-
4	Surface grinding mlc	01	-	-	01	01	-	-	-	-
5	Tools on Cart	01	-	-	01	01	-	-	-	-

1. Additional Remarks: -

2. Action to be taken for reconciliation of discrepancy: -

3. Action to be completed by HOD/incharge (date)

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 G. S. J. College of Engg. Tech.
 G. S. J. College of Engg. Tech.
 G. S. J. College of Engg. Tech.

[Signature]
 Lab/Cell I/c

Name: B. S. Subbarao

[Signature]
 Over all Task Team Coordinator

Name: Dr. S. T. Raj Mohan

To **PRINCIPAL**

①

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: *Mechanical*

Lab: *Machine Tools*

Date: *30-05-17*

1	2	3	4	5	6	7	8		10	11
							Discrepancy			
Sl. No	Description of Asset	Opening Stock as on <i>30/05/2016</i>	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on <i>30/05/17</i> (3+4-5)	Physical Stock (as on <i>30/05/17</i>)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
6.	<i>Slitting MC</i>	01	-	-	01	01	-	-	-	-
7.	<i>Shaping MC</i>	01	-	-	01	01	-	-	-	-
8.	<i>Bench Grinder</i>	01	-	-	01	01	-	-	-	-
9.	<i>Bench vice</i>	01	01 <i>(from workshop)</i>	-	02	02	-	-	-	-
10	<i>Tapset, Die set</i>	01	01 <i>(NO date)</i>	-	02	02	-	-	-	-

- Additional Remarks: —
- Action to be taken for reconciliation of discrepancy: —
- Action to be completed by HOD/Incharge (date) —

PRINCIPAL
 Christiania College Engg. Tech.
 Chennai (V), Newnoor (M), K.K. Road (A.S.) - 501 301

Satyajit
 Task Team Coordinator
 Name: *Dr. V. Satya Srinivas*

B. Subbarao
 Name: *B. Subbarao*

[Signature]
 HOD
 Name: —

[Signature]
 Over all Task Team Coordinator
 Name: *Dr. S.T. Raj Mohan*

ANNUAL STOCK VERIFICATION (A.Y.: 2016 - 17)

Department: CIVIL

Name of the Lab: ENGINEERING GEOLOGY LAB

Date: 17-5-17

1 S.NO	2 Description of Asset	3 Opening Stock as on..... 12-05-16.....	4 Stock added (Purchases) During A.Y: 2016-17	5 Issues, Transfers etc..	6 Closing Stock (as per books) as on (17.5.17..... (3+4-5)	7 Physical Stock (as on 17-5-17.....)	8 Discrepancy		9 Excess (7-6)	10 Reasons for discrepancy (as per incharge/HOD)	11 Comments of Task team Coordinator
							Shortage (6-7)				
1	MINERAL SAMPLES - MINERALOGY	50	-	-	50	50	-	-	-	-	-
2	ROCK SAMPLES - PETROLOGY	50	-	-	50	50	-	-	-	-	-
3	STREAK PLATE	15	05	-	20	20	-	-	-	-	Bill No. 3532 dated 20-2-17
4	MAGNIFYING LENS	15	05	-	20	20	-	-	-	-	Bill No. 1292 dated 21-02-17
5	STRUCTURAL GEOLOGY MODELS	05	-	-	05	05	-	-	-	-	-
6	LAMINATED MAPS	02	-	-	02	02	-	-	-	-	-


 Anna University
 Chennai
 Tamil Nadu
 India

Department: CIVIL

Name of the Lab: ENGINEERING GEOLOGY LAB

Date: 17-5-17

1	2	3	4	5	6	7	8		10	11
							Discrepancy			
S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During	Issues, Transfers etc..	Closing Stock (as per books) as on	Physical Stock on	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
		17-5-17	A.Y: 2016-17		17-5-17	17-5-17				
7	GEOSCIENCE KIT	01	-	-	01	01	-	-	-	-
8	STRIKE & DIP MODELS	03	-	-	03	03	-	-	-	-
9	FAULT MODELS-3D	07	-	-	07	07	-	-	-	-
10	FOLD MODELS-3D	06	-	-	06	06	-	-	-	-
11	HARDNESS TESTING KNIFE	15	05	-	20	20	-	-	-	Bill No. 3532 Dated 20-02-17
12	CLINOMETER COMPASS	NIL	01	-	01	01	-	-	-	Principal College of Engg. Techn. Gobindpur, Narasimha, Dist. (A.P.)-501301 Gobindpur, Narasimha, Dist. (A.P.)-501301 Checked 10-1-2017

S.NO	Description of Asset	Opening Stock as on..... 17-5-16	Stock added (Purchases) During A.Y.	Issues, Transfers etc..	Closing Stock (as per books) as on 17-5-17	Physical Stock on 17-5-17	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
							Shortage (6-7)	Excess (7-6)		
13	ELECTRICAL RESISTIVITY METER	NIL	01	-	01	01	-	-		Bill No. 125 Dated 10-1-2017
14	POLARISED PETROLOGICAL MICROSCOPE	NIL	01	-	01	01	-	-		Bill No. 125 Dated 10-1-2017
15	GEOLOGICAL MAPS	NIL	03	-	03	03	-	-		Bill No. 3794 Dated 17-2-17
16	TOPOGRAPHICAL MAPS	NIL	03	-	03	03	-	-		Bill No. 3794 Dated 17-2-17

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy: NIL

3. Actions to be completed by HOD/incharge (date) : NIL

Task Team Coordinator
Name: Y. JIVA

HOD
Name: S. SRIKANTH REDDY

Overall Task Team Coordinator
Name:

TO
S. SIVOTIRMAI
11/07/17
PRINCIPAL

PROFESSOR
Geethasree College of Engg. Tech.
(Chennai), K. A. Dhanalakshmi 901301

(Signature)

ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Department: CIVIL

Name of the Lab: GEOTECHNICAL ENGINEERING LAB

Date: 17-5-17

S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stack (as per books) as on	Physical Stock (as on	Discrepancy		Reasons for discrepancy (as per incharge/ HOD)	Comments of Task team Coordinator
							Shortage (6-7)	Excess (7-6)		
1	LIQUID LIMIT	01	-	-	01	01	-	-	-	-
2	PLASTIC LIMIT	01	-	-	01	01	-	-	-	-
3	SHRINKAGE LIMIT	01	-	-	01	01	-	-	-	-
4	CORE CUTTER WITH DOLLY AND HAMMER	01	-	-	01	01	-	-	-	-
5	SAND POURING CYLINDER- 4inches (100mm)	01	-	-	01	01	-	-	-	-
6	TEST SIEVES- BRASS 200MM Dia.	10	-	-	10	10	-	-	-	-

Department: CIVIL

Name of the Lab: GEOTECHNICAL ENGINEERING LAB

Date: 17-5-17

1 S.NO	2 Description of Asset	3 Opening Stock as on..... (2-5-16.....)	4 Stock added (Purchases) During A.Y: 2016-17	5 Issues, Transfers Etc..	6 Closing Stock (as per books) as on 17-5-17..... (3+4-5)	7 Physical Stock (as on 17-5-17.....)	8 Discrepancy		10 Reasons for discrepancy (as per incharge/HOD)	11 Comments of Task team Coordinator
							Shortage (6-7)	Excess (7-6)		
7	SIEVE SHAKER-E0 WITH TIMER	01	-	-	01	01	-	-	-	-
8	HYDROMETER-GLASS	01	-	-	01	01	-	-	-	-
9	MEASURING CYLINDER - 1000ML	01	-	-	01	01	-	-	-	-
10	UNIVERSAL SOIL PERMEABILITY	01	-	-	01	01	-	-	-	-
11	COMPACTION MOULD 1000CC	01	-	-	01	01	-	-	-	-
12	RAMMER 2.6KG 310MM	01	-	-	01	01	-	-	-	-
13	COMPACTION MOULD 2250CC	01	-	-	01	01	-	-	-	-

Geethanjali College of Engg. Tech.
Geethanjali College of Engg. Tech.
R.R. Dist. (A.P.) - 501301
(Chartered V), Keesara (H)

5

Department: CIVIL

Name of the Lab: GEOTECHNICAL ENGINEERING LAB

Date: 17-5-17

1	2	3	4	5	6	7	8		9	10	11
							Discrepancy				
S.NO	Description of Asset	Opening Stock as on..... 12-5-16.....	Stock added (Purchases) During A.Y: 20(6-17)	Issues, Transfers Etc..	Closing Stack (as per books) as on 17-5-17..... (3+4-5)	Physical Stock on 17-5-17.....	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per invoice/HOD)	Comments of Task team Coordinator	
14	RAMMER 4.89KG x 450M	01	-	-	01	01	-	-	-	-	
15	TRIAXIAL TESTING MACHINE	01	-	-	01	01	-	-	-	-	
16	TRIAXIAL CELL 38 x 76 & 50 x 76 mm	01	-	-	01	01	-	-	-	-	
17	LATERAL PRESSURE ASSEMBLY	01	-	-	01	01	-	-	-	-	
18	PORE PRESSURE ASSEMBLY	01	-	-	01	01	-	-	-	-	
19	PROVING RING - 2.5 KN	01	-	-	01	01	-	-	-	-	
20	DIAL - GUAGES - 5mm x 0.002CC	01	-	-	01	01	-	-	-	-	


 Geotechnical College of Engg. Tech.
 Chennai (V), Kasturba (M), R.R. Dist. (A.P.) - 501 301

Department: CIVIL

Name of the Lab: GEOTECHNICAL ENGINEERING LAB

Date:

1	2	3	4	5	6	7	8		10	11	
							Discrepancy	Excess (7-6)			
S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stack (as per books) as on 17-5-17 (3+4-5)	Physical Stock on 17-5-17	Shortage (6-7)		Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator	
21	CBR APPARATUS- MOTORIZED Accessories : CBR MOULDS Cutting Collar Penetration piston for CBR Perforated brass plate Swell stand - CBR Displacer block with T - Handle Surcharge weight 2.5kg slotted Surcharge weight 2.5kg with centre hole	01 03 01 01 03 03 01 03 03	- - - - - - - - - - - - -	- - - - - - - - - - - - -	- - - - - - - - - - - - -	01 03 01 01 03 03 01 03 03	01 03 01 01 03 03 01 03 03	- - - - - - - - - - - - - -	- - - - - - - - - - - - -	- - - - - - - - - - - - -	- - - - - - - - - - - -
22	Proving Ring 10 kn Direct Shear testing machine Vane Shear	01 01 01	- - -	- - -	01 01 01	01 01 01	- - -	- - -	- - -	- - -	- - -
23	Consolidation testing machine	01	-	-	01	01	-	-	-	-	-
24	Unconfined compression testing machine	01	-	-	01	01	-	-	-	-	-
25	Consolidation 3 gang	NIL	01	-	01	01	-	-	-	-	-
26	Oven	01	-	-	01	01	-	-	-	-	-
27	Tray(450x450)	01	-	-	04	04	-	-	-	-	-
28	Electronic balance	01	-	-	02	02	-	-	-	-	-
29											


Geethanjali College of Engg. Tech
Cheerpal (V), Keesara (M), R.R. Dist. (A.P.) - 50

B/H NO GJT-017
Date 13-03-17

1. Additional Remarks: NIL


2. Action to be taken for reconciliation of discrepancy: NIL

3. Actions to be completed by HOD/incharge (date) : NIL


Task Team Coordinator
Name: Y. SIVA

S. SATHIRNAYE 

TO
PRINCIPAL


Lab Incharge
Name: S. Susmita


HOD
Name: S. T. Rao


Overall Task Team Coordinator
Name:


Geethanjali College of Engg. Tech.
(A.P.) R.R. Dist. (A.P.) - 501 307
(Geethaji V), Keerthi (M)

ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Department: CIVIL

Name of the Lab: HIGHWAY MATERIALS LAB

Date: 18-5-17

S.NO	Description of Asset	Opening Stock as on..... 18-5-16.....	Stock added (Purchases) During A.Y:2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 18-5-17..... (3+4-5)	Physical Stock on 18-5-17.....	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
							Shortage (6-7)	Excess (7-6)		
1	Los Angles Abrasion Test	NIL	01	-	01	01	-	-	B.No: P316 14/12/16	11
2	Deval's Abrasion Test	NIL	01	-	01	01	-	-	B.No: P316 14/12/16	
3	Aggregate Impact Value Test	NIL	01	-	01	01	-	-	B.No: P316 14/12/16	
4	Ductility Testing Machine	NIL	01	-	01	01	-	-	B.No: P316 14/12/16	
5	Marshal Stability Test	NIL	01	-	01	01	-	-	B.No: P316 14/12/16	
6	Ring & Ball Test	NIL	01	-	01	01	-	-	B.No: P316 14/12/16	

Department: CIVIL

Name of the Lab: HIGHWAY MATERIALS LAB

Date: 18-5-17

S.NO	Description of Asset	Opening Stock as on..... 18-5-16	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 18-5-17	Physical Stock (as on 18-5-17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
							Shortage (6-7)	Excess (7-6)		
7	Flash & Fire point test	NIL	01	-	01	01	-	-	Bnb: P316	14/12/16
8	Benkelman beam	NIL	01	-	01	01	-	-	Bnb: P316	14/12/16
9	Thickness Gauge	NIL	04	-	04	04	-	-	Bnb: P316, P323	14/12/16, 20/12/16
10	Length Gauge	NIL	04	-	04	04	-	-	Bnb: P316	14/12/16
11	Aggregate Crushing Value	NIL	01	-	01	01	-	-	Bnb: P316	14/12/16
12	Standard Penetrometer	NIL	01	-	01	01	-	-	Bnb: P316	14/12/16

PRINCIPAL
Gopabandhu College of Engg. Techno 301
Gandhinagar, Bhubaneswar (W), R.R. Dist. (A.P.) - 501 301

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy: NIL

3. Actions to be completed by HOD/incharge (date) : NIL

Task Team Coordinator
Name: *[Signature]*

S. SATHISHANANDAN
[Signature]

Lab Incharge
Name: *[Signature]*

B. Koushik REDDY

HOD
Name: *[Signature]*
Overall Task Team Coordinator
Name: *[Signature]*

PRINCIPAL

Gesithanjali College of Engg. Techn.
Cheerthi (V), Kisanur (M), K.K. Dist. (A.P.) - 504 301

TO
PRINCIPAL

ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Department: CIVIL

Name of the Lab: Strength of materials Lab

Date: 01-07-17

S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on	Physical Stock (as on	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
							Shortage (6-7)	Excess (7-6)		
1.	Computerised universal Testing Machine	01	—	—	01	01	—	—	—	—
2.	Set Spanner - 30-32	01	—	—	01	01	—	—	—	—
3.	Shear test and bending attachment	01	—	—	01	01	—	—	—	—
4.	Rockwell cum Brinell Hardness	01	—	—	01	01	—	—	—	—
5.	Allen key 2.5 mm	01	—	—	01	01	—	—	—	—
6.	Brinell microscope	01	—	—	01	01	—	—	—	—

PRINCIPAL
 Geethanjali College of Engg. Techn.
 Cheral (V), Keerasi (M), R.R. Dist. (A.P.) - 501 301

Department: CIVIL

ANNUAL STOCK VERIFICATION (A.Y. 2016 - 17)

Name of the Lab: Strength of materials lab

Date: 01-07-17.

S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During A.Y. 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on.....	Physical Stock (as on.....)	Discrepancy		Reasons for discrepancy (as per incharge/ HOD)	Comments of Task team Coordinator
							Shortage (6-7)	Excess (7-6)		
1										
7.	Specimen and Indenter set up box	01	—	—	01-7-17 (3+4-5)	01-7-17 (.....)	—	—		
8.	Spring Testing machine	01	—	—	01	01	—	—		
9.	Spring testing machine	02	—	—	02	02	—	—		
10.	Torsion Testing machine	01	—	—	01	01	—	—		
11.	Allen key 10mm	01	—	—	01	01	—	—		
12.	Pendulum Impact Tester	01	—	—	01	01	—	—		

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 Geethanjali College of Engg Tech,
 Chennai (V), Karnataka-560024, R. Dist. (A.R.) - 501301

ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Department: CIVIL

Name of the Lab: Strength of materials lab

Date: 08-07-17

S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 01-7-17 (3+4-5)	Physical Stock (as on 01-7-17)	Discrepancy		Reasons for discrepancy (as per invoice/HOD)	Comments of Task team Coordinator
							Shortage (6-7)	Excess (7-6)		
1										
13	Allen key - 8mm	01	-	-	01	01	-	-	-	-
14	Allen key - 6mm	02	-	-	02	02	-	-	-	-
15	Pendulum Attachments	02	-	-	02	02	-	-	-	-
16	Difference of Beams	01	-	-	01	01	-	-	-	-
17	Weights - 1kg	06	-	-	06	06	-	-	-	-
18	Weights - 1kg	06	-	-	06	06	-	-	-	-

PRINCIPAL
 Geethanjali College of Engg. Techn.
 Geethanjali, Kaveri Road, A.P. - 501 301

17

Department: CIVIL

ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Name of the Lab: Strength of materials lab

Date: 01-7-17

S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stock (as per books) as on	Physical Stock (as on	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
							Shortage (6-7)	Excess (7-6)		
1										
19.	Dial gauge	01	—	—	01	01	—	—	—	—
20.	Contilever Beam Attachment	01	—	—	01	01	—	—	—	—
21.	Electrical Resistance Gauge	01	—	—	01	01	—	—	—	—
22.	weight - 200 grams	01	—	—	01	01	—	—	—	—
23.	weight - 100 grams	02	—	—	01	01	—	—	—	—
24.	compression testing machine 1000 KN capacity	01	—	—	02	02	—	—	—	—

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ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Date: 23/5/17

Name of the Lab: CAD/CAM Laboratory

Department:

1	2	3	4	5	6	7	8		9	10	11
							Discrepancy	Excess (7-6)			
S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During A.Y: 16-17	Issues, Transfers Etc..	Closing Stock (as per books) as on 17-5-17..... (3+4-5)	Physical Stock (as on 17-5-17.....)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator	
13.	Printer	-	1	-	01	01	-	-	-	18/3/16	
14.	Computer Systems	46	-	-	46	46	-	-	-	-	
15.	Software: Autocad	46	-	-	46 users	46 users	-	-	-	50 users license available	
16.	Pro/E S/W. (CRED3D)	NIL	46 users	-	46 users	46 users	-	-	-	-	
17.	ANSYS 150 S/W.	46 users	-	-	46 users	46 users	-	-	-	-	
18.	Printer HP	1	-	-	1	1	-	-	-	-	

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Cheerajy, Kaveri (H), R.R. Dist. (A.P.) - 507 301

ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Department: MECH

Name of the Lab: CAD/CAM laboratory

Date: 23/5/17

S.NO	Description of Asset	Opening Stock as on.....	Stock added (Purchases) During A.Y: 2016-17	Issues, Transfers Etc..	Closing Stack (as per books) as on 17-5-17..... (3+4-5)	Physical Stock on 17-5-17.....	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task team Coordinator
							Shortage (6-7)	Excess (7-6)		
1	CNC Slant Bed Lathe	01	+	-	01	01	-	-	-	-
2	Work Bench for Lathe	01	-	-	01	01	-	-	-	-
3	CNC Milling Machine	01	-	-	01	01	-	-	-	-
4	Work Bench for Milling Machine	01	-	-	01	01	-	-	-	-
5	Tooling package for XLTUR	01 set	-	-	01 set	01 set	-	-	-	-
6	Tooling package for XLMILL	01 set	-	-	01 set	01 set	-	-	-	-

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(Cheerlathur, Meesuru (M), R.R. Dist. (A.P.) - 501 301

ANNUAL STOCK VERIFICATION (A.Y: 2016 - 17)

Department:

Name of the Lab:

CAD/CAM Laboratory

Date:

1 S.NO	2 Description of Asset	3 Opening Stock as on.....	4 Stock added (Purchases) During A.Y: 2016-17	5 Issues, Transfers Etc..	6 Closing Stack (as per books) as on 17-5-17 (3+4-5)	7 Physical Stock on 17-5-17	8 Discrepancy		9 Excess (7-6)	10 Reasons for discrepancy (as per incharge/ HOD)	11 Comments of Task team Coordinator
							Shortage (6-7)				
7	Servo controlled Vg stabilizer	01	-	-	01	01	-	-	-	-	-
8	vernier Calliper	01	-	-	01	01	-	-	-	-	-
9	Micrometer	01	-	-	01	01	-	-	-	-	-
10	vernier height gauge	01	-	-	01	01	-	-	-	-	-
11	Digitized vernier Calliper	01	-	-	01	01	-	-	-	-	-
12	Bevel protractor	01	-	-	01	01	-	-	-	-	-

Principal
Geethanjali College of Engg. Tech.
(Cheyur), Kaveri (M), R.R. Dist. (A.P.) - 501 301

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 23-05-17

Department: Mechanical Lab: PT

Sl. No	Description of Asset	Opening Stock as on 15.1.16	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on 31.12.17	Physical Stock (as on 23.5.17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
49	Cope and chug	3 sets	-	-	3	3	-	-	-	-
50	Half meter steel rls	-	-	-	-	-	-	-	-	-
51	Plasma cutting mc	1	-	-	1	1	-	-	-	-
52	Bracing set up (concrete, 3/4" dia, 2kg lpg, 1/2" steel pipe with wellhead)	1	-	-	1	1	-	-	-	-
53	Open A earth flunance	1	-	-	1	1	-	-	-	-
54	Water plasma welding by cutting mc	0	1 (Feb 2017)	-	1	1	-	-	-	-

Sl. No. 50 Note: Half meter steel rls transferred to SOM lab (CIVIL) - 21/5-16.


1. Additional Remarks:


2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)


 HOD
 Government College of Engg. Tech.
 Chennai (Vidyanagar) & R. Nur (Aut. - 501301)

Over all Task Team Coordinator


 Lab/Cell i/c
 Name: R. Sandeep Kumar


 Task Team Coordinator
 Name: Dr. V. Satya Sundar

Name:

To

PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 23-05-17

Lab: PT

Department: Mechanical

1	2	3	4	5	6	7	8		9	10	11
							Shortage (6-7)	Excess (7-6)			
Sl. No	Description of Asset	Opening Stock as on 15.1.16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23.5.17 (3+4-5)	Physical Stock (as on 23.5.17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
42.	Blow moulding mc	1	-	-	1	1	-	-	-	-	-
43.	Hydraulic press	1	-	-	1	1	-	-	-	-	-
44.	Injection Moulding	1	-	-	1	1	-	-	-	-	-
45.	penvix bulb Tester	1	-	-	1	1	-	-	-	-	-
46.	Spot welding mc	1	-	-	1	1	-	-	-	-	-
47.	Tig welding mc	1	-	-	1	1	-	-	-	-	-
48.	Universal Strengths mc	1	-	-	1	1	-	-	-	-	-

1. Additional Remarks: —

2. Action to be taken for reconciliation of discrepancy: —

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL

Geehanjali College of Engg. Tech.
Cheerayal (V), Keerasa (M), R.R. Dist. (A.P.) - 507301

HOD

Lab/Cell Incharge
Name: P. Sandeep Kumar

Task Team Coordinator
Name: Dr. V. Satya Srinivas

Name:

Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 23-05-17

Lab: PT


Department: Mechanical

1	2	3	4	5	6	7	8		9	10	11
							Discrepancy				
Sl. No	Description of Asset	Opening Stock as on 15.1.16	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on 23.5.17 (3+4-5)	Physical Stock (as on 23.5.17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
34	Screwdrivers	2	-	-	2	2	-	-	-	-	
35	Cutting pliers	3	-	-	3	3	-	-	-	-	
36	Hammers	6	-	-	6	6	-	-	-	-	
37	Chisel	5	-	-	5	5	-	-	-	-	
38	Wrench	5	-	-	5	5	-	-	-	-	
39	Stickers	5	-	-	5	5	-	-	-	-	
40	Hammers	4(2+2)	-	-	4	4	-	-	-	-	
41	Circular pliers	1	-	-	1	1	-	-	-	-	
42	MSC welding machine	1	-	-	1	1	-	-	-	-	

1. Additional Remarks: —

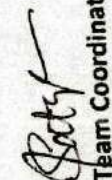
2. Action to be taken for reconciliation of discrepancy: —

3. Action to be completed by HOD/Incharge (date)


PRINCIPAL
 Geethanjali College of Engg. Tech.
 Cheyyal (V), Kessero (M), R.R. Dist. (A.P.) - 501 301


 Over all Task Team Coordinator

Lab/Cell I/c  HOD
 Name: P. Sandeep Kumar

Task Team Coordinator

 Name: P. V. Satya Srinivas

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: *Mechanical*

Lab: *PT*

Sl. No	Description of Asset	Opening Stock as on 15.3.16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23.5.17 (3+4-5)	Physical Stock (as on 23.5.17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments Team Coor
							Shortage (6-7)	Excess (7-6)		
24.	Sand Sieve	1	-	-	1	1	-	-	-	-
25.	Sand Muller	1	-	-	1	1	-	-	-	-
26.	Sand mixer	1	-	-	1	1	-	-	-	-
27.	Sand Rammer	1	-	-	1	1	-	-	-	-
28.	Wood ten lengths	0	1 (20/1/17) + 1 (received from EWS)	-	2	2	-	-	-	1 got back from EWS
29.	anvils	1	-	-	1	1	-	-	-	-
30.	Bench vice	0	-	-	0	0	-	-	-	Transferred to EWS
31.	Ball pen Hammer	3	-	-	3	3	-	-	-	Not entered in Stock Reg
32.	CC Lamp	1	-	2 (1/1/17)	2	2	-	-	-	No physical
33.	Vernier Caliper	3	-	1	2	2	-	-	-	1 No physical

Version Calipers 1 No. approx stock + 1 No. borrowed from EWS, Total 2 No. *23/5/17*

1. Additional Remarks: -

2. Action to be taken for reconciliation of discrepancy: -

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Cheerayal (V), Keeravani (M), R.R. Dist. (A.P.) - 501 997
23/5/17

Lab/Cell I/c *23/5/17*
Name: *P. Sandeep Kumar*
HOD

Task Team Coordinator
Name: *Dr. V. Satya Srinivas*

Name:

Name:

Name:

To

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 23-5-17

Department: *Mechanical*

Lab: *PT*

Sl. No	Description of Asset	Opening Stock as on 15-3-16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) (3+4-5)	Physical Stock (as on 23-5-17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
1	2	3	4	5	6	7	8	9	10	11
15.	Outside Hand Sander	5	-	-	5	5	-	-	-	-
16.	Hand saw	2	-	-	2	2	-	-	-	-
17.	Handl. -	8	-	-	8	8	-	-	-	-
18.	Chilling machine wire	1	-	-	1	1	-	-	-	-
19.	Flat Topps	3	-	-	3	3	-	-	-	-
20.	Reddle	1	-	-	1	1	-	-	-	-
21.	Bellows	5	-	-	5	5	-	-	-	-
22.	Spur pins	10	-	-	10	10	-	-	-	-
23.	Fig. pins	1	-	-	1	1	-	-	-	-

1. Additional Remarks: *- Nil -*
2. Action to be taken for reconciliation of discrepancy: *-*
3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
Name: *Dr. V. Satya Srinoy*

Lab/Cell I/c
Name: *P. Sambay Kumar*

HOD

Over all Task Team Coordinator
Name: *[Signature]*

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: Mechanical

Lab: PT

Sl. No	Description of Asset	Opening Stock as on 15.12.16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)	Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments Team Co.
							Shortage (6-7)	Excess (7-6)		
8	Double end spanner set (12)	1	-	-	1	1	-	-	-	-
9	Foundation bolts	0	-	-	-	-	-	-	-	-
10	Mid in bolts	0	-	-	-	-	-	-	-	-
11	Stright Snippers	5	-	-	5	5	-	-	-	-
12	Nyklar mallets	5	-	-	5	5	-	-	-	-
13	Scissors	5	-	-	5	5	-	-	-	-
14	Chipping Hammer	5	-	-	5	5	-	-	-	-

Note: Sl. No. 9, 10 one Consumables, Foundation has completed and no physical quantity avast
 So, Please donot enter in the stock.

Signature: *[Handwritten Signature]*

1. Additional Remarks: -nil-

2. Action to be taken for reconciliation of discrepancy: -

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
 Geethanjali College of Engg. Tech.
 (Cheerayal V), Kaesara (M), R.R. Dist. (A.P.) - 501 301

Signature: *[Handwritten Signature]*
 Task Team Coordinator

Name: Dr. V. Satya Srinivas

Lab/Cell *[Handwritten Signature]*
 i/c

Name: R. Sandeep Kumar

HOD

Name: [Blank]

Signature: *[Handwritten Signature]*
 Over all Task Team Coordinator

Name: [Blank]

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: *Mechanical*

Lab: *PT*

Date: *23-05-17*

Sl. No	Description of Asset	Opening Stock as on 15-7-16	Stock added (Purchases) during Ay	Issues, Transfers etc...	Closing Stock (as per books) as on 23/5/17 (3+4-5)	Physical Stock (as on 23/5/17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
1.	Tay Square	3	-	-	3	3	-	-	-	-
2.	Flat earth files	6	-	-	6	6	-	-	-	-
3.	Red smooth files	6	-	-	6	6	-	-	-	-
4.	Chucking Gauge	0	-	-	-	-	-	-	-	-
5.	Handed Stock	0	-	-	-	-	-	-	-	-
6.	Spar. Screw Drivers self-	1	-	-	1	1	-	-	-	-
7.	Swing Spanner self (12)	1	-	-	1	1	-	-	-	-

*37 transferred to B
1 Transferred to B*

1. Additional Remarks: -

2. Action to be taken for reconciliation of discrepancy: -

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator

Lab/Cell I/c

HOD

Over all Task Team Coordinator

Name:

D. V. Satya Srinivas

Name:

P. Sandeep Kumar

Name:

Name:

[Signature]

PRINCIPAL
 Geethanjali College of Engg. Tech.
 No. 100
 K. R. K. Dipti (A.P.) - 501 301
 K. R. K. Dipti (A.P.) - 501 301

PRINCIPAL

4/17

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: *Mechanical*


Lab: *KOM Kinetics of Machinery Lab*

Date: *23-05-17*

Sl. No	Description of Asset	Opening Stock as on 15-1-16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23-5-17 (3+4-5)	Physical Stock (as on 23-5-17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
1.	Static & Dynamic Balancing	1	-	-	1	1	-	-	-	-
2.	Motorized Gyroscopic	1	-	-	1	1	-	-	-	-
3.	Vibrating Measurements system	1	-	-	1	1	-	-	-	-
4.	Unreversed vibration Lab.	1	-	-	1	1	-	-	-	-


 HOD
 Government College of Engg. Tech,
 Changanassery (M), P. K. Dist (A. J. - 501301)

1. Additional Remarks: —
2. Action to be taken for reconciliation of discrepancy: —
3. Action to be completed by HOD/incharge (date)


 Task Team Coordinator
 Name: *Dr. V. Sathya Srinivas*
 Lab/Cell i/c
 Name: *V. Raju*


 Over all Task Team Coordinator
 Name:

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 23/5/12

Department: ME

Lab: Thermal Engineering

Sl. No	Description of Asset	Opening Stock as on 1.1.11	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23/5/12 (3+4-5)	Physical Stock (as on 23/5/12)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
7	Air compressor Test Rigs	1	-	-	1	1	-	-	-	-
8	Old Engines for Assembly and Disassembly	3	-	-	3	3	-	-	-	-
9	Boiler Model	2	-	-	2	2	-	-	-	-
10	4 stroke single cylinder petrol engine	1	-	-	1	1	-	-	-	-
11	Retardation set	7	-	-	7	7	-	-	-	-
12	TOOLS	17	-	-	17	17	-	-	-	-

18

1. Additional Remarks: -

2. Action to be taken for reconciliation of discrepancy: -

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Techn.
(Cheerthol V), Keesaru (M), R. R. Dist. (A.P.) - 501301

[Signature]
Lab/Cell
i/c

[Signature]
Task Team Coordinator

Name: P. Laxmi Reddy

Name: Dr. V. Satya Srinivas

[Signature]
HOD

Over all Task Team Coordinator

Name:

To

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: **ME**

Lab: **Thermal Engg.**

1	2	3	4	5	6	7	8		9	10	11
							Physical Stock (as on 23/5/17)	Discrepancy			
Sl. No	Description of Asset	Opening Stock as on 1.7.16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23/5/17 (3+4-5)	Physical Stock (as on 23/5/17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments	
3	M.C 4 Stroke water cooled petrol Engine Test Rig.	1	-	-	1	1	-	-	-	-	
4	SC 2 AC Eng. Test Rig	1	-	-	1	1	-	-	-	-	
5	SC 4 WC Diesel Engine	1	-	-	1	1	-	-	-	-	
6	VCR Test Rig	1	-	-	1	1	-	-	-	-	

1. Additional Remarks: —

2. Action to be taken for reconciliation of discrepancy: —

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
(Cheerthi (V), Keesaru (M), R.R. Dist. (A.P.) - 501 301)

Satya
Task Team Coordinator

Name: **D.V. Satya Srinivas**

Sreediff
Lab/Cell I/c

Name: **P. Lakshminarayana**

[Signature]
HOD

[Signature]
Over all Task Team Coordinator

Name:

To

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: **ME**

Lab: **Thermal Engineering**

Date: **23/5/11**

Sl. No	Description of Asset	Opening Stock as on 15/7/11	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23/5/11 (3+4-5)	Physical Stock (as on 23/5/11)	Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Team Coordina
							Shortage (6-7)	Excess (7-6)		
1.	Single Cylinder 4 stroke water cooled Diesel engine cut Section Model (valve time Dig)	1	-	-	1	1	-	-	-	-
2.	Single Cylinder 2 stroke AIR Cooled petrol engine cut Section Model (port lined Dig)	1	+	-	1	1	-	-	-	-
3.										

1. Additional Remarks: **-**

2. Action to be taken for reconciliation of discrepancy: **-**

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Name: **Dr. V. Setya Srinivas**

Reddy
I/c
Lab/Cell

HOD

Name: **P. Lakshmi Reddy**

Over all Task Team Coordinator

Name:

PRINCIPAL

PRINCIPAL
Geethanjali College of Engg. Tech.
K. R. R. Dist. (A.P.) - 501 301

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: _____

Lab: _____

1	2	3	4	5	6	7	8		9	10
							Discrepancy			
Sl. No.	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on _____ (3+4-5)	Physical Stock (as on.....)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments by Team Coor.

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

PRINCIPAL

Geethanjali College of Engg. Tech.
Cheerayal (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

Task Team Coordinator

Name: _____

To

Lab/Cell I/c

Name: _____

HOD

Name: _____

Over all Task Team Coordinator

Name: _____

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: *Mechanical*

Lab: *Metallurgy & Material*

Date: *23-5-17*

Sl. No	Description of Asset	Opening Stock as on 15-7-16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)	Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
13.	<i>Standard Metallurgical Specimens.</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>1</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>2</i>	<i>—</i>
14.	<i>Metallurgical (Consumable Plus)</i>	<i>0</i>	<i>—</i>	<i>—</i>	<i>0</i>	<i>0</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>

1. Additional Remarks: *—*
2. Action to be taken for reconciliation of discrepancy: *—*
3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Name: *Dr. V. Satya Srinivas*

Name: *A. Subhash*

Name: *A. Subhash*

HOD

Name:

PRINCIPAL

Over all Task Team Coordinator

Name:

Geethanjali College of Engineering & Research (Autonomous) K. R. District, Karnataka (India)

To
PRINCIPAL

ANNUAL STOCK VERIFICATION MAY 2010-11

Department: Mechanical

Lab: Metallurgy in Material

1	2	3	4	5	6	7	8		10
							Shortage (6-7)	Excess (7-6)	
Sl. No	Description of Asset	Opening Stock as on 15.7.10	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23.11.10	Physical Stock (as on 23.11.10)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)
1.	Tenocules #80 microscope	1	-	-	1	1	-	-	-
2.	Binocular microscope TR 57	5	-	-	5	5	-	-	-
3.	Color image capture system	0	-	-	-	-	-	-	-
4.	Specimen cutting system	1	-	-	4	1	-	-	-
5.	uffle furnace	1	-	-	1	1	-	-	-

1. Additional Remarks: —

2. Action to be taken for reconciliation of discrepancy: —

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Techn.
Cheerl (V), Kasara (M), R. R. Dist. (A.P.) - 501 30

[Signature]
HOD

[Signature]
Task Team Coordinator

[Signature]
Over all Task Team Co

Name:

Name: A. Sankarash

Name: Dr. V. Setya Srinivas

To

PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2017)

Department: *Mechanical*

Lab: *Metallurgy or Material*

Date: *25-5-17*

Sl. No	Description of Asset	Opening Stock as on 15-7-16	Stock added (Purchases) during Ay	Issues, Transfers etc.	Closing Stock (as per books) as on 23-11-16 (3+4-5)	Physical Stock (as on 23-11-16)	Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
1										
6.	<i>Steel die</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>1</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>
	<i>Polishing Machine</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>1</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>
7.	<i>Belt grinder</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>1</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>
8.	<i>Mounting Press</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>1</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>
9.	<i>Turning Machine</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>1</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>
10.	<i>Black hot</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>1</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>
11.	<i>Specimen holder</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>1</i>	<i>1</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>
12.	<i>Unmounted Specimen (Densimeters)</i>	<i>0</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>

1. Additional Remarks: *—*
2. Action to be taken for reconciliation of discrepancy: *—*
3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
Saty

Name: *Dr. V. Satya Srinivas*

Lab/Dept. I/c
A. Sankhosh

Name: *A. Sankhosh*

HOD
[Signature]

Name:

PRINCIPAL
Gaethanjali College of Engg. Tech.
5300 (M), R.R.T.

Over all Task Team Coordinator
[Signature]

Name:

To

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: Mechanical

Lab: Heat Transfer.

Date: 23/5/2017

Sl. No	Description of Asset	Opening Stock as on 15/7/16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23/5/17 (3+4-5)	Physical Stock (as on 23/5/17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinato
							Shortage (6-7)	Excess (7-6)		
11.	Stefan Boltzman Apparatus	1	—	—	1	1	—	—	—	11
12.	Critical heat Flux Apparatus	1	—	—	1	1	—	—	—	—
13.	Heat pipe Apparatus	1	—	—	1	1	—	—	—	—
14.	Film Drop wire Condenser Apparatus	1	—	—	1	1	—	—	—	—

1. Additional Remarks: —

2. Action to be taken for reconciliation of discrepancy: —

3. Action to be completed by HOD/Incharge (date)



Lab/Cell
I/c

Name:



Task Team
Coordinator

Name:

Dr. V. Satya Srinivas

To

PRINCIPAL

PRINCIPAL
Geethanjali College of Engg. Techn.
(Cheerl (V), Keesara (M), K.R. Dist. (A.P.) - 501 301



Over all Task Team Coordinator

Name:

Department: **Mechanical**

Lab: **Heat Transfer**

1	2	3	4	5	6	7	8		10	Com Team
							Discrepancy			
Sl. No	Description of Asset	Opening Stock as on 15/11/16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 29/5/17 (3+4-5)	Physical Stock (as on 29/5/17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per Incharge/HOD)	
1.	Composite wall Apparatus	1	-	-	1	1	-	-	-	-
2.	Logged Pipe Apparatus	1	-	-	1	1	-	-	-	-
3.	Concetric Sphere Apparatus	1	-	-	1	1	-	-	-	-
4.	Thermal Conductivity of given metal Rod	1	-	-	1	1	-	-	-	-
5.	PIN-FIN Apparatus	1	-	-	1	1	-	-	-	-

1. Additional Remarks: —

2. Action to be taken for reconciliation of discrepancy: —

3. Action to be completed by HOD/Incharge (date)

Dr. V. Sathya Srinivas
Task Team Coordinator

Name: **Dr. V. Sathya Srinivas**

Lab/Cell
I/c

Name:

[Signature]
HOD

Name:

PRINCIPAL
Geethanjali College of Engg. Tech.
(A.P.) - 501 301
Kessaro (H), R.R. Dist. (A.P.)
[Signature]
Over all Task Team Coordinat

Over all Task Team Coordinat

Name:

To

PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 23/5/17

Department: Mechanical

Lab: Heat Transfer

1	2	3	4	5	6	7	8		10	11
							Discrepancy			
Si. No	Description of Asset	Opening Stock as on... <u>15/1/16</u>	Stock added (purchases) during Ay	Issues, Transfers etc...	Closing Stock (as per books) as on <u>23/5/17</u> (3+4-5)	Physical Stock (as on <u>23/5/17</u>)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
6.	Transient Heat Combustion Apparatus	1	-	-	1	1	-	-	-	-
7.	Forced Convection Apparatus	1	-	-	1	1	-	-	-	-
8.	Natural Convection Flow Apparatus	1	-	-	1	1	-	-	-	-
9.	Parallel and Counter Flow Apparatus	1	-	-	1	1	-	-	-	-
10.	Emissivity Apparatus	1	-	-	1	1	-	-	-	-

- Additional Remarks: —
- Action to be taken for reconciliation of discrepancy: —
- Action to be completed by HOD/Incharge (date)

Task Team Coordinator
 Name: Dr. v. Satya Srinivas
 Lab/Cell I/c
 Name: —


 HOD
 Name: —

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Gopalpet (V), Kaveri (M), R. Dist. (T.N.), 501 301

Over all Task Team Coordinator:
 Name: —
 Date: —

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: **MECHANICAL**

Lab: **EWS:**

Sl. No	Description of Asset	Opening Stock as on... (15.12.17)	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 29/12/17 (3+4-5)	Physical Stock (as on 29/12/17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments Team Co
							Shortage (6-7)	Excess (7-6)		
117	Dgnish pattern	0	-	-	-	-	-	-	-	-
118	Runner rouse pins	10	-	-	10	10	-	-	-	-
119	Woodturning Leather M.C	1	-	shifted to PT-Lab 18/3/2016	0	0	-	-	-	-
120	Set Hammers	2	-	-	2	2	-	-	-	-
121	open bench to furnace	-	1 (21-12-16)	-	1	1	-	-	-	-
122	Soldering Gun	-	1 (4-3-16)	-	1	1	-	-	-	-



Additional Remarks: =

2. Action to be taken for reconciliation of discrepancy: -

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Cheeraj (V), Keesara (M), R.R. Dist. (A.P.) - 501 301


 Name: _____
 HOD
 Over all Task Team Coordinator


 Name: **Dr. V. Satya Srinivas**
 Task Team Coordinator
 Lab/Cell I/c 
 Name: **B.V. Sravan**

To

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 29/06/17

Department: **MECHANICAL**

Lab: **EWS**

Sl. No	Description of Asset	Opening Stock as on 31/3/17	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on 29/6/17 (3+4-5)	Physical Stock (as on 29/6/17)	Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
111	(Hand) Angle grinder	1	—	—	1	1	—	—	—	—
112	Lathemc	1	—	—	1	1	—	—	—	—
113	Waterpumps M.C	1	—	—	1	1	—	—	—	—
114	Cruside	1	—	—	1	1	—	—	—	—
115	Step pully pattern	1	—	—	1	1	—	—	—	—
116	Begin pattern	1	—	—	1	1	—	—	—	—

1. Additional Remarks: —
2. Action to be taken for reconciliation of discrepancy: —
3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator
Satya

Name: Dr. V. Satya Srinivas

Lab/Cell I/c
S

Name: B. V. Suman

HOD
[Signature]

Name:

PRINCIPAL Over all Task Team Coordinator
[Signature]

Geethrajali College of Engg. & Tech.
 (Cheerpal (V), Kavathe (M), R. Nar. Dist. U. P. - 501 301)

To
 PRINCIPAL

ANNUAL STOCK VERIFICATION MAY 2010-2011

Department: Mechanical

Lab: EWS

Sl. No	Description of Asset	Opening Stock as on 1.1.10	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on 31.12.10 (3+4-5)	Physical Stock (as on 31.12.10)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments Team Coord.
							Shortage (6-7)	Excess (7-6)		
105	Crosspeen hammer	2	-	-	2	2	-	-	-	-
106	St. pen hammer	5	-	-	5	5	-	-	-	-
107	Face hard shield	4	-	-	4	4	-	-	-	-
108	Tig weldig mc	1	-	-	1	1	-	-	-	-
109	Argon cylinder	1	-	-	1	1	-	-	-	-
110	Argon gas slip	3	-	-	3	3	-	-	-	it include machine m/c parts

- Additional Remarks: —
- Action to be taken for reconciliation of discrepancy: —
- Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Cheerthi (V. Saravali), S.R. Dist. - 501 301

[Signature]
Over all Task Team Coordinator

[Signature]
HOD

[Signature]
Lab/Cell I/c

[Signature]
Task Team Coordinator
Dr. V. Satya Sriniv

Name:

Name: B.V. Suman

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: Mechanical

Lab: EW3

Date: 29/6/2017

Sl. No	Description of Asset	Opening Stock as on 1.1.16	Stock added (Purchases) during Ay	Issues, Transfers etc...	Closing Stock (as per books) as on 31.12.16 (3+4-5)	Physical Stock (as on 31.12.16)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
96	Air blower	1	-	-	1	1	-	-	-	
99	Turnmets	4	-	-	4	4	-	-	-	
100	Hand drill	1	-	-	1	1	-	-	-	
101	Girnet	1	-	-	1	1	-	-	-	
102	Tenore sand	5	-	-	5	5	-	-	-	
103	Rapsand	2	-	-	2	2	-	-	-	
104	Pokers	10	-	-	10	10	-	-	-	

1. Additional Remarks: —
2. Action to be taken for reconciliation of discrepancy: —
3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
[Signature]

Dr. V. Satya Srinivas

Lab/Cell i/c
[Signature]
B.V. Sravan

HOD
[Signature]

PRINCIPAL
Geethanjali College of Engg. Tech.
Chennai (V), Kankarai (W), R.K. Dist. (A.P.) - 501 301

Overall Task Team Coordinator
[Signature]

Name:

ANNUAL STOCK VERIFICATION (2016-17)

Department: **MECHANICAL**

Lab: **EWS**

1	2	3	4	5	6	7	8		10
							Discrepancy		
Sl. No	Description of Asset	Opening Stock as on 15.12.16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 29.12.17 (3+4-5)	Physical Stock (as on 29.12.17)	Shortage (6-7)	Excess (7-6)	Com Team
84	wire gauge	2	2		2	2	-	-	
85	Strightsnippers	13	2		13+2	15	-	-	
86	Bend snippers	27	10		37	37	-	-	
87	Teplermals	10	3		13	13	-	-	
88	Hand saw	26	-		26	26	-	-	
89	Shear cutter	1	-		0	0	+	-	
90	Bow clamp	2	2		2	2	-	-	Damaged.

1. Additional Remarks: —

2. Action to be taken for reconciliation of discrepancy: *Shear cutter need to be serviced.*

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
Gopichandral College of Engg. Techn.
(Bachelors), Kuvempu (K), & H. Dist. (A.K.)-501301

[Signature]
Over all Task Team Coordina
Name: **Dr. S. S. Raju**

[Signature]
Lab/Cell I/c
Name: **B. V. Sravan**

[Signature]
Task Team Coordinator
Name: **Dr. V. Settya Srinivas**

To
PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: **MECHANICAL**

Lab: **EMS**

Date: **29/06/17**

Sl. No	Description of Asset	Opening Stock as on 15/08/16	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on 29/06/17 (3+4-5)	Physical Stock (as on 29/06/17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
91	Centerpunch	23	-	-	23	23	-	-	-	-
92	Dividers	25	2	-	27	27	-	-	-	-
93	Inside callipers	16	-	-	16	16	-	-	-	-
94	outside callipers	10	-	-	10	10	-	-	-	-
95	cutting pliers	14	-	-	14	14	-	-	-	-
96	House boards	4	2	-	6	6	-	-	-	-
97	Morse pliers	15	-	-	15	15	-	-	-	-

1. Additional Remarks: —

2. Action to be taken for reconciliation of discrepancy: —

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
P. S. Patil

Name: **D. V. Satya Shivay**

Lab/Cell i/c
P. S. Patil

Name: **B. V. Sraavan**

HOD

[Signature]

PRINCIPAL
Geethanjali College of Engg. Tech.
(Central V), Keesara (M), R.R. Dist. Dt. 501 301

Name: *[Signature]*

All Task Team Coordinator

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 29/06/17

Lab: EWS

Department: MECHANICAL

Sl. No	Description of Asset	Opening Stock as on 01/01/17	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 31/03/17 (3+4-5)	Physical Stock (as on 31/03/17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
1										
7	Numbur punch	1	-	-	1	1	-	-	-	-
7	Elthentyl	2	-	-	2	2	-	-	-	-
8	Creeze gun	1	-	-	1	1	-	-	-	-
8	Ringspawer set 2	2	-	-	2	2	-	-	-	-
8	Doubleend spawmer set	2	-	-	2	2	-	-	-	-
8	Ghachet Socks	7	-	-	7	7	-	-	-	-

1. Additional Remarks: —

2. Action to be taken for reconciliation of discrepancy: —

Action to be completed by HOD/Incharge (date)


PRINCIPAL
 Geethanjali College of Engg. Tech.
 (Aseeraj V), Keesara (M), R.R. Dist. (A.P) - 501 301


 Team Coordinator
 V. V. Satya Srinivas


 Lab/Cell I/c
 Name: B. V. Sravan


 HOD
 Name:


 Over all Task Team Coordinator
 Name:

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: **MECHANICAL**

Lab: **EWS**

Date: **29/6/2017**

Sl. No	Description of Asset	Opening Stock as on 15.12.16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 29.6.17 (3+4-5)	Physical Stock (as on 29.6.17)	Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
73	Rebateplate	5	-	-	5	5	-	-	-	2-Invoy 3-Not available
74	metric chisele	17	-	-	17	17	-	-	-	-
75	formex chisele	23	-	-	23	23	-	-	-	-
76	Woodrup file	21	-	-	21	21	-	-	-	-
77	Alphabate punchers	1	-	-	1	1	-	-	-	-

PRINCIPAL
 Bapthanjali College of Engg. Tech.
 Bapthanjali (V), Keonare (M), R.R. Dist. (A.P.) - 501 301

1. Additional Remarks: —
2. Action to be taken for reconciliation of discrepancy: —
3. Action to be completed by HOD/Incharge (date)

[Signature]
 Task Team Coordinator

Name: **Dr. V. Satya Srinivas**

[Signature]
 Lab/Cell I/c

Name: **B.V. Savan**

[Signature]
 HOD

Name:

Over all Task Team Coordinator

Name:

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: **MECHANICAL**

Lab: **EWS**

Date: **29/06/18**

1	2	3	4	5	6	7	8		9	10	11
							Discrepancy				
Sl. No	Description of Asset	Opening Stock as on...	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on...	Physical Stock (as on...)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
68	Carpentry vice	15	-	-	14	14	-	-	1 Damage	-	
69	Marting guage	12	-	-	12	12	-	-	-	-	
70	Adjustable wrench	2	-	-	2	2	-	-	-	-	
71	Die handle	1	-	-	1	1	-	-	-	-	
72	Jockplate	10	-	-	10	10	-	-	-	-	

1. Additional Remarks: **Carpentry vice one piece damaged;**

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Tempal (V), Kaveri (M), S.R. Dist. (A.P.) - 521 301


 Team Coordinator

Name: **Dr. V. Satya Simha**

Lab/Cell
 i/c 
 Name: **B. V. Sravan**

Name:


 HOD

Over all Task Team Coordinator

Name:

2

6

Date: 29/6/2017

ANNUAL STOCK VERIFICATION (AY 2016-17)

Lab: EWS

Department: MECHANICAL

1	2	3	4	5	6	7	8		10	11
							Discrepancy			
Sl. No	Description of Asset	Opening Stock as on...	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on...	Physical Stock (as on...)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
61.	meter	1	+	-	1	1	-	-	-	
62.	Taphandle	1	-	-	1	1	-	-	-	
63.	Drillcheck	1	-	-	1	1	-	-	-	
64.	Screwdriver	13	-	-	13	13	-	-	-	
65.	Screwdriver	2	-	-	2	2	-	-	-	
66.	Monkey wrench	1	-	-	1	1	-	-	-	
67.	Steelrule	30	-	-	30	30	-	-	-	

PRINCIPAL
Geethanjali College of Engg. Techn.
(Cheerpal V), Keasara (M), R.R. Dist. (A.P.) - 501 301

1. Additional Remarks: —
2. Action to be taken for reconciliation of discrepancy: —
3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
Name: Dr. V. Satya Srinivas

Lab/Cell I/c
Name: B. V. Sravan

HOD
Name: [Signature]

Over all Task Team Coordinator
Name: [Signature]

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: **MECHANICAL**

Lab: **EWS**

1	2	3	4	5	6	7	8		9	10	Comments Team Coordinator
							Physical Stock (as on 21.6.17)	Discrepancy			
Sl. No	Description of Asset	Opening Stock as on 21.6.16	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on 21.6.17 (3+4-5)	Physical Stock (as on 21.6.17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)		
55)	Universal Scriber	2	-	-	2	2	-	-	-	-	-
56)	V-block	2	-	-	2	2	-	-	-	-	-
57)	C-clamp	17	-	-	17	17	-	-	-	-	-
58)	Try Square	27	-	-	27	27	-	-	-	-	-
59)	Scribers	12	-	-	12	12	-	-	-	-	-
60)	Vernier Calliper	0	-	-	-	-	-	-	-	-	-

1. Additional Remarks: —

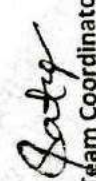
2. Action to be taken for reconciliation of discrepancy: —

3. Action to be completed by HOD/Incharge (date)


PRINCIPAL
 Oorathanall College of Engg. Tech.
 Channarayana (M), R.R. Dist. (A.P.) - 501 301


 HOD
 Over all Task Team Coordinator


 Lab/Cell I/c
 Name: **B.V. Sivaiah**


 Task Team Coordinator
 Name: **Dr. V. Satya Sarin**

Name:

Name:

Name:

Name:

To

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 29/6/2017

Department: **MECHANICAL**

Lab: **EMS**

Sl. No	Description of Asset	Opening Stock as on 31/3/16	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on 31/6/17 (3+4-5)	Physical Stock (as on 31/6/17)	Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
1	2	3	4	5	6	7	8	9	10	11
30)	Dot Punch stick	11	—	—	11	11	—	—	—	—
31)	Angle plate	4	—	—	4	4	—	—	—	—
32)	Brush Vite	23	—	—	23	23	—	—	—	—
33)	Surface plate	2	—	—	2	2	—	—	—	—
34)	Number Height gauge	2	—	—	2	2	—	—	—	—

1. Additional Remarks: —

2. Action to be taken for reconciliation of discrepancy: —

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator
 Name: **Dr. V. Setya Shrivastava**

Lab/Cell I/c
 Name: **B. V. Sravan**

HOD

PRINCIPAL
 Geetha Raju College of Engg. Tech.
 (Autonomous) - K. R. D. Dist. Tal. P. - 501 301
 Name: **Dr. S. R. Jay Mohan**

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 29/6/2017

Lab: EWS

Department: **MECHANICAL**

1	2	3	4	5	6	7	8		9	10	11
							Shortage (6-7)	Excess (7-6)			
Sl. No	Description of Asset	Opening Stock as on 1/1/16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 29/6/17 (3-4-5)	Physical Stock (as on 29/6/17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
45)	Square Smooth files	15	-	-	15	15	-	-	-	-	-
46)	Round files Smooth 6 Inch	20	-	-	20	20	-	-	-	-	-
47)	Needle file set	5	-	-	5	5	-	-	-	-	-
48)	Half size frames	31	-	-	31	31	-	-	-	-	-
49)	Ballpeen Hammers	38	-	-	38	38	-	-	-	-	-

1. Additional Remarks: —


2. Action to be taken for reconciliation of discrepancy: —

3. Action to be completed by HOD/Incharge (date)


PRINCIPAL
 Geethanjali College of Engg. Tech.
 Chennai (V), Sessava (M), R.R. Dist. (A.P.) - 501 301


 Lab/Cell i/c
 Name: **B. V. SIVAN**
 HOD


 Team Coordinator
 Name: **Dr. V. Sateja Srinivas**


 Over all Task Team Coordinator
 Name: **Dr. S.F. Raj Mohan**

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 29/6/2017

Lab: EWS

Department: MECHANICAL

1	2	3	4	5	6	7	8		9	10	11
							Shortage (6-7)	Excess (7-6)			
Sl. No	Description of Asset	Opening Stock as on 1.1.2016	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 29/6/17 (3+4-5)	Physical Stock (as on 29/6/17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
40)	Triangular Rough files	21	-	-	21	21	-	-	-	-	
41)	Triangular Smooth files	13	-	-	13	13	-	-	-	-	
42)	Half Round file rough	15	-	-	15	15	-	-	-	-	
43)	Half Round file smooth	15	-	-	15	15	-	-	-	-	
44)	Square Rough files	15	-	-	25	25	-	-	-	-	

1. Additional Remarks: -

2. Action to be taken for reconciliation of discrepancy: -

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Enggs. Tech.
(Chennai V), Keerasa (M), R.R. Dist. (A.P.) - 501 301

Satya
Task Team Coordinator

Lab/Cell
1/c

[Signature]
HOD

Name: Dr. V. Satya Srinivas

Name: B.V. Swaran

Over all Task Team Coordinator

Name: Dr. S.R. Raj Mohan

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 29/6/2017

Lab: EWS

Department: **MECHANICAL**

1	2	3	4	5	6	7	8		9	10	11
							Physical Stock (as on 29.6.17)	Discrepancy			
Sl. No	Description of Asset	Opening Stock as on 1.1.16	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on 29.6.17 (3+4-5)	Physical Stock (as on 29.6.17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
34)	Shield	5	-	-	5	5	-	-	-	-	
35)	Power Hack saw M/C	1	-	-	1	1	-	-	-	-	
36)	pipe wrench	2	-	-	2	2	-	-	-	-	
37)	Pipe vice	4	-	-	4	4	-	-	-	-	
38)	Rough file	21	-	-	21	21	-	-	-	-	
39)	Smooth file	11	-	-	11	11	-	-	-	-	


1. Additional Remarks: -

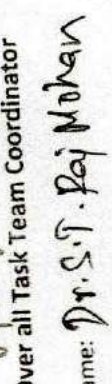
2. Action to be taken for reconciliation of discrepancy: -

3. Action to be completed by HOD/incharge (date)


PRINCIPAL
 Geethanjali College of Engg. Tech,
 Chennai (V), Keesara (M), R.R. Dist. (A.P.) - 501 301


 Team Coordinator

Lab/Cell I/c

 Name: B.V. Sravan

Over all Task Team Coordinator

 Name: Dr. S.P. Raj Mohan

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: **MECHANICAL**

Lab: **EWS**

Date: **25/6/2017**

1.	2	3	4	5	6	7	8		9	10	11
							Shortage (6-7)	Excess (7-6)			
Sl. No	Description of Asset	Opening Stock as on 1/1/16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 31/06/17 (3+4-5)	Physical Stock (as on 31/06/17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
28)	Bench grinding machine	2	-	2	2	2	-	-	-	-	
29)	Clipping Hammer	13	-	13	13	13	-	-	-	-	
30)	Drilling Machine	1	-	1	1	1	-	-	-	-	
31)	Hand drilling machine	1	-	1	1	1	-	-	-	-	
32)	Bench Drilling M/c	1	-	1	1	1	-	-	-	-	
33)	Impact Drilling M/c	1	-	1	1	1	-	-	-	-	

- Additional Remarks: —
- Action to be taken for reconciliation of discrepancy: —
- Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Neevul (V), Keerthi (M), R.R. Dist. (A.P.) - 501301

Task Team Coordinator
Satyajit

Name: **Dr. V. Satya Srinivas**

Lab/Cell I/c
SA

Name: **B. V. Sravan**

HOD
[Signature]

Over all Task Team Coordinator

Name: **Dr. S. T. Raj Mohan**

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: **MECHANICAL**

Lab: **EWS**

Date: **29/6/2017**

1	2	3	4	5	6	7	8		9	10	11
							Discrepancy				
Sl. No	Description of Asset	Opening Stock as on 1.5.16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 29.6.17 (3+4-5)	Physical Stock (as on 29.6.17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
21)	Sticker	10	-	-	10	5	5	-	Damage	-	
22)	Bars	14	-	-	14	14	-	-	-	-	
23)	Ventrod	2	-	-	2	2	-	-	-	-	
24)	core box	6	-	-	6	6	-	-	-	-	
25)	Small Razmms	6	-	-	6	6	-	-	-	-	
26)	welding machine	2	-	-	2	2	-	-	-	-	
27)	Electro holder	5	-	-	5	5	-	-	-	-	

1. Additional Remarks: **Stock of bar 5 damaged, money collected.**

2. Action to be taken for reconciliation of discrepancy:

Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
(Cheeruvu), Keesara (M), R.R. Dist. (A.P.) - 501 301

Team Coordinator

Dr. V. Satya Srinivas

Lab/Cell
1/c

Name:

B.V. Suman

Name:

HOD

Over all Task Team Coordinator

Name: **Dr. S. T. Raj Mohan**

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 25/6/2017

Lab: EWS

Department: MECHANICAL

1	2	3	4	5	6	7	8		9	10	11
							Shortage (6-7)	Excess (7-6)			
Sl. No	Description of Asset	Opening Stock as on 1.1.16	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on 30.6.17 (3+4-5)	Physical Stock (as on 30.6.17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
15)	Flange pattern	1	-	-	1	1	-	-	-	-	
16)	Circar Spike	3	-	-	3	3	-	-	-	-	
17)	Draw Spike	11	-	-	11	11	-	-	-	-	
18)	Lifter	8	-	-	8	8	-	-	-	-	
19)	Slacks	10	-	-	10	10	-	-	-	-	
20)	Square tool	7	-	-	7	7	-	-	-	-	

PRINCIPAL
Geethanjali College of Engg. Tech.
(Cheeraj V), Keesara (M), R.R. Dist. (A.P.) - 501 301

1. Additional Remarks: -
2. Action to be taken for reconciliation of discrepancy: -
3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator
Name: Dr. V. Satya Srinivas

Lab/Cell I/c
Name: B.V. Sraavan

Over all Task Team Coordinator
Name: Dr. S. P. Raj Nandan

[Signature]

[Signature]
HOD

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: **MECHANICAL**

Lab: **EWS**

Date: **25/6/2017**


1	2	3	4	5	6	7	8		9	10	11
							Physical Stock (as on 30.6.17)	Discrepancy			
Sl. No	Description of Asset	Opening Stock as on 1.5.16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 30.6.17 (3+4-5)	Physical Stock (as on 30.6.17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
8)	fourss Chimney	1	-	-	1	1	-	-	-	-	
9)	shovel Big	2	-	-	2	2	-	-	-	-	
10)	capet-drag	7	-	-	7	7	-	-	-	-	
11)	Riddles	7	-	-	7	5	2	-	Damage	-	
12)	Travels	16	-	-	16	16	-	-	-	-	
13)	Arrears pattern	1	-	-	1	1	-	-	-	-	
14)	Dumbe pattern	2	-	-	2	2	-	-	-	-	


1. Additional Remarks: **Riddles 2 nos. damage.**


2. Action ~~take~~ taken for reconciliation of discrepancy: **-**

3. Action to be completed by HOD/Incharge (date)

Principal
 Gephahalli College of Engg. Tech.
 (Theerthi V), Kalyana (H), S.R. Dist. (A.P.) - 501 381


 Team Coordinator
 Name: **B.V. Sravan**

Lab/Cell I/c

 Name: **B.V. Sravan**


 Over all Task Team Coordinator
 Name: **Dr. S.T. Raj Mohan**

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: **MECHANICAL**

Lab: **EWS**

Date: **25/6/2017**

1	2	3	4	5	6	7	8		10	11
							Discrepancy			
Sl. No	Description of Asset	Opening Stock as on 15.12.16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 25.12.17 (3+4-5)	Physical Stock (as on 25.12.17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
1)	BLACK SMITH Chisels.	18	-	-	18	18	-	-	-	-
2)	Sledge hammers	12	-	-	12	12	-	-	-	-
3)	Anvils	5	-	-	5	5	-	-	-	-
4)	Blowels	1	1 (22-12-16)	-	2	2	-	-	-	-
5)	Tongs	18	-	-	18	18	-	-	-	-
6)	Sledge block.	1	-	-	1	1	-	-	-	-
7)	fluffers	6	-	-	6	6	-	-	-	-

PRINCIPAL
 Athanjali College of Engg. Techn.
 Meerut (V), Keosara (M), R.R. Dist. (A.P.J. - 501 301)

- Additional Remarks: -
- Action to be taken for reconciliation of discrepancy: -
- Action to be completed by HOD/Incharge (date)

Satyajit
 Task Team Coordinator
 Name: **Dr. V. Satya Srinivas**

B.V. Sravan
 Lab/Cell I/c
 Name: **B.V. Sravan**

[Signature]
 HOD
 Name: **Dr. S.T. Raj Mohan**

Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: _____

Lab: _____

Department: _____

1	2	3	4	5	6	7	8		9	10	11
							Discrepancy				
Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
18	Multy scrip (diver)	0	1		1	1					

1. Additional Remarks:

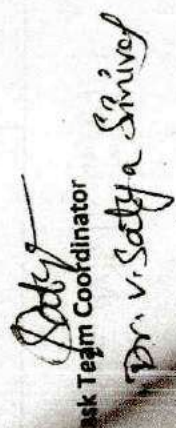
2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)


PRINCIPAL
 P. V. Satya Srivastava
 Principal (V), Keesara (M), E.R. Dist. (A.P.) - 501-801


HOD

Over all Task Team Coordinator


Dr. V. Satya Srivastava
 Task Team Coordinator

Name: _____

Name: _____

Lab/Cell
I/c

Name: _____

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: Mechanical

Lab: Instrumentation

Date: 23/5/2017

1	2	3	4	5	6	7	8		9	10	11
							Discrepancy				
Sl. No	Description of Asset	Opening Stock as on 15/7/16	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on 23/5/17 (3+4-5)	Physical Stock (as on 23/5/17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
11.	MICLED Gauge Apparatus	1	-	-	1	1	-	-	-	-	
12.	Multi meters	4	-	-	4	4	-	-	-	-	
13.	Stop watch	1	-	-	1	1	-	-	-	-	
14.	Thermid Meters	3	-	-	3	3	-	-	-	-	
15.	Rolling plagues	0	1	-	1	1	-	-	-	-	
16.	Excavator set	0	1	-	1	1	-	-	-	-	
17.	Teeter	0	1	-	1	1	-	-	-	-	

1. Additional Remarks: —

2. Action to be taken for reconciliation of discrepancy: —

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
heeraj (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

Satyaj
Task Team Coordinator

Name: Dr. v. Satya Simha

Satyaj
Lab/Cell I/c

Name: —

Satyaj
HOD

Over all Task Team Coordinator

Name: —

To

PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2016-17)

Date: 23/5/2017

Department: Mechanical
 Lab: Instrumentation

1	2	3	4	5	6	7	8		9	10	11
							Discrepancy				
Si. No	Description of Asset	Opening Stock as on 15/7/16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23/5/17 (3+4-5)	Physical Stock (as on 23/5/17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
6	Angle Measurement module	1	-	-	1	1	-	-	-	-	
7	Photo and magnetic speed pickup Module.	1	-	-	1	1	-	-	-	-	
8	Resistance temp Detector's Module.	1	-	-	1	1	-	-	-	-	
9	Rotameter Apparatus	1	-	-	1	1	-	-	-	-	
10	Seismic pickup Apparatus	1	-	-	1	1	-	-	-	-	

- Additional Remarks: -
- Action to be taken for reconciliation of discrepancy: -
- Action to be completed by HOD/Incharge (date)

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Geerajali, Bheerap (M), R.R. Dist. (A.P.) - 501301

[Signature]
 HOD

Over all Task Team Coordinator

[Signature]
 Lab/Cell I/c
 Name: Dr. V. Satya Srinivas

Name: _____

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: Mechanical.

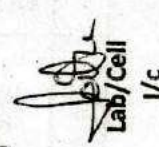
Lab: Instrumentation

Date: 23/5/17

Sl. No	Description of Asset	Opening Stock as on <u>15/7/16</u>	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on <u>(3+4-5)</u>	Physical Stock (as on <u>23/5/17</u>)	Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
1	Pressure Gauge Setup	1	1	1	1	1	-	-	-	11
2	Transducer Module for Temp Measurement	1	1	1	1	1	-	-	-	-
3	LVIIT Transducer	1	1	1	1	1	-	-	-	-
4	Strain Gauge Module	1	1	1	1	1	-	-	-	-
5	Thermo Couple Module for Temp Measurement	1	1	1	1	1	-	-	-	-

- Additional Remarks: —
- Action to be taken for reconciliation of discrepancy: —
- Action to be completed by HOD/Incharge (date)

PRINCIPAL
Gee thanjil College of Engg. Techn.
Keesara (H), R. Dist. (A.P.) - 501 301


Lab/Cell I/c


Over all Task Team Coordinator

Name: Dr. V. Subashini

Name: HOD

Name: —

To **PRINCIPAL**

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: *Mechanical*

Lab: *M 4 MOS*

Sl. No	2	3	4	5	6	7	8		10
							Discrepancy		
	Description of Asset	Opening Stock as on 15.7.16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23.5.17 (3+4-5)	Physical Stock (as on 23.5.17)	Shortage (6-7)	Excess (7-6)	
1.	Microscope	1				1			
2.	Jerning End Quench Test	1				1			
3.	Grind Wheel Hives Testing m/c	1				1			
4.	Universal Testing m/c	1				1			
5.	Torsion Testing m/c	1				1			

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Techn.
Cherayath(V), Keesara (H), K.R. Dist. (A.P.)-501 301

Task Team Coordinator: *Satyaj*
Name: *Dr. V. Satya Srinivas*

Lab/Cell I/c: *Subert*
Name: *G. Nalin Kumar Riddi*

HOD: *S.T.R.*
Name: *S.T.R.*

Over all Task Team Coordinate: *R. Gupta*
Name:

To
PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: *C Mechanical*

Lab: *M4 MD5*

Date: *23-05-17*

Sl. No	Description of Asset	Opening Stock as on 15-3-16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23-5-17 (3+4-5)	Physical Stock (as on 23-5-17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
1										
2										
3										
4										
5										
6	Spring Test m/c	1	—	—	1	1	—	—	—	—
7	Good Impact Testing m/c	1	—	—	1	1	—	—	—	—
8	Universal Testing m/c	1	—	—	1	1	—	—	—	—
9	Resistant Strain gauge	1	—	—	1	1	—	—	—	—
10	Compression Testing m/c	1	—	—	1	1	—	—	—	—
11	Continuous beamship	1	—	—	1	1	—	—	—	—
12	Material Reheated specimen	1	—	—	1	1	—	—	—	—

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator

[Signature]

Name: *Dr. V. Sathya Srinivas*

Lab/Cell

[Signature]

Name: *G. N. Subramanian Reddy*

HOD

[Signature]
24/08/17

Name: *S. T. R. D.*

Over all Task Team Coordinator

[Signature]

Name:

PRINCIPAL
Geethanjali College of Engg. Tech.
(Autonomous) K. S. Nagar (H), R.R. Dist. (A.P.) - 501 201

To

ANNUAL STOCK VERIFICATION BY 2016-17)

Department:

Mechanical

Lab:

Metrology

Sl. No	Description of Asset	Opening Stock as on 1.5.16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 31.12.16 (3+4-5)	Physical Stock (as on 31.12.16)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments Team Coord
							Shortage (6-7)	Excess (7-6)		
1										
2	<i>Spit level</i>									

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Chennai (V), Keesari (M), R.R. Dist. (A.P.) - 501 301

[Signature]
HOD

Lab/Cell I/c
[Signature]

Task Team Coordinator

Name:

Name: *Dr. D. Suresh Babu*

Over all Task Team Coordinator

Name:

[Signature]

To

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: Mechanical.

Lab: Mechology Lab

Date: 23/5/17

Sl. No	Description of Asset	Opening Stock as on 31.12.16.	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23/5/17 (3+4-5)	Physical Stock (as on 23/5/17)	Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
16	Surface plate granite	1	-	-	1	1	-	-	-	-
17	Surface rough ness folder	1	-	-	1	1	-	-	-	-
18	Floting (Punch Mark) carriage diameter 200mm, 3-holes	1	-	-	1	1	-	-	-	-
19	Tool sulphuric Sand (Optical plates)	1	-	-	1	1	-	-	-	-

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator
Parky

Name: Dr. V. Sathya Srinivas

Lab/Cell
[Signature]

Name: Dr. D. Saravard Sahu

HOD
[Signature]

Over all Task Team Coordinator

PRINCIPAL
[Signature]
S. Rajinikanth

To
PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: Mechanical

Lab: Metrology Lab

Date: 23/5/2017

1	2	3	4	5	6	7	8		9	10	11
							Discrepancy				
Sl. No	Description of Asset	Opening Stock as on 15/1/16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 23/5/17 (3+4-5)	Physical Stock (as on 23/5/17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
8.	Tool Makers	1	-	-	1	1	-	-	-	-	
9.	Microscope	2	-	-	2	2	-	-	-	-	
10.	Slip Gauge set outside	3	-	-	3	3	-	-	-	-	
11.	Micrometer	1	-	-	1	1	-	-	-	-	
12.	Inside Micrometer	1	-	-	1	1	-	-	-	-	
13.	Flange Micrometer	1	-	-	1	1	-	-	-	-	
14.	Cylinder rollers	1	-	-	1	1	-	-	-	-	
15.	bore gauge	1	-	-	1	1	-	-	-	-	
	dial gauge with stand	1	-	-	1	1	-	-	-	-	
	V. BLOCK	2	-	-	2	2	-	-	-	-	

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
 Goethanjali College of Engg. Tech.
 Sreeyath (V), Keesara (M), G.R. Dist. (A.P.) - 501 301

[Signature]

Over all Task Team Coordinator

Name: Dr. S. S. Raj Mohan

[Signature]
HOD

Lab/Cell
1/c

Name: Dr. S. S. Raj Mohan

[Signature]
Task Team Coordinator
Name: Dr. V. Satya Srinivas

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: Mechanical

Lab: Metrology

Date: 23/5/2017.

Sl. No	Description of Asset	Opening Stock as on...15/11/16	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) (as on 23/5/17) (3+4-5)	Physical Stock (as on 23/5/17)	Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
1.	Vernic High Gauge	1	-	-	1	1	-	-	-	-
2.	Vernic calliper	6	-	-	6	6	-	-	-	-
3.	V. bevel protractor	1	-	-	1	1	-	-	-	-
4.	V. calliper (digital)	1	-	-	1	1	-	-	-	-
5.	Vernic (gear hole)	1	-	-	1	1	-	-	-	-
6.	Vernic (dial)	1	-	-	1	1	-	-	-	-
7.	slit bar	2	-	-	2	2	-	-	-	-

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

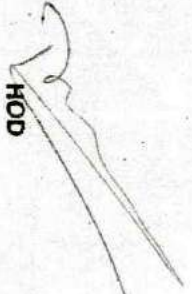
3. Action to be completed by HOD/incharge (date)

Task Team Coordinator


Name: Dr. V. Satya Srinivas

Lab/Cell i/c


Name: Dr. D. Samuel

HOD


PRINCIPAL
 Geethanjali College of Engg. Tech.
 (Charred) (M. R.R. Dist. N.P.) - 501 301

Over all Task Team Coordinator


Name: Dr. S.P. Rajmohan

To

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: *Mechanical*

Lab: *Machine Tools Lab*

1	2	3	4	5	6	7	8		9	10	Comments Team Coordinator
							Physical Stock (as on 30/06/17)	Discrepancy			
Sl. No	Description of Asset	Opening Stock as on 30/06/2016	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 30/06/17 (3+4-5)	Physical Stock (as on 30/06/17)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)		
17	Planer machine	01	-	-	01	01	-	-	-		-
18	Cylindrical Grinder	01	-	-	01	01	-	-	-		-

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

Satyaj
Task Team Coordinator

Name: *Dr. V. Satya Srivastava*

Name: *B. Subbaba*

HOD

Name:

PRINCIPAL
Geethanjali College of Engg. Techn.
Chennai (V), Keerata (M), R.R. Dist. (A.P.) - 501301

Over all Task Team Coordinator:

Name: *Dr. S. Raj Nohar*

To

x

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: *Mechanical*

Lab: *Machine Tools Lab*

Date: *30-05-17*

Sl. No	Description of Asset	Opening Stock as on <u>15/11/16</u>	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on <u>30/5/17</u> (3+4-5)	Physical Stock (as on <u>30/5/17</u>)	Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
11	<i>Revolving Cutter</i>	2	-	-	2	2	-	-	-	-
12	<i>Drill chuck</i>	2	-	-	2	2	-	-	-	-
13	<i>Tool chuck</i>	01	-	-	01	01	-	-	-	-
14	<i>Hudsons</i>	02	-	-	2	2	-	-	-	-
15	<i>Hammers</i>	2	-	-	01	01	-	-	-	-
16	<i>Files</i>	2	-	-	2	2	-	-	-	-

1. Additional Remarks: *-*

2. Action to be taken for reconciliation of discrepancy: *-*

3. Action to be completed by HOD/Incharge (date) *-*

Task Team Coordinator:
[Signature]

Name: *Dr. V. Satya Srinivas*

Lab/Cell I/c
[Signature]

Name: *R. S. Madhava*

HOD
[Signature]

Name:

PRINCIPAL
Geethanjali College of Engg. Tech.
Chennai (V), Kanchi (M), R.R. Dist. Over all Task Team Coordinator
Name: *Dr. S.T. Rajmudhar*

To
PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2016-17)

Department: *Mechanical*

Lab: *Machine Tools Lab*

Date: *30-05-17*

Sl. No	Description of Asset	Opening Stock as on <i>1st</i> <u>1st</u> <i>1st</i> <u>2016</u>	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on <u>30/5/17</u> (3+4-5)	Physical Stock (as on <u>30/5/17</u>) (6+7)	Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
							Shortage (6-7)	Excess (7-6)		
11	<i>Revolving Center</i>	2	-	-	2	2	-	-	-	-
12	<i>Drill check</i>	2	-	-	2	2	-	-	-	-
13	<i>Tracchuk</i>	01	-	-	01	01	-	-	-	-
14	<i>Hacksaw frames</i>	02	-	-	2	2	-	-	-	-
15	<i>Hammers</i>	2	-	-	01	01	-	-	-	-
16	<i>Files</i>	2	-	-	2	2	-	-	-	-

1. Additional Remarks: *-*

2. Action to be taken for reconciliation of discrepancy: *-*

3. Action to be completed by HOD/Incharge (date) *-*

Saty
Task Team Coordinator

Name: *Dr. V. Satya Sriniv*

S. S. Subbarao
Lab/Cell I/c

Name: *S. S. Subbarao*

[Signature]
HOD

Name: *-*

PRINCIPAL
Geethanjali College of Engg. Techn.
Cherryal (V), Kasabo (M), R.R. Dist. (A.P.) - 501301

[Signature]
Over all Task Team Coordinator
Name: *Dr. S.T. Rajmohan*

To

PRINCIPAL

GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY
Cheeryal (V), Keesara (M), Medchal Dist. - 501301

No. GCET/172/2017-18

02.04.2018

OFFICE OF THE PRINCIPAL

OFFICE ORDER

Sub: Annual Stock verification in GCET - Formation of Task Teams - Reg.

In order to carry out inspection of all the assets of GCET, following task teams are formed. The respective task teams have to verify the college assets as given below

Dr.S.T.Rajmohan - Dean Admin. - Overall Coordinator.

S.No	Department under verification	Faculty Name	Branch	Remarks
1	CSE	S.Hari Kiran - Coordinator	CE	
		U.Appala Raju	ECE	
		K.Raju	MECH	
2	ECE	M.Srinivas - Coordinator	CSE	
		M.Gouse Basha	EEE	
		S.Radha	CSE	
3	EEE & MECH	M.Laxmi - Coordinator	ECE	
		P.Deeplakshmi	CSE	
4	MBA, Admin., Stores & Accounts section (See also S.No 5 under Terms of reference)	V.Shivanarayan Reddy - Coordinator	CSE	
		T.Pooja Rani	EEE	
		P.Nagaraj	CSE	
		M.Krishna	ECE	
5	Library, Placement & Sports	Dr.B.Mamatha - Coordinator	S&H	
		M.Prashanth Kumar	EEE	
		V.Rajsekhar	MECH	
		A.Shiva Kumar	S&H	
		Chittipothula C.Y.Rao	CSE	
		J.Vijaya Lakshmi	MBA	
		G.Venkat Rao	ECE	
6	S&H, Civil & Exam Section	M.Sowjanya - Coordinator	ECE	
		Ch.Suresh Kumar	ECE	
		J.Uma Mahesh	CSE	
		Channaveerayya	CSE	
		P.Naresh Kumar	ECE	

PRINCIPAL
Geethanjali College of Engg. Techn.
Cheeryal (V), Keesara (M), R.R. Dist. (A.P.) - 501301


Terms of reference:

1. To verify and give observations of deficiencies etc., and sign in all the stock registers of the college including administration registers and stores registers both for capital and consumable items.
2. The report should be submitted on or before 02.05.2018.
3. Previous verification reports are to be checked by coordinators before starting the task.
4. Additional members can be co-opted by coordinator with prior approval.
5. The Task team against Sl.No:4 should verify the furniture and office equipment in all departments including labs, apart from other items in the departments mentioned in the letter.
6. All HoDs should provide a complete list of labs and equipments, accessories and spares in the labs to the Task team.
7. Task team should not limit verification only to items in the previous verification report, but include all the items and labs in the departments, a list of which will be provided by HoD.
8. In case of shifting of items within the department or between two departments, such shifting and transfers should be duly authorized and verified by the Task team.
9. Only after submission of Annual Stock verification report ^{HoD} should recommend [^] sanction of vacation₃ leave of their faculty / staff.

PRINCIPAL

To: All members - Task teams & Overall Coordinators

CC to: Deans / HODs / I/Cs – For necessary support to the task team.


PRINCIPAL
Geethanjali College of Engg. Techn.
Osmanur (M), Koppal (H), R.R. Dist. (A.P.) 501 302

GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY
Cheeryal (V), Keesara (M) R.R.dist

No. GCET/Academics/2018-19/

Dated: 20th November 2018

DEPARTMENT OF ADMINISTRATION

Sub: Annual Stock Verification for Academic Year 2017-18-Reg.

Ref: Office order No.GCET/172/17-18 dt. 02.04.2018

Annual Stock verification for the year 2017-18 was carried out by the Task teams formed for the purpose vide office order referred to above. The undersigned was named overall coordinator.

The stock verification reports submitted by the various task teams are enclosed. In the departments where stock discrepancies were found in the form of shortages and unserviceable items, write-off proposals are put up by the respective heads and are being forwarded herewith for approval. The total value of write-off proposals as shown in the enclosed statement is Rs. 2,12,217/- of which Rs. Rs. 29,329/- only have been recovered in the form of fines collected from students. The items proposed for write-off are to be removed from the stock registers, by the respective departments, after the proposals are approved.

A consolidated statement of write off proposals put up by departments showing the value of items proposed and the stated reasons for the proposals is enclosed (Annexure-I)

Certain observations made by a Task Team Members regarding the system of record keeping in the department/sections are summarized in the enclosed statement(Annexure-II). Corrective actions suggested there in are to be taken by respective departments.


With regard to verification of furniture, a remarks made in the previous report dt. 23.11.2017 is reproduced below, as the suggestions made therein are still to be implemented.

"Verification of furniture continues to be a problem as was mentioned in the previous stock verification reports also. In the latest audit, stock-taking of furniture was done in all departments and a list of the furniture available prepared. However, in the absence of proper description of furniture items and their asset numbers, it was difficult to verify whether all purchased items are available physically. As recommended in the previous years, it is necessary to classify the items and give correct description and a code for proper identification. This should be taken up by AO with the data base provided in the stock verification report of 2016-17."


PRINCIPAL

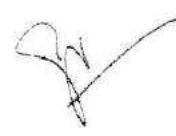
Cc: Secretary – for kind information

CC: Deans, HODs, I/c


PRINCIPAL
Geethanjali College of Engg. Tech.
Cheeryal (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

Dean Admin &

Over-all Task Team Co-ordinator



STATEMENT OF WRITE-OFF PROPOSALS FROM DEPARTMENTS

FOR AY 2016-17

Annexure-I

Sl. No.	Department	Description	Quantity	Whether		Amount (2016-17)	Recovery amount (2016-17)	Remarks
				Shortage	Damaged/ Not working			
1	CSE	ITWS - Thin Clients.	3	-	3	12,900/-	NIL	Thin Clients were purchased in 2012. Model is stated to be obsolete and not repairable.
		CM Lab - LCD Projector	1	-	1	29,500/-	NIL	Due to heavy power fluctuation projector was damaged including UPS
2	ECE	Lab 4 - Computers	3	-	3	43,200/-	NIL	Old systems (2007 Model) Mother Board and Hard Disk frequently issues.
		EWS Lab: Square Trowel	5	-	5	305/-		
3	MECH	EWS Lab: Dividers	5	-	5	120/-	NIL	These items are damaged due to wear and tear.
		Instrumentation Lab: Thermometer	2	-	2	700/-		
4	STORES	Stationery and Sanitary Items	392	392	-	3,859.75/-	NIL	The shortage is due to issuing material without indents as stated by Incharge purchase and stores on grounds of urgency for events like Vibes, Bhaswara, Vibgyor. Issues without indent should be severely restricted. A record of issues made in emergency should be kept in stores and regularised the following working day. Strict observance of procedure may reduce shortage in the future.
5	SPORTS	Consumable items like basket balls, Table Tennis balls and bats.	208	47	161	32,986/-	NIL	Standards have been fixed for loss due to shortages and unavailability. The write off proposals are within the standard limit.

P. RINCOVA
 Geometrical College of Science, Tack.
 Assistant (V, Kaspoulin), P.R. No. (2016-17) 100

17/11/16
On

Sl. No.	Department	Description	Quantity	Whether		Amount (2014-15)	Recovery amount (2014-15)	Remarks
				Shortage	Damaged/ Not working			
6	S & H	Chemistry Lab 1: Beakers, Burettes, weighting etc.	76	-	71	9,523/-	Rs. 9,150.00	The items are fragile and they were damaged in handling by students. Total amount has been recovered from them.
		Chemistry Lab 2 : Beakers, Burettes, Test tubes, Glass rods etc.	76	-	76	7,582/-	Rs. 7,195.00	The items are fragile and they were damaged in handling by students. Total amount has been recovered from them.
		English Lab : Headphones.	15	-	15	6,375/-	NIL	These items are damaged due to wear and tear.
6	S & H	Physics lab 1: Stop clocks, Vernier Calipers, Magnifier Torch, Centre tapped Transformer, FET	14	-	14	7,293/-	NIL	Stop clocks purchased in 2009, Vernier Calipers purchased in 2009, Magnifier Torch purchased in 2009, Centre tapped Transformer purchased in 2016, FET purchased in 2016
		Physics lab 2: Stop clocks, Vernier Calipers, Sodium Vapour lamp, Magnifier Torch, Centre tapped transformer	11	-	11	9,544/-	NIL	Stop clocks purchased in 2014, Vernier Calipers purchased in 2014, Sodium Vapour lamp purchased in 2014, Magnifier Torch purchased in 2014, Centre tapped transformer purchased in 2016. all are low cost items.
7	MBA	Tables (HoD Table, Faculty table)	2	-	2	21,000/-	NIL	Broken beyond repair.
8	CIVIL	FMHM Lab: Stop Watches	20	-	6	1800/-	NIL	Stop watches are Not working.
9	LIBRARY	Books	82	51*	31**	25,530/-	12,984	*Cost of 39 books (Rs.12,984) recovered ** Weeded books (obsolete), approved by Secretary vide ref: Nil dt. 8/8/2018
				Total:			2,12,217/-	Rs. 29,329/-

Nett loss on account of Write off proposals

2017-18

Rs.2,12,217/- (Rs.1,63,051 in 2016-17)

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**SUMMARY OF COMMENTS BY TASK TEAM COORDINATORS FOR STOCK VERIFICATION
FOR THE YEAR 2017-18**

Task Team Coordinator	Department	COMMENTS OF TASK TEAM CO-ORDINATORS	Recommended Action	Remarks
M. LAXMI - ECE Dept	EEE	1. Many entries in the stock registers were overwritten 2. Items are not maintained properly in stock registers	Department proposed to open a new stock registers and transfer all existing and missing data to new registers.	-
	MECH - PT Lab	Stock balances are not properly recorded	All columns of Stock Registers to be verified and filled in correctly.	-
V. Shivanaraya na Reddy - CSE Dept.	Admin office, Board room, Principal office, Secretary office, GCET main block	No stock registers	All office equipment including furniture to be classified and stock registers maintained. AO to comply with the assistance of I/c maintenance.	-
	Stores	1. Purchase indent books are not maintained properly 2. Sanitary items - disbursal is not correctly maintained 3. Stock register is not updated regularly.	Issues without indent should be severely restricted. A record of issues made in emergency should be kept in stores and regularised the following working day. Strict observance of procedure may reduce shortage in the future.	-

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Cheerthol (V), Keerasuru (M), R.R. Dist. (A.P.) - 508 304


AM/

ANNUAL STOCK VERIFICATION REPORT (AY-2017-18)

Department: EEE Lab: Power Electronics & Simulation Lab Date: 27/04/18

Sl.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Reparable	Not Repairable					
31	3 phase transformer 0-24/2A.	01	-	-	01	01	-	-	-	-	-	-	-
32	DSO 50MHz	02	-	-	02	02	-	-	-	-	-	-	-
33	5KVA Sewo Stabilizer	01	-	-	01	01	-	-	-	-	-	-	-
34	computer systems	06	-	-	06	06	-	-	-	-	-	-	-
35	Regulated power supply 0-30/2A(Digi)	01	-	-	01	01	-	-	-	-	-	-	-
36	DMM CEE-122	13	-	-	13	13	-	-	-	-	-	-	-
37	Digital Voltmeter	02	-	-	02	02	-	-	-	-	-	-	-
38	OrCAD PCB Design	04	-	-	04	04	-	-	-	-	-	-	-
39	MLMATLAB 8.5	04	-	-	04	04	-	-	-	-	-	-	-
40	single phase recycled fanventilator etc	02	01	-	02	02	-	-	-	-	-	-	-
41	Inductor Load 0-120 MA/VA	01	01	-	01	01	-	-	-	-	-	-	-

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)

 **HOD**
PRINCIPAL
 Geethanjali College of Engg. Techn.
 (Heesara (V), Heesara (M), R.R. Dist. (A.P.)-509 301
 Over all Task Team Coordinator

 **Lab/Cell**

 **Task Team Coordinator**

ANNUAL STOCK VERIFICATION REPORT (AY 17-18)

Department: **EEE³** Lab: **Electrical Measurements Lab** Date: **28/11/18**

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Reparable	Not Repairable						
62	Schering bridge	01	-	-	01	01	-	-	-	-	-	-	-	-
63	Anderson bridge	01	-	-	01	01	-	-	-	-	-	-	-	-
64	Anderson bridge	01	-	-	01	01	-	-	-	-	-	-	-	-
65	Oscillator	01	-	-	01	01	-	-	-	-	-	-	-	-
66	Headphones	01	-	-	01	01	-	-	-	-	-	-	-	-
67	Unknown Inductor	01	-	-	01	01	-	-	-	-	-	-	-	-
68	Relay testing using secondary but injection over primary circuit - A.C. circuit	01	-	-	01	01	-	-	-	-	-	-	-	-
69	Relay 0-10A	01	-	-	01	01	-	-	-	-	-	-	-	-
70	Boosters transformer	01	-	-	01	01	-	-	-	-	-	-	-	-
71	Digital meters	01	-	-	01	01	-	-	-	-	-	-	-	-
72	Time interval meter	01	-	-	01	01	-	-	-	-	-	-	-	-

1. Additional Remarks: _____

2. Action to be taken for reconciliation of discrepancy: _____

3. Action to be completed by HOD/Incharge (date) _____

PRINCIPAL
Geethanjali College of Engg. Techn.
Cheerthol (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

Over all Task Team Coordinator

HOD

Lab/Cell I/c

Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 17-18)

Department: EE Lab: Electrical Measurement Lab Date: 28/4/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Reparable	Not Repairable					
71	Step down 1k 230V/110V	01	17-18	-	01	01	-	-	-	-	-	-	-
72	Calibration of LPT wattmeter	01	-	-	01	01	-	-	-	-	-	-	-
73	MI voltmeter 200/100V	01	-	-	01	01	-	-	-	-	-	-	-
74	Rheostat 500r/5A	01	-	-	01	01	-	-	-	-	-	-	-
75	LPT wattmeter 150, 200, 600, 5/10A	01	-	-	01	01	-	-	-	-	-	-	-
76	HV oil tank kit 600KV	01	-	-	01	01	-	-	-	-	-	-	-
77	LVDT trainer kit	01	-	-	01	01	-	-	-	-	-	-	-
78	3φ Inductor lead	01	-	-	01	01	-	-	-	-	-	-	-

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
 Geethanjali College of Engg. Techn.
 Thiruvananthapuram (II), R.R. Dist. (A.P.) - 501 301

Task Team Coordinator

Name: M. Laxmi, Asst Prof

Lab/Cell I/c

HOD

Name:

Over all Task Team Coordinator

Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (17-18)

Department: EEE Lab: Electrical Measurements Lab Date: 28/11/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on 28/11/18 (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
79	CT testing kit	01	—	—	01	01	—	—	—	—	—	—	
80	CT test kit	01	—	—	01	01	—	—	—	—	—	—	
81	ET burden BOX	01	—	—	01	01	—	—	—	—	—	—	
82	Current T/F 10/5A	01	—	—	01	01	—	—	—	—	—	—	
83	10 T/F	01	—	—	01	01	—	—	—	—	—	—	
84	PT testing kit	01	—	—	01	01	—	—	—	—	—	—	
85	PT test kit	01	—	—	01	01	—	—	—	—	—	—	
86	Potential T/F	01	—	—	01	01	—	—	—	—	—	—	
87	P.T burden box	01	—	—	01	01	—	—	7	—	—	—	

PRINCIPAL
Geetha of College of Engineering Tech,
Anaparthi, (V. Vesampati), R.R. Dist. (A.P.) - 501 303.

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/Incharge (date)

(Signature)
HOD

(Signature)
HOD

(Signature)
Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (2017-18)

Department: EFF Lab: Electrod measurements Lab Date: 28/4/18

Sl.N	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc...	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
88	Two ratio meter	01	-	-	01	-	-	-	-	-	-	-	
89	100 T/F kVA	01	-	-	01	-	-	-	-	-	-	-	
90	Stop watch	02	-	-	02	-	-	-	-	-	-	-	
91	30 Inductor load	01	-	-	01	-	-	-	-	-	-	-	
92	30 variable dente T/F	02	-	-	02	-	-	-	-	-	-	-	
93	Springing kit	01	-	-	01	-	-	-	-	-	-	-	
94	100 PF wattmeter	02	-	-	02	-	-	-	-	-	-	-	
95	150 200 books/10A cement T/F	02	-	-	02	-	-	-	-	-	-	-	

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator: [Signature] Lab/Cell I/c: [Signature]
 Name: Ms. Laxmi Anagrat Name: [Signature]
 HOD: [Signature] Name: Dr. S.T. RAIMOHAN

PRINCIPAL
 [Signature]
 [Stamp]

ANNUAL STOCK VERIFICATION REPORT (A-017-18)

Date: 28/11/18

Lab: Electrical Measurements Lab

Department: EEE

1	2	3	4	5	6	7			8			9	10
						Physical Stock (as on.....)			Discrepancy				
SI.N	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3-4-5)	(a) Working Condition	Defective Repairable	Defective Not Repairable	Shortage (6-7) (7a+7b+7c)	Defective (Not repairable) (7c)	Total	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
96	Regulated power supply	01	-	-	01	01	-	-	-	-	-	-	-
97	0-30V 10A	03	-	-	03	03	-	-	-	-	-	-	-
98	Ammeter 1/2A	03	-	-	03	03	-	-	-	-	-	-	-
99	100W TLP 240V/10A	01	-	-	01	01	-	-	-	-	-	-	-
100	Boost T/F 10A	02	-	-	02	02	-	-	-	-	-	-	-
101	Inductive load	01	-	-	01	01	-	-	-	-	-	-	-
102	DRB	02	-	-	02	02	-	-	-	-	-	-	-
103	DCB	01	-	-	01	01	-	-	-	-	-	-	-
104	Diodes	02	-	-	02	02	-	-	-	-	-	-	-

PRINCIPAL
Geethanjali College of Engg. Techn.
(Cheerthol V), Keesara (M), R. Dist. (A.P.) - 501 303

P. Radhakrishnan
HOD

Over all Task Team Coordinator
Name: Dr. S.T. RAJMOHAN

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Lab/Cell I/c

Name:

Name:

ANNUAL STOCK VERIFICATION REPORT (AY 2018-18)


Department: **EEE** Lab: **Electrical Engineering Lab** Date: **28/04/18**


Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Reparable	Not Repairable					
14	Substation Rheostat 50 Ohm/1.7Amp	03	-	-	03	03	-	-	-	-	-	-	-
15	MC Voltmeter (150V/300V)	04	-	-	04	04	-	-	-	-	-	-	-
16	MC Voltmeter (0-300V)	01	-	-	01	01	-	-	-	-	-	-	-
17	MC Ammeter (1/2 A)	03	-	-	03	03	-	-	-	-	-	-	-
18	MC Ammeter (2.5/5A)	01	-	-	01	01	-	-	-	-	-	-	-
19	MI Voltmeter (30V/60V)	01	-	-	01	01	-	-	-	-	-	-	-
20	MI Voltmeter (300V/600V)	02	-	-	02	02	-	-	-	-	-	-	-
21	MI Voltmeter (150V/300V)	01	-	-	01	01	-	-	-	-	-	-	-
22	MI Voltmeter (0-150V/300V/600V)	01	-	-	01	01	-	-	-	-	-	-	-


1. Additional Remarks:


2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)


 HOD
 Over all Task Team Coordinator


 Lab Cell


 Task Team Coordinator


 PRINCIPAL
 Geethanjali College of Engg. Tech.
 Chervyl (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

1 ml

Date: 28/04/18

ANNUAL STOCK VERIFICATION REPORT (AY 17-18)

Department: EEE Lab: Electrical Engineering Lab

10

Sl. No	Description of Asset	Opening Stock as on	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3-4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Reparable	Not Repairable						
23	MI Ammeter (12A)	03	-	-	03	03	-	-	-	-	-	-	-	-
24	MI Ammeter (5/10 A)	03	-	-	03	03	-	-	-	-	-	-	-	-
25	MI Ammeter (10/20A)	01	-	-	01	01	-	-	-	-	-	-	-	-
26	UPF Watt meter 75/150/300V/2.5A/5A	01	-	-	01	01	-	-	-	-	-	-	-	-
27	UPF Watt meter 150/300V/500V/10/20A	03	-	-	03	03	-	-	-	-	-	-	-	-
28	Digital storage oscilloscope	0	-	-	0	0	-	-	-	-	-	-	-	-

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
 P. Srinivasulu Reddy
 Principal
 J. V. R. College of Engineering
 J. V. R. Nagar
 Hyderabad - 500082

Task Team Coordinator
 Name: M. Lakshmi

Lab/Cell In-charge
 Name:

HOD
 D. Reddy

Over all Task Team Coordinator
 Name: P. Srinivasulu Reddy

ANNUAL STOCK VERIFICATION REPORT (AY 2018-19)

Department: EEE Lab: Electrical Engineering Lab Date: 28/04/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
30	RPS(0-30V) 2A	07	-	TO BEE	06	-	-	-	-	-	21/7/2017		
31	function generator ITH3	05	-	-	05	-	-	-	-	-	-		
32	DRB	08	-	-	08	-	-	-	-	-	-		
33	DCB	07	-	-	07	-	-	-	-	-	-		
34	DI B	08	-	-	08	-	-	-	-	-	-		
35	DC Digital Voltmeter(0-30)	15	-	-	15	-	-	-	-	-	-		
36	DC Digital Ammeter (0-200 MA)	12	-	-	12	-	-	-	-	-	-		
37	CRO'S	02	-	-	02	-	-	-	-	-	-		

PRINCIPAL
Geethanjali College of Engg. Techn.
Chennai (V), Keasare (M), R. Dist. (A.P.) - 501 901

Name: Dr. S.T. RAJMOHAN
Overall Task Team Coordinator

Name:
HOD

Name:
Lab/Cell #/c

Name: M. Coxal
Task Team Coordinator

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Date: 28/04/18

Department: EEE Lab: Electrical Engineering Lab

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
39	KVL & KCL Kit	01	-	-	01	01	-	-	-	-	-	-	
40	Series & parallel Resonance Kit	01	-	-	01	01	-	-	-	-	-	-	
41	Time response of RL & RC	01	-	-	01	01	-	-	-	-	-	-	
42	Circuit kit	01	-	-	01	01	-	-	-	-	-	-	
43	Z/Y parameters of 2 port n/w kit	01	-	-	01	01	-	-	-	-	-	-	
44	ABCD, H parameters of 2 port n/w kit	01	-	-	01	01	-	-	-	-	-	-	
45	Superposition & Reciprocity	01	-	-	01	01	-	-	-	-	-	-	

PRINCIPAL
Geethanjali College of Engg. Tech.
Thiruvananthapuram (W), R. & Dist. (A.P.) - 570006

P. Reddy
HOD

Lab/Cell
/c

Task Team Coordinator
M. CAMB

Over all Task Team Coordinator

Name: Dr. S.T. RAJMOHAN

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)

QUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EEFE Lab: Electrical Engineering Lab Date: 28/04/18

1	2	3	4	5	6	7			8		9	10		
						Physical Stock (as on.....)			Discrepancy				Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective	Defective (Not repairable) (7c)	Shortage (6-7) 6 (7a+7b+7c)	Total				
Closing Stock (as per books) as on (3+4-5)		Reparable	Not Repairable											
54	Theodern													
45	Maximum power transfer theorem	01			01	01								
46	Thevenin's & Norton's theorem	01			01	01								
47	Ammeter MI Type (0-5/10/15A)	01			01	01								
48	Ammeter, MCDC (0-2.5/5/10)	01			01	01								
49	Wattmeter - WPF (5-10A - 75/150/300V)	01			01	01								

1. Additional Remarks:
 2. Action to be taken for reconciliation of discrepancy:
 3. Action to be completed by HOD/incharge (date)

Task Team Coordinator: [Signature] Name: M. Mani
 Lab/Cell Incharge: [Signature] Name: [Signature]
 HOD: [Signature] Name: [Signature]
 Over all Task Team Coordinator: [Signature] Name: Dr. S.T. RAJMOHAN

PRINCIPAL
 Geetharaj College of Engg. Tech.
 (Heeraj), Keesara (M), R.R. Dist. (A.P.) - 504 204

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EEE

Lab: Electrical Engineering Lab

Date: 28/4/18

1	2	3	4	5	6	7			9	10		
						Physical Stock (as on.....)					Discrepancy	
						(a) Working Condition	Defective Reparable	Defective Not Repairable			Shortage (6-7) 6 (7a+7b+7c)	Defective (Not reparable) (7c)
50	Wattmeter LPE (5-10A- 15/150/300V)	01	-	-	01	01	-	-	-	-		
51	Rheostat (25ohms/10A)	01	-	-	01	01	-	-	-	-		
52	Rheostat (50ohms/5A)	01	-	-	01	01	-	-	-	-		
53	Rheostat (100ohms/2.5A)	01	-	-	01	01	-	-	-	-		
54	Digital Multimeter	05	-	-	05	05	-	-	-	-		
55	Digital Voltmeter (0-50V)	03	-	-	03	03	-	-	-	-		
56	Digital Voltmeter (0-100V)	03	-	-	03	03	-	-	-	-		
57	Digital Ammeter	03	-	-	03	03	-	-	-	-		
70	Co-10 micro AMP	10	-	-	10	10	-	-	-	-		

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/Incharge (date)


 P. Reddy
 Head of Department
 Government College of Engineering, Techno
 (Autonomous), Khammam (A.P.) - 501301


 A. Anand
 Incharge


 P. Jay
 Incharge

Annual Stock Verification Report (AY 2017-18)
 Computer Methods in Power Systems

Date: 28/04/18

Department: EEE

Lab: 6

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 28/04/18 (3+4-5)	Physical Stock (as on.....)			Discrepancy			Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total	
							Repairable	Not Repairable				
1	Determination of equivalent circuit of 3 winding transformer	00	01	-	01	01	-	-	-	-	29/12/2017	
2	Determination of sequence impedence of cylindrical rotor synchronous generator	0	01	-	01	01	-	-	-	-	29/12/2017	
3	fault analysis of 3 phase alternator (LG, LL, LLG, LLG)	0	01	-	01	01	-	-	-	-	29/12/2017	
4	Determination of positive & negative sequence reactance of 3 phase transformer	0	01	-	01	01	-	-	-	-	29/12/2017	
5	Computers	0	6	-	6	6	-	-	-	-	30/12/2017	

PRINCIPAL
 Geethanjali College of Engg. Tech.
 (Cheerloli V), Keesera (M), R.R. Dist. (A.P.) - 501 301

Task Team Coordinator
 Name: Dr. S.T. RAJMOHAN

HOD
 Name: D.V. Arun Bharathi M

Lab/Cell I/c
 Name: M. Lakshmi

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/Incharge (date)

Task Team Coordinator
 Name: M. Lakshmi

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EE Lab: Computer Methods in power systems

Date: 28/04/18

S.N	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
10	MAT Lab	0	12-18 B	-	B	B	-	-	-	-	23/2/2016		
11													
12													
13													
14													
15													
16													
17													
18													

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)

Task Team Coordinator

Lab/Cell 1/c M. Anwar Bhat

HOD

PRINCIPAL
Geethanjali College of Engg. Tech.
K.R. Dist. (A.P.)-501 301

Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Computer Method in Power Systems

Department: *EEE*

new

Date: *28/04/18*

2	3	4	5	6	7			8			9	10
					Physical Stock (as on.....)			Discrepancy				
Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on <i>28/4/18</i> (3+4-5)	(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						Reparable	Not Repairable					
1 Determination of equivalent circuit of 3 phase system	00	01	-	01	01	-	-	-	-	-	-	29/12/2017
2 Determination of sequence impedance of a cylindrical rotor synchronous motor	0	01	-	01	01	-	-	-	-	-	-	29/12/2017
3 Fault Analysis of 3 phase alternator (CG, LL, LLG, LLG)	0	01	-	01	01	-	-	-	-	-	-	29/12/2017
4 Determination of positive & negative sequence reactance of 3 phase transformer	0	01	-	01	01	-	-	-	-	-	-	29/12/2017
5 Computer	0	6	-	6	6	-	-	-	-	-	-	30/12/2017

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Changanacherry, P.O. (M), P.R. Dist. (A.P.) - 501301

ANNUAL STOCK VERIFICATION REPORT (A.V.R. 17-18)

Department: **EEE** Lab: **Power Electronics & Simulation Lab** Date: **10/01/2018**

Sl.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Repairable	Not Repairable						
4	Accessories: Rheostat 2A Inductor - 150mH/5A forced communication circuit	01 01	- -	- -	01 01	01 01	- -	- -	- -	- -	- -	- -	- -	
5	Accessories: Rheostat - 50A/2A 1φ fully controlled bridge converter power circuit & triggering circuit Accessories: Rheostat 150A/5A	01 01 01	- - -	- - -	00 00 01	00 00 01	- - -	- - -	- - -	- - -	- - -	- - -	- - -	- - -
5	Inductors 150mH/5A with Tappings	01	-	-	01	01	-	-	-	-	-	-	-	-

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Sree Narayana Pillai Street, Keerthi (M), R.R. Dist. (A.P.) - 505 004
 HOD: *[Signature]*
 Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

108

Department: EEE

Lab: Power Electronics & Simulation Lab

Date: 28/04/18

S.N	Description of Asset Note: In the description of Assets shared in excel sheet	Opening Stock on.....	Stock added (Purchases) during Ay	issues, Transfers etc...	Closing Stock (as per books) as on (3+4+5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not repairable					
1	Study of characteristics of SCR, MOSFET & IGBT	01	-	-	01	01	-	-	-	-	-	-	
2	Scale firing circuit for SCR's	01+	-	-	01+	01+	-	-	-	-	-	-	
	a) SCR triggering	01	-	-	01	01	-	-	-	-	-	-	
	b) SCR based DC Firing circuit	01+	-	-	01+	01+	-	-	-	-	-	-	
	c) SCR triggering	01	-	-	01	01	-	-	-	-	-	-	
	Totals				01	01							
3	Using IC's based firing circuit	-	-	-	-	-	-	-	-	-	-	-	
4	10 AC Voltage Controller with RL Loads	01	-	-	01	01	-	-	-	-	-	-	
	Totals				01	01							

1. Additional Remarks: write off submitted dated on 30-11-2017 for Rheotals.

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

Lab/Cell Name: /c

HOD Name: P. N. S. Rajmohan

Task Team Coordinator Name: M. L. Arani

Over all Task Team Coordinator Name: P. N. S. Rajmohan

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

2
Date: 28/04/18

Department: EEE Lab: Power Electronics & Simulation Lab

Sl.N o	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc...	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Reparable	Not Repairable					
5	Isolators Trans formers 1KVA 50HZ 230V with taping	01	-	-	01	01	-	-	-	-	-	-	-
6	DC 50ms chopper power circuit & firing circuit	01+ 01	-	-	01+ 01	01+ 01	-	-	-	-	-	-	-
	Accessories rheostat-50g/ 2A	01	-	-	01	01	-	-	-	-	-	-	-
	Inductors - 150 MH/2A with Tappics	01	-	-	01	01	-	-	-	-	-	-	-
	Regulated power supply 0-30/2A single phase	01	-	-	01	01	-	-	-	-	-	-	-
7	1φ parallel Inverters	01	-	-	01	01	-	-	-	-	-	-	-

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator: 

Lab/Cell I/c: 

HOD: 

Principal: 

Name: Dr. S.T. RAJMOHAN

PRINCIPAL
Geethanjali College of Engg. Tech.
Chennai (W), Keeravani (M), P.R. Dist. (A.E.I. 501 303)

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: **EE**

Lab: **Power Electronics & Simulation Lab**

Date: **22/10/2018**

Sl.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Reparable	Not Repairable					
8	Accessories Rheostat - 500/2A	00	-	-	00	00	-	-	00	-	-	-	Good Damaged
9	Inductor - 150MH/ 2A with tapping Regulated Power Supply 0-30/2A	01	-	-	01	01	-	-	-	-	-	-	-
9	Accessories Rheostat - 150/2A	01	-	-	01	01	-	-	-	-	-	-	-
	Inductor - 150MH/ 5A with tapping	01	-	-	01	01	-	-	-	-	-	-	-
	Isolation Transformer 1KVA SPHTS 115-0-115V with	01	-	-	01	01	-	-	-	-	-	-	-

1. Additional Remarks:
 2. Action to be taken for reconciliation of discrepancy:
 3. Action to be completed by HOD/Incharge (date)

PRINCIPAL:
 Geethanjali College of Engineering & Technology,
 Cheyur (V), Perambalur (TA), P.O. Dist. Dindigul - 626 303


D. Lalitha
 HOD


 Over all Task Team Coordinator

Name: _____

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EEE 3

Lab: Power, Electronic & Simulation Lab

Date: 28/04/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Repairable	Not Repairable						
	<u>tapping</u>	01	-	-	-	01	-	-	-	-	-	-	-	-
10	<u>Single phase half controlled converter power circuit & firing circuit</u>	01 + 01	-	-	01 + 01	01 + 01	-	-	-	-	-	-	-	-
	<u>Accessories: Rheostat-150W 5A</u>	01	-	-	01	01	-	-	-	-	-	-	-	-
	<u>Industrial 50MH/5A with tapings</u>	01	-	-	01	01	-	-	-	-	-	-	-	-
	<u>Isolation Transformer KVA 50H/3/115Tapping</u>	01	-	-	01	01	-	-	-	-	-	-	-	-
11	<u>10 Bridge Inverter Power wiring (V/2A) & Firing circuit (Mc-Mulroy)</u>	01 + 01	-	-	01 + 01	01 + 01	-	-	-	-	-	-	-	-

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Techn.
Cheerpal (M), Keesara (M), R.R. Dist. (A.P.) - 501 301

[Signature]
Lab/Head

[Signature]
D. Reddy

[Signature]

ANNUAL STOCK VERIFICATION REPORT (May 2017-18)

Department: **E.E.E**

Lab: **Power Electronics & Simulation Lab**

Date: _____

Sl. No	Description of Asset	Opening Stock as on _____	Stock added (Purchases) during Ay _____	Issues, Transfers etc. during Ay _____	Closing Stock (as per books) as on _____ (3+4-5)	Physical Stock (as on _____)			Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b-7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
11	Accessories Rheostat - 50 Ω 2A	09	-	-	09	00	00	-	-	-	-	-	-
	Inductors - 150mH/2A with Tappings	01	-	-	01	01	01	-	-	-	-	-	-
	Regulated power supply 0-30/2A	01	-	-	01	01	01	-	-	-	-	-	-
12	Power scope	01	-	-	01	01	01	-	-	-	-	-	-
13	10:1 probe for high voltage measurement	03	-	-	03	03	03	-	-	-	-	-	-

Damaged & requested to submit to store

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date):

PRINCIPAL
Gaethanjali College of Engg. Tech.
(Chennai V), Keelore (W), R.R. Dist. (A.P.) - 501 304

[Signature]
Task Team Coordinator

[Signature]
HOD

[Signature]
Over all Task Team Coordinator

Name: _____

Name: **M. LAXMI**

Name: _____

Name: _____

Name: _____

ANNUAL STOCK VERIFICATION REPORT (AY 2018)

4

Department: EEE Lab: Power Electronics & Simulation lab Date: 28/04/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Repairable	Not Repairable					
14	CROs (20MHz) - EZ	06	-	-	06	06	-	-	-	-	-	-	-
15	CRO's Scientific 30MHz (5m-410)	03	-	-	03	03	-	-	-	-	-	-	-
16	Rheostat-100Ω/ 5A	04	-	-	04	04	-	-	-	-	-	-	-
17	Rheostat-100Ω/ 2A	01	-	-	01	01	-	-	-	-	-	-	-
18	Rheostat-50Ω/ 2A	03	-	-	03	03	-	-	-	-	-	-	-
19	RPS 30/2A Dual channel	01	-	-	01	01	-	-	-	-	-	-	-

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/Incharge (date)


HOD

PRINCIPAL
 One of the College of Engg. Tech.
 (Government Autonomous), R.A. Nagar, Srikalahasti


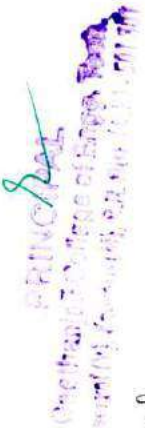
Over all Task Team Coordinator

Name: _____
 Lab/Cell I/c _____
 Name: _____
 Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (A, 2017-18)

Lab: Power Electronics & Simulation Lab

1 S.N o	2 Description of Asset	3 Opening Stock as on.....	4 Stock added (purchases) during Ay	5 Issues, Transfers etc.,	6 Closing Stock (as per books) as on (3+4-5)	7 Physical Stock (as on.....)			8 Discrepancy			9 Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Reparable	Not Repairable					
20	RPS 30/2A single phase	02	-	-	02	02	-	-	-	-	-	-	-
21	single phase induction motor	01	-	-	01	01	-	-	-	-	-	-	-
22	PMDC motor 24V	01	-	-	01	01	-	-	-	-	-	-	-
23	single phase Dual converter Training kit with wiring cd.	01+	-	-	01+	01+	-	-	-	-	-	-	-
24	Boost chopper trainer kit.	01.	-	-	01.	01	-	-	-	-	-	-	-


D. Radhika
 HOD

 PRINCIPAL
 Department of Electrical Engineering
 Anna University, Chennai - 600 025

Over all Task Team Coordinator
 Name: Dr. S.T. RAJMOHAN

- Additional Remarks:
1. Action to be taken for reconciliation of discrepancy:
 2. Action to be completed by HOD/Incharge (date)
 3. Action to be completed by Staff/Cell

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Date: 28/04/18

Department: EEE

Lab: Power Electronics & Simulation Lab

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective repairable (7c)	Total		
							Reparable	Not Repairable					
25	3 phase half bridge controlled bridge converter kit with firing delay	01 + 01	-	-	01 + 01	01	01	01	-	-	-	-	-
26	Single phase series inverter trainer kit	01	-	-	01	01	-	-	-	-	-	-	-
27	Inductive loads 25/50/100/150MA/2A	01	-	-	01	01	-	-	-	-	-	-	-
28	Loading Inductor Load 25, 50, 100, 150MH/5A	01	-	-	01	01	-	-	-	-	-	-	-
29	Center tap loading Inductor 50, 100, 0-15/5A	02	-	-	02	02	-	-	-	-	-	-	-
30	Single phase isolation transformers	01	-	-	01	01	-	-	-	-	-	-	-

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)

PRINCIPAL

Geethanjali College of Engg. Tech. (Cheerpal (M), Kesoru (M), R.R. Dist. (A.P.) - 501 304

Lab/Cell I/c

Task Team Coordinator

HOD

Over all Task Team Coordinator

Name: M. LAXMI

Name:

Name: DR. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (A.F. 7-18)

Department: EEE

Lab: Control Systems & Simulation

1 S.No	2 Description of Asset	3 Opening Stock as on.....	4 Stock added (Purchases) during Av	5 Issues, Transfers etc.,	6 Closing Stock (as per books) as on (3+4-5)	7 Physical Stock (as on.....)			8 Discrepancy			9 Reasons for discrepancy (as per incharge/HOD)	Comments by Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Reparable	Not Repairable						
91	I-o Vavua (IOA) Auto Transfers	01	-	-	01	01	-	-	-	-	-	-	-	-

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

Lab/Cell /c

Task Team Coordinator

Name: M. Lakshmi

HOD

Over all Task Team Coordinator

PRINCIPAL
Geethanjali College of Engg. Tech.
Cheruvu (V), Keeravani (M), R.R. Dist (A.P.) - 501 501

Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AV-18)

Department: EEE

Lab: Control Systems & Simulation Lab

Date: 28/04/18

Sl. No	Description of Asset	3- Opening Stock as on.....	4- Stock added (Purchases) during Ay	5- Issues, Transfers etc.,	6- Closing Stock (as per books) as on (3+4-5)	7- Physical Stock (as on.....)			8- Discrepancy			9- Reasons for discrepancy (as per incharge/HOD)	10- Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Reparable	Not Repairable						
25	Computer systems	06	-	-	06	06	-	-	-	-	-	-	-	-
26	Digital Multimeter CIE-122	02	-	-	02	02	-	-	-	-	-	-	-	-
27	ORcad(R) PCB Design Utility edition	01	-	-	01	01	01	01	01	01	01	01	01	01
28	MK MAT Lab 8.5	05	-	-	05	05	05	05	05	05	05	05	05	05
29	Rheostat 370/1.7A	02	-	-	02	02	02	02	02	02	02	02	02	02
30	Tachometer	01	-	-	01	01	01	01	01	01	01	01	01	01

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)


 Task Team Coordinator

 HOD

 Lab/Cell I/c

 Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (A-17-18)

Lab: Field Theory & Circuit Lab

Department: EEE

Sl.N	Description of Asset	3 Opening Stock as on.....	4 Stock added (Purchases) during AY	5 Issues, Transfers etc.,	6 Closing Stock (as per books) as on <u>28/10/18</u> (3+4-5)	7 Physical Stock (as on.....)			8 Discrepancy		9 Reasons for discrepancy (as per incharge/HOD)	Comments Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
6	RC Series and Parallel Resistor Trained kit	01	-	-	01	01	-	-	-	-	-	-	
7	Decade Resistance BOX	10	-	-	10	10	-	-	-	-	-	-	
8	Decade Inductance BOX	10	-	-	10	10	-	-	-	-	-	-	
9	Stabilizer 5 KA	01	-	-	01	01	-	-	-	-	-	-	
10	function Generator	05	-	-	05	05	-	-	-	-	-	-	
11	Decade capacitance BOX	10	-	-	10	10	-	-	-	-	-	-	

PRINCIPAL
Geethanjali College of Engg. Tech.
(Chester) (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)


 Task Team Coordinator
 Lab/Cell I/c

Over all Task Team Coordinator
 Name: Dr. S.T. RAJMOHAN

HOD
 Name:

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Lab: **Field Theory & Circuits Lab**

Date: **28/04/18**

Sl. No.	Description of Asset	3 Opening Stock as on	4 Stock added (Purchases) during Ay	5 Issues, Transfers etc.,	5 Closing Stock (as per books) as on	7 Physical Stock (as on)			8 Discrepancy		9 Reasons for discrepancy (as per incharge/HOD)	10 Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) - (7c)			Total
							Reparable	Net Repairable					
1	CRO's	02	-	-	02	02	-	-	-	-	-	-	
2	Computer Systems	06	-	-	06	06	-	-	-	-	-	-	
3	Double Ended UPF Wattmeters 600V	02	-	-	02	02	-	-	-	-	-	-	
4	Thevenin's and Norton's theory Trainer kit	01	-	-	01	01	-	-	-	-	-	-	
5	RMS Value of Complex wave Trainer kit	01	-	-	01	01	-	-	-	-	-	-	

1. Action Remarks.

2. Action to be taken for reconciliation of discrepancy.

3. Action to be completed by HOD/incharge (date)

D. Reddy
Lab/Cell
1/c

D. Reddy
HOD

[Signature]
Over all Task Team

Name: *M. Laxmi*
Task Team Coordinator

Name: *D. Reddy*

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

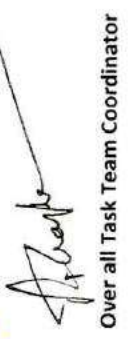
Department: **EEE**

Date: **28/04/18**

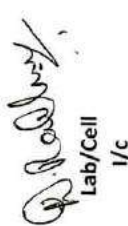
Lab: **Field theory and circuit Lab**

S.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on.....	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Repairable	Not Repairable						
12	Soldering Iron	01	-	-	01	01	-	-	-	-	-	-	-	-
13	Regulated Power Supply 0-30V/2A channel	12	-	-	12	12	-	-	-	-	-	-	-	-
14	Digital Voltmeter 0-30V DC	20	-	-	20	20	-	-	-	-	-	-	-	-
15	Digital Voltmeter 0-300 AC	07	-	-	07	07	-	-	-	-	-	-	-	-
16	Digital Ammeter 0-200mA	25	-	-	25	25	-	-	-	-	-	-	-	-
17	Digital Ammeter 0-200 uA	19	-	-	19	19	-	-	-	-	-	-	-	-

PRINCIPAL
 Geetha Raj College of Engg. Techn.
 (Branch of EEE, Ferozpur (M), R.R. Dist. (A.P.) - 501 301

Over all Task Team Coordinator


HOD


Lab/Cell I/c


- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)

Task Team Coordinator


ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: **EEE**

Lab: **Field Theory & Circuit Lab**

Date: **28/04/18**

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Repairable	Not Repairable						
18	Digital Ammeters. 0-2A(AC) 0-2AD	10+	-	-	10+	10	10	10	-	-	-	-	-	-
19	Digital multimeter	14	-	-	14	-	-	-	-	-	-	-	-	-
20	Rheostats (wire wound) 110-22A	02	-	-	02	02	02	02	-	-	-	-	-	-
21	Rheostats 190-2, 14A	02	-	-	02	02	02	02	-	-	-	-	-	-
22	1φ Auto Trans folemy	02	-	-	02	02	02	02	-	-	-	-	-	-
23	Rheostat 50-2, 2A	02	-	-	02	02	02	02	-	-	-	-	-	-

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/Incharge (date)

Name: Mr. Laxmi
 Task Team Coordinator

Name: Dr. Reddy
 Lab/Cell I/c
 HOD

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Theerth (V), Keesara (M), R.R. Dist. (A.P.) - 507 507
 Over all Task Team

ANNUAL STOCK VERIFICATION REPORT (AY. 18)

Department: **EEE**

Lab: **Field Theory & Experiment Lab**

Date: **28/04/18**

Sl. No	Description of Asset	3 Opening Stock as on.....	4 Stock added (Purchases) during Ay	5 Issues, Transfers etc.,	6 Closing Stock (as per books) as on 28/4/18 (3+4-5)	7 Physical Stock (as on.....)			8 Discrepancy			9 Reasons for discrepancy (as per incharge/HOD)	10 Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Repairable	Not Repairable					
24	Oscilloscope	02	13-14	-	00	00	-	-	-	-	-	-	-
25	Two port network Trained kit	01	-	-	01	01	-	-	-	-	-	-	-
26	Local Diagoner of RL VRC circuit Trainer kit	01	-	-	01	01	-	-	-	-	-	-	-
27	Wattmeter 5/10 300/600- DPW3	05	-	-	01	01	-	-	-	-	-	-	-
28	Digital Ammeter (0-10mA)	05	-	-	05	05	-	-	-	-	-	-	-
29	Digital Ammeter (0-20mA)	05	-	-	05	05	-	-	-	-	-	-	-

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)

Task Team Coordinator

Lab/Cell I/c

HOD

PRINCIPAL
Geethanjali College of Engg. Tech.
Barrage (V), Anandrapuram (M), R.R. Dist. (A.P.) 515 301

ANNUAL STOCK VERIFICATION REPORT (AY 17-18)

Department: EE

Lab: Field Theory & circuit Lab

Date: 28/04/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on.....	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
B0	Rheostat 150 Ω / 5A	03	17-18	-	03	03	-	-	-	-	-	-	
B1	3 phase variac 215 V / 20 A	02	-	-	02	02	-	-	-	-	-	-	
B2	M I A CO - 5/10 Ammeter	02	-	-	02	02	-	-	-	-	-	-	
B3	M I A CO - 300/600V Voltmeter	02	-	-	02	02	-	-	-	-	-	-	
B4	3 phase Inductance load - 5A	01	-	-	01	01	-	-	-	-	-	-	
B5	ORcab (R) PCB Board University edition	04 used	-	-	04 used	04 used	-	-	-	-	-	-	
B6	Material 8.5	02 used	-	-	02 used	02 used	-	-	-	-	-	-	

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/Incharge (date)

Task Team Coordinator [Signature]

Lab/Cell [Signature]

PRINCIPAL
 Goethanjali College of Engg. Tech.
 Cheerpal (V), Keesera (M), R.R. Dist. (A.P.) - 501 301

[Signature]

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

EEE

Lab: Field Theory and circuit lab Date: 28/04/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay 17-18	Issues, Transfers etc.,	Closing Stock (as per books) as on 28/04/18 (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
37	Superposition and Reciprocity kit	01			01	01							
38	Maximum power transfer theory training kit	01											
39	Nullimans & compensation kit	02			02	02							

1. Additional Remarks: Item 37 & 38 are found together entered in stock register with one kit only

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator: D. Reddy Lab/Cell

PRINCIPAL: Dr. Reddy
 Omethanjali College of Engg. Tech.
 Chennai (V), Andhra (H), R.R. Dist. (A.P.) - 507307

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EEE Lab: Signals & Systems Simulations Lab. Date: 28/04/18

Sl. No	Description of Asset	3 Opening Stock as on.....	4 Stock added (Purchases) during Ay 17-18	5 Issues, Transfers etc.,	6 Closing Stock (as per books) as on 28/4/18 (3+4-5)	7 Physical Stock (as on.....)			8 Discrepancy			9 Reasons for discrepancy (as per incharge/HOD)	10 Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Repairable	Not Repairable						
1	Desktop systems	24	-	-	24	24	-	-	-	-	-	-	-	-
2	PSCAD (CO) S/W	01	-	-	01	01	-	-	-	-	-	-	-	-
3	MATLAB (8.5) v.	3 used	-	-	3 used	3 used	-	-	-	-	-	-	-	-

- Additional Remarks: NIL
- Action to be taken for reconciliation of discrepancy: NIL
- Action to be completed by HOD/incharge (date): NIL

PRINCIPAL
 Geethanjali College of Engg. Techn
 (Group IV), Keesara (M), R.R. Dist. (A.P.) - 501201

 D. Reddy
 Lab/Cell
 Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EEF Lab: Electrical Engineering Lab Date: 30/08/18

S.N	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 28/11/18 (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
1	BHP DC shunt motor with sound generator	01	-	-	01	01	-	-	-	-	-	-	
2	BHP DC shunt motor coupled to alternator	00	+	-	00	00	-	-	-	-	-	-	
3	DC shunt motor with BDA	01	-	-	01	01	-	-	-	-	-	-	
4	DC shunt motor with mech. loading	01	-	-	01	01	-	-	-	-	-	-	
5	BHP AC 3 phase with BDA	0	-	-	01	01	-	-	-	-	-	Both entries included together in stock register	
6	3 point statetegy Automatic Delta starter	04	-	-	04	04	-	-	-	-	-	Received from BEE Lab.	
7	Resistive Loads	01	-	-	01	01	-	-	-	-	-	-	
8		02	-	-	02	02	-	-	-	-	-	-	

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Tiruvallur (V), Kancheepuram (M), R.R. Dist. (A.P.) - 501304

Task Team Coordinator
M. Gami

Lab/Cell In-charge
T/c

HOD
P. Kalish

Over All Task Team Coordinator
T. Kalish

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: **EEE**

Lab: **Electrical Engineering Lab**

Date: **28/04/18**

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
9	Knife switches (SPST, SPDT, DPST, DPDT, TPST, TPDT)	05	-	Transfers (3)	02	02	-	-	-	-	-	-	
10	2 KVA Transformers 230V	02	-	-	02	02	-	-	-	-	-	-	
11	Auto Transformers	02	-	-	02	02	-	-	-	-	-	-	
14	VF 230V, 0/180-270V	-	-	-	-	-	-	-	-	-	-	-	
12	Digital Tachometers	03	-	-	03	03	-	-	-	-	-	-	
16	Tubular Rheostat 1000 Ohm/2 Amp	01	-	-	01	01	-	-	-	-	-	-	
18	Tubular Rheostat 370 Ohm/1.7 Amp	01	-	-	01	01	-	-	-	-	-	-	

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Heeral (M), Keesara (M), R.R. Dist. (A.P.) - 501 301

Task Team Coordinator
Name: **M. Lakshmi**
Date: **28/04/18**

HOD
Name: **P. Subrahmanyam**

Overall Task Team Coordinator
Name: **P. Subrahmanyam**

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: **EE** (Autonomous Instrumentation & Measurement Lab / Measurement Techniques Lab)
 Date: **28/04/18**

Lab: **Electrical Measurements Lab**

S.N	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay 17-18	Issues, Transfers etc.,	Closing Stock (as per books) as on 31/03/18 (3+4-5)	7 Physical Stock (as on.....)			8 Discrepancy		9 Reasons for discrepancy (as per incharge/HOD)	10 Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
1	Calibration & testing of 10 mesh	01	-	-	01	01	-	-	-	-	-	-	
2	AC ammeter 5A	01	-	-	01	01	-	-	-	-	-	-	
3	AC voltmeter 300V	01	-	-	01	01	-	-	-	-	-	-	
4	Resistor load 10	01	-	-	01	01	-	-	-	-	-	-	
5	Capacitive load 10	01	-	-	01	01	-	-	-	-	-	-	
6	UPF wattmeter 150, 300, 600V/5, 10A	01	-	-	01	01	-	-	-	-	-	-	
7	Calibration of dynamometer	01	-	-	01	01	-	-	-	-	-	-	
8	MF Ammeter 0-5/5A	01	-	-	01	01	-	-	-	-	-	-	
9	MF Voltmeter 75/150/300V	01	-	-	01	01	-	-	-	-	-	-	

1. Additional Remarks: **The same Lab is used as "Instrumentation & Measurement Techniques Lab (Autonomous)"**

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Chennai (V), Sessore (M), R.R. Dist. (A.P.) - 501 301

P. Radhika
 HOD

Task Team Coordinator

Name: _____

Lab/Cell I/c

Name: _____

Over all Task Team Coordinator

Name: _____

ANNUAL STOCK VERIFICATION REPORT (A/01/18)

Department: EEB Lab: Electrical Measurements Lab Date: 28/4/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Av	Issues, Transfers etc.,	Closing Stock (as per books) as on.....	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
10	Resistor load 10, 10A	01	17-18	-	01	01	-	-	-	-	-	-	
11	capacitor load 10A	01	-	-	01	01	-	-	-	-	-	-	
12	Power factor meter	01	-	-	01	01	-	-	-	-	-	-	
13	Compton DC voltmeter	01	-	-	01	01	-	-	-	-	-	-	
14	Standard cell 1.0186	01	-	-	01	01	-	-	-	-	-	-	
15	Volt ratio box	01	-	-	01	01	-	-	-	-	-	-	
16	DC galvanometer 50-0.50	01	-	-	01	01	-	-	-	-	-	-	
17	DC Power supply 30V, 2A	01	-	-	01	01	-	-	-	-	-	-	
18	Standard resistance 0.1, 1/5A	01	-	-	01	01	-	-	-	-	-	-	

R

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Lab/Cell I/c

HOD

Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EE Lab: Electrical Measurements Lab Date: 28/4/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
19	MIC Ammeter 5A	01	17-18		01	01	-	-	-	-	-		
20	Standard Resistor 0.1-2, 15A	01			01	01	-	-	-	-	-		
21	Standard Resistor 0.1-2, 3A	01			01	01	-	-	-	-	-		
22	MIC Ammeter 5A	01			01	01	-	-	-	-	-		
23	MC Voltmeter 300V	01			01	01	-	-	-	-	-		
24	DC Source 2V	01			01	01	-	-	-	-	-		
25	Measurement of 3φ Reactive power												
26	with 1φ wattmeter												
27	Acebus												
26	MI Ammeter	01			01	01	-	-	-	-	-		
27	MI Voltmeter 600V	01			01	01	-	-	-	-	-		

PRINCIPAL
Guehbarjaili College of Engg. Techn.
(Approved by Karnataka State Council of Higher Education)

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)

Lab/Cell _____
Task Team Coordinator: [Signature]
Date: _____

ANNUAL STOCK VERIFICATION REPORT (2017-18)

Department: EE Lab: Electrical Measurements Lab Date: 28/11/18

S.N	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on..... (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
45	UPF wattmeter 5/10A, 150/300/600V	03	—	—	03	03	—	—	—	—	—	—	
46	Resistive load 3φ 5Kw	01	—	—	01	01	—	—	—	—	—	—	
47	Capacitive load 3φ 1.5 KVA	01	—	—	01	01	—	—	—	—	—	—	
48	Measurement of choke coil parameter	02	—	—	03	03	—	—	—	—	—	—	
49	ME Ammeter 5A	01	—	—	01	01	—	—	—	—	—	—	
50	ME Voltmeter 75, 150/300V	02	—	—	02	02	—	—	—	—	—	—	
51	Choke coil 5A	01	—	—	01	01	—	—	—	—	—	—	
52	ME voltmeter 75, 150/300V	01	—	—	01	01	—	—	—	—	—	—	
53	Measurement of % ratio of phase angle of a given CT	01	—	—	01	01	—	—	—	—	—	—	

PRINCIPAL
 Deputy Chief Incharge of Lab. Power
 Control, K. J. Somaiya Institute of Technology, Gandhinagar, Mumbai - 400 072

- Additional Remarks: A/closure
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)

Lab/Cell 001A
 Signature: [Signature]
 Date: 28/11/18

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EEE Lab: Electrical Measurements Lab

Date: 28/4/18

SI.N o	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Repairable	Not Repairable						
54	Common 5VA 10VA 15VA	01 01	—	—	01 01	—	—	—	—	—	—	—	—	—
55	Wattmeter DPF 5VA	01	—	—	01	—	—	—	—	—	—	—	—	—
56	Wattmeter LPF	01	—	—	01	—	—	—	—	—	—	—	—	—
57	Phase shifting equipment	01	—	—	01	—	—	—	—	—	—	—	—	—
58	Rheostat 20VA	01	—	—	01	—	—	—	—	—	—	—	—	—
59	Kelvin double bridge	01	—	—	01	—	—	—	—	—	—	—	—	—
60	Standard resistor 0.125A	02	—	—	02	—	—	—	—	—	—	—	—	—
61	Standard resistor 1.25A	01	—	—	01	—	—	—	—	—	—	—	—	—

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Techn.
Cheerayal (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

P. Lakshmi
HOD

M. Lakshmi Anand
Task Team Coordinator

Name: *M. Lakshmi Anand*
A

S. S. S.
Lab/Cell
I/c

Over all Task Team Coordinator

Name: Dr. S.T. RAJMOHAN

Department: EEE

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Lab: Control Systems & Simulation Lab

Date: 28/04/18.

Sl.No	Description of Asset	3 Opening Stock as on.....	4 Stock added (Purchases) during Ay	5 Issues, Transfers etc.,	6 Closing Stock (as per books) as on (3+4-5)	7 Physical Stock (as on.....)			8 Discrepancy			9 Reasons for discrepancy (as per incharge/HOD)	10 Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Reparable	Not Repairable					
13	Temperature Control/using PID kit.	01	-	-	01 01	-	-	-	-	-	-	-	-
14	300V AC Voltmeter	03	-	-	03 03	-	-	-	-	-	-	-	-
15	Effect of feedback on DC servo motor	01	-	-	01 01	-	-	-	-	-	-	-	-
16	D.S.O 30 MHz	02	-	-	02 02	-	-	-	-	-	-	-	-
17	function generator 1MHz	01	-	-	01 01	-	-	-	-	-	-	-	-
18	MC Voltmeter 150/300/600V	01	-	-	01 01	-	-	-	-	-	-	-	-

PRINCIPAL
Geethanjali College of Engg. Tech.
Chennai (V), Keesari (H), S.R. Dist. (A.P.) - 501 301

Task Team Coordinator
M. Laxmi

HOD
D. Reddy

Lab/Cell No
S. Jayakumar

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)

Name:

ANNUAL STOCK VERIFICATION REPORT (A/R 7-18)

Lab: Control Systems & Simulation

Department: EEE

1 S.I.N o	2 Description of Asset	3 Opening Stock as on.....	4 Stock added (Purchases) during AY	5 Issues, Transfers etc.,	6 Closing Stock (as per books) as on (3+4-5)	7 Physical Stock (as on.....)			8 Discrepancy			9 Reasons for discrepancy (as per incharge/HOD)	Comments of Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Repairable	Not Repairable						
														Total
19	MC Ammeter 10/5 A	02	-	-	02	02	-	-	-	-	-	-	-	-
20	Rheostat 600W 2.8 A	01	-	-	01	01	-	-	-	-	-	-	-	-
21	DRB	01	-	-	01	01	-	-	-	-	-	-	-	-
22	DCB	01	-	-	01	01	-	-	-	-	-	-	-	-
23	DIB	01	-	-	01	01	-	-	-	-	-	-	-	-
24	SKVAsewo stabilizer	01	-	-	01	01	-	-	-	-	-	-	-	-

PRINCIPAL
Geetha
Control Systems & Simulation
Lab No. 101

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/Incharge (date)

[Signature]
Lab/Cell
I/c

[Signature]
HOD

[Signature]
Over all Task Team Coordinator
Name: Dr. S.T. RAJMOHAN

[Signature]
Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Date: 28/04/18

Department: EEE
Lab: Control Systems and Automation Lab

Sl.No	Description of Asset	3	4	5	6	7			8		9	10			
						Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Defective (Not repairable) (7c)	Total	
										(a) Working Condition					Defective
						Reparable	Not Repairable								
7	Effect of feedback on DC servo motor kit	01	-	-	01	01	-	-	-	-	-	-			
8	Transfer function of DC shunt motor kit	01	-	-	01	01	-	-	-	-	-	-			
9	Simulation of transfer function using OP-AMP kit	01	-	-	01	01	-	-	-	-	-	-			
10	Characteristics of AC servo motor kit	01	-	-	01	01	-	-	-	-	-	-			
11	Spike protector	01	-	-	01	01	-	-	-	-	-	-			
12	Transfer function of DC generator kit	01	-	-	01	01	-	-	-	-	-	-			

1. Additional Remarks:

Action to be taken for reconciliation of discrepancy:

to be completed by HOD/incharge (date)

[Signature]
Lab/Cell I/c
Name: M. GANESH

[Signature]
HOD

PRINCIPAL

Principal, College of Engg. Tech.,
Narasimharao (M), Sak. Dist. (A.P.) - 501 305.

[Signature]
Over all Task Team Coordinator

Name: Dr. S.T. RAIMOHAN

Name:

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Sl. No: **EEE**

Lab: **EM2**

Date: **28/4/18**

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
102	Wattmeter L.P.F 75/150/300V 5/10F	-	02	-	02	02							
103	3phase auto transformer	-	03	-	03	03							
104	Tachometers	-	06	-	06	06							
105	knife switches	-	02	-	02	02							

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)

Name: **M. Manjappa**
 Task Team Coordinator
 Lab/Cell I/c: **Boo**

HOD: **D. Ravi**
 (Chief of V), Keeraso (M), R.R. Dist. (A.P.) - 517
 PRINCIPAL
 Geethanjali College of Engg. Tech.
 Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EEE

Lab: EM1 & EM2

Date: 28/04/18

18

S.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)				Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						Defective		Shortage (6-7) 6 (7a+7b+7c)	Total	Defective (Not repairable) (7c)	Total		
						(a) Working Condition	Repairable						
45	Wire wound 350-2/15A	02	-	-	02	02	02						
46	Wire wound rheostat 450/15A	02	-	-	02	02	02						
47	Direct online starter 3φ	02	-	-	02	02	02						
48	Analog tachometer	02	-	-	02	02	02						
49	DC compound motor with breakdown assembly	01	-	-	01	01	01						
50	DC Series motor coupled to DC generator	01	-	-	01	01	01						
51	DC Shunt motor coupled with DC compound generator	01	-	-	01	01	01						
52	3φ synchronous motor	01	-	-	01	01	01						
53	3φ slip ring induction motor	01	-	-	01	01	01						

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)

PRINCIPAL
 Geethanjali College of Engg. Tech.
 (Chennai), Keesara (M), R.R. Dist. (A.P.) - 501 301

Task Team Coordinator
 Over all Task Team Coordinator

HOD

Lab/Cell
 i/c
 Name: K. S. Lakshmi

Task Team Coordinator
 Name: M. Mani

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EEE

Lab: EML & FM 2

Date: 28/4/18

S.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
54	3 ϕ induction motor with DOL drive	01	-	-	01	01							
55	MF ammeter 10A	13	-	-	13	13							
56	MF voltmeter 20/60V	05	-	-	05	05							
57	LPF wattmeter 2.5/5A 300V	03	-	-	03	03							
58	LPF wattmeter 5/10A 300V	02	-	-	02	02							
59	Frequency meter 40/50 Hz	02	-	-	02	02							
60	DPST switch	01	-	-	01	01							
61	SPST switch	01	-	-	01	01							

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Heemal (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

Task Team Coordinator
[Signature]

Name: M. Lakshmi
Deepakumar, CSE

Lab/Cell I/c

Name: K. Nagaraju

HOD
[Signature]

Name:

[Signature]
Over all Task Team Coordinator

Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Document: 666

Lab: EM1 & EM2

Date: 28/4/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Repairable	Not Repairable						
62	30A terminal	06	-	-	06	06								
63	30A terminal lamp local	02	-	-	02	02								
64	3 point starter	02	-	-	02	02								
65	MC voltmeter 150, 300, 600	03	-	-	03	03								
66	MC ammeter 5110, 20A	03	-	-	03	03								
67	MC voltmeter 300, 1.7A	08	-	-	08	08								
68	10 Varian 90A	02	-	-	02	02								
69	MC-DC voltmeter 300V	03	-	-	03	03								
70	Separate excitation unit	01	-	-	01	01								

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Jisseydi (V), Keeruru (M), K.R. Dist. (A.P.) - 501 301

Task Team Coordinator: *[Signature]*
Name: M. Vasanth

Lab/Cell I/c: *[Signature]*
Name: K. Nagaraju

HOD: *[Signature]*
Name: *[Signature]*

Over all Task Team Coordinator: *[Signature]*

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EEE

Lab: FEM1 & EM2

Date: 28/4/18

Sl.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc..	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Reparable	Not Repairable						
71	Digital multimeter	02	-	-	02	02								
72	Phos salts	01	-	-	01	01								
73	1 ϕ resistance load 10A	02	-	-	02	02								
74	MHP DC Shunt motor coupled to 0.6KW DC generator	00	-	-	00	00								
75	Digital Thermap	01	-	-	01	01								
76	3 ϕ Star-Delta Transformer 15/230V	01	-	-	01	01								
77	3 ϕ Inductive load 10A	01	-	-	01	01								

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Name:

M. Laxmi

Deepalakshmi

Lab/Cell
I/c

Name: K. Nagaraju

HOD

Name:

Geethanjali College of Engg. Techn.
Chennai (V), Kanchi (M), R.R. Dist. (A.P.) 501 301

PRINCIPAL

Over all Task Team Coordinator

Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EMZ Date: 28/11/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY 17-18	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Total		
							Reparable	Not Repairable				
79	Three phase supply induction motor	-	02	-	02	02						
80	Three phase squirrel cage induction motor	-	101	-	011	011						
81	Single phase induction motor	-	02	-	02	02						
82	DC shunt motor coupled with	-	04	-	04	04						
83	Three phase Alternator	-										
84	Three phase synchronous motor	-	01	-	01	01						
85	MI 1SD/300/600	-	12	-	12	12						
86	Vo 1meter 80/60V	-	01	-	01	01						
87	Vo 1meter MC 500V	-	02	-	02	02						

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)

Task Team Coordinator: [Signature] Name: M. Laxmi
 Lab/Cell I/c Name: [Signature]


PRINCIPAL
 Geethanjali College of Engg. Tech.
 Chennai (M), S.S. Road, (A.P.) 501 301

Over all Task Team Coordinator
[Signature]

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: **EMR**

Lab: **EMR** Date: **28/11/18**

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
						(a) Working Condition	Repairable				Not Repairable		
887	Ammeter MI 0/20A	-	06	-	06	06							
888	Ammeter MIS/10A	-	04	-	04	04							
889	Ammeter MCI/2A	-	03	-	03	03							
890	Rheostat 850-2/1.7A	-	08	-	08	08							
891	Wattmeter UPF 150/300/600V 10/20A	-	07	-	07	07							
892	Wattmeter UPF 150/300/600V	-	02	-	02	02							
893	5/10A	-		-									

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator: *[Signature]*
 Lab/Cell I/c: *[Signature]*

HOD: *[Signature]*

Over all Task Team Coordinator: *[Signature]*

PRINCIPAL
 Technical
 Contact: 98461 31120

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Reparable	Not Repairable						
														6 (7a+7b+7c)
95	Wattmeter UFF 75/150/300V	-	01	-	01	01								
97	10/20A	-												
96	Wattmeter UFF 75/150/300V	-	01	-	01	01								
98	5/10A	-												
99	Wattmeter LPF 150/300/600V	-	01	-	01	01								
101	2.5/5A	-												
100	Wattmeter LPF 150/300/600V	-	03	-	03	03								
103	5/10A	-												

Date: 28/6/18

Lab: ENR

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator
 Name: *M. Maxmi*
 Lab/Cell I/c
 Name: *Boof*

HOD
 Name: *P. Lakshmi*

Over all Task Team Coordinator
 Name: *Shank*

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Cheeryol (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

Name: Dr. S. T. RAJMOHAN

PRINCIPAL

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: EEE

Lab: EMI & EM2

Date: 28/4/18

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Repairable	Not Repairable					
37	UPF wattmeter 5/10 A (600V)	02	-	-	02	02							
38	UPF wattmeter 60/20 A, 300V	04	-	-	04	04							
39	UPF wattmeter 10/20 A, 600V	07	-	-	07	07							
40	UPF Wattmeter 5/10 A box	01	-	-	01	01							
41	Digital tachometer (constant type)	06	-	-	08	08							
42	Digital tachometer (non-constant)	05	-	-	05	05							
43	Wire wound Rheostat (5000/0.6A)	04	-	-	04	04							
44	Wire wound Rheostat 2250/1.6A	05	-	-	05	05							

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Channarayana (M), R.K. Dist. (A.P.) - 501 302

HOD
 Name: K. Nagaraj

Task Team Coordinator
 Name: K. Nagaraj
 Lab/Cell 1/c

Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S&H Dept: Engg chemistry Lab-2

S.N	Description of Asset	Opening Stock as on..... 19/5/17	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Commer Team Coord	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
37	Copper weights basket	27	-	-	27	-	-	-	-	-	-	-	
38	Ploppers	25	-	-	25	-	-	02	-	-	Lens were	-	
39	funnels	30	20	-	50	-	-	06	-	-	Breakage	-	
40	glass rods	76	-	-	76	-	-	-	-	-	-	-	
41	Measuring cylinders Plastic 10ml	20	-	-	20	-	-	-	-	-	-	-	
42	100ml	05	-	-	05	-	-	-	-	-	-	-	
43	500ml	01	-	-	01	-	-	-	-	-	-	-	
44	1000ml	01	-	-	01	-	-	-	-	-	-	-	

1. Additional Remarks: Amount of collected for breakage and handed over to account section.
 2. Action to be taken for reconciliation of discrepancy: write off to be proposed & after approval stock register to be corrected
 3. Action to be completed by HOD/incharge (date):

M. Sowjanya
 Task Team Coordinator
 Name: M. Sowjanya

M. Sowjanya
 Lab/Cell I/c
 19/05/18
 Name: M. Sowjanya

Pr-C Neelejanani
 HOD
 Name: Pr-C Neelejanani

Dr. S.T. RAJMOHAN
 Over all Task Team Coordinator
 Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 17-18)

Department: S&H Department
 Lab: Engg chemistry lab-2
 Date: 12/05

Sl. No	Description of Asset	Opening Stock as on 19/5/17	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
54	Beakers 500ml	9	-	-	9	-	-	-	-	-	-	-	
55	Beakers 250ml	74	20	-	94	-	-	04	-	-	Breakage	-	
56	Beakers 100ml	60	-	-	60	-	-	05	-	-	Breakage	-	
57	Burettes	69	20	-	89	-	-	03	-	-	Breakage	-	
58	Burette stand	30	-	-	30	-	-	-	-	-	-	-	
59	Cleaning brush (small)	46	20	-	66	-	-	13	-	-	Consurn	-	
60	Cleaning brush (big)	8	-	-	08	-	-	-	-	-	-	-	
61	Conical flask	63	-	-	63	-	-	09	-	-	Breakage	-	

1. Additional Remarks: As per the information given, amount is collected & written off to be proposed & after approval stock register to be corrected.

2. Action to be taken for reconciliation of discrepancy: Write off to be proposed & after approval stock register to be corrected.

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
 Name: M. Sowjanya
 Date: 12/05/18

HOD
 Name: Dr. C. Nagesh Kumar

Over all Task Team Coordinator
 Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: **S&H Dept**

Lab: **Frgg Chemistry Lab-2**

Sl.N	Description of Asset	Opening Stock as on..... 19/5/17	Stock added (Purchases) during AY 20/7-18	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comm. Team Coor
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Reparable	Not Repairable					
37	test tubes	154	-	-	154	148	-	-	06	-	-	Breakage	
38	tripod stands	30	05 Dt 29/10/18	-	30+5	29+5	-	-	01	-	-	Breakage	
39	viscometers	35	-	-	35	35	-	-	-	-	-	-	
40	volumetric flask 100ml	18	10 Dt 8/7/17	-	28	19	-	-	09	-	-	Breakage	
41	250ml	10	-	-	10	10	-	-	-	-	-	-	
42	500ml	10	-	-	10	10	-	-	-	-	-	-	
43	1000 ml	09	-	-	09	09	-	-	-	-	-	-	
44	watch glass	161	-	-	161	159	-	-	02	-	-	Breakage	

1. Additional Remarks: **Amount is collected for breakage and handed over to account section.**

2. Action to be taken for reconciliation of discrepancy: **write off to be proposed to the approval stock register to be corrected**

3. Action to be completed by HOD/incharge (date)

M. Sowjanya
Task Team Coordinator
Lab/Cell No: **161/18**
Name: **M. Murali**

PRINCIPAL
Geethanjali College of Engg. Tech.
Beryel (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

HOD **C. Srinivas**
Name: **Dr. C. Nandya Ram**
Over all Task Team Coordinator
Name: **Dr. S.T. RAJMOHAN**

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Date: 12/5/18

Lab: Engg Chemistry Lab-2

Department: S&H Dept

S/N	Description of Asset	Opening Stock as on 19/5/17	Stock added (Purchases) during AY 2017-18	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7)	Total		
							Reparable	Not Repairable				
54	Measuring cylinder glass 10ml	00	10 Dt: 30/7/17	-	10	-	-	-	-	-	-	-
55	Periodic table	01	-	-	01	-	-	-	-	-	-	-
56	Pipette 20ml	30	-	-	30	-	-	-	-	-	-	-
57	Pipette 10ml	57	-	-	56	-	-	01	-	-	Breakage	-
58	Spatula	20	-	-	20	-	-	-	-	-	-	-
59	Specific gravity bottle	34	-	-	34	-	-	05	-	-	Breakage	-
60	Stalagmometer	33	10	-	43	-	-	03	-	-	Breakage	-
61	Stop watch	20	-	-	20	-	-	-	-	-	-	PRINCIPAL

Principal
Jeevanjyoti College of Engg. Tech.
Bhatkal, S.K. Dist. (K.A.P.) - 501 301

Amount is collected for breakage and handed over to the concerned authorities after approval. Stock registers to be corrected.

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: Write off to be proposed.

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
Name: M. Sawjanya
Lab/Cell I/c
12/05/18
Name: M. Murgoda

HOD
Name: Dr. G. Nandiyalan

Over all Task Team Coordinator
Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S&H Dept

Lab: Engg Chemistry Lab-1

Sl.N	Description of Asset	Opening Stock as on 19/5/17	Stock added (Purchases) during Ay 2017-18	Issues, Transfers etc.,	Closing Stock as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments Team Co-ordinator	
						(a) Working Condition	Defective	Defective (Not repairable) (7c)	Shortage (6-7) 6 (7a+7b+7c)	Total			
						Reparable	Not Repairable						
37	Separating funnel	07	10	-	17	14	-	-	03	-	Breakage	Amount collected	
38	Reduction flask	25	-	-	25	25	-	-	-	-	-	-	
39	Round bottom flask & condenser	10	-	-	10	10	-	-	-	-	-	-	
40	Set condenser clamp	10	-	-	10	10	-	-	-	-	-	-	
41	Bubbles tubing	10mtr	-	-	10mtr	10mtr	-	-	-	-	-	-	
42	Cuvettes	12	-	-	12	07	-	-	05	-	Breakage	Amount collected	
43	Wash bottles	25	-	-	25	25	-	-	-	-	-	-	
44	APR-91 water plant	00	01	-	01	01	-	-	-	-	-	-	
Analytical balance						00	04	04	04	04	04	04	04

1. Additional Remarks:
 2. Action to be taken for reconciliation of discrepancy:
 3. Action to be completed by HOD/incharge (date)

Name: M. Sowjanya
 Task Team Coordinator

Name: M. Murali
 Lab/Cell in/c

HOD: C. Venkatesh
 Name: Dr. G. Nandya kani
 Over all Task Team Coordinator

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Cheerayal (V), Kavare (M), & R. Dist. (A.P.) - 501 301
 Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: **S&H Dept**

Lab: **Frogg chemistry - Lab2**

Date: **12/5/18**

SLN	Description of Asset	Opening Stock as on..... 19/5/17	Stock added (Purchases) during Ay 2017-18	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective	Defective (Not repairable) (7c)	Shortage (6-7) 6 (7a+7b+7c)	Total		
54	wire gauge	24	26 Dt: 30/7/17	-	50	50						
55	potentio meters	05	-	-	05	05						
56	photovoltaic meter	05	-	-	05	05						
57	Digital conductivity	05	-	-	05	05						
58	electronic balance	04	-	-	04	04						
59	hot air oven	01	-	-	01	01						
60	Rubber coils for fuel tube	10	-	-	10	10						
61	Thermometers	02	-	-	02	02						

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Chennai (M. Adambakkam), C.K. Dist. (A.M.) - 601 307

M. Sowjanya
Task Team Coordinator
Name: **M. Sowjanya**

Dr. G. Neelajamani
HOD
Name: **Dr. G. Neelajamani**

Over all Task Team Coordinator
Name: **Dr. S.T. RAJMOHAN**

Dr. S.T. Rajmohan
Lab/Cell I/C
12/05/18
Name: **M. Neelajamani**

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: SCH Lab: Engg Physics - I / Semiconductor Physics Lab. Date: 26.4.18

Sl.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Comments of Task Team Coordinator
						(a) Working Condition	Defective (b)		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total	
							Repairable (b)	Not Repairable (b)				
1	Torsion pendulum	4			4	4	-	-	-	-	-	
2	Vernier Calipers	7	4		11	08	-	03	-	-	-	due to rust
3	Screw gauge	7			7	7	-	-	-	-	-	
4	meter scale	10			10	10	-	-	-	-	-	
5	stop analog clock	7	4		11	7	-	04 (analog)	-	-	-	due to long usage
6	Medic AP	4			4	4	-	-	-	-	-	
7	Battery Eliminators	6			6	6	-	-	-	-	-	
8	weight boxes	5			5	5	-	-	-	-	-	
9	spectro meter	4			4	4	-	-	-	-	-	

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

Pyrambu
Task Team Coordinator

[Signature]
Lab/Cell Incharge

[Signature]
CAB

Sri Anjanali College of Engg. Techn.
 Kessara (M), R.R. Dist. (A.P.) - 501 204

Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S&H

Lab: Engg Physics - 1 / Semi conductors Physics Lab

Date: 26.4.18

Sl. No	Description of Asset	Opening Stock as on..... 16/5/17	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6(7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Reparable	Not Repairable						
1	Diffracting grating	04	-	-	05-1 = 4	05-1 = 4	-	-	-	-	-	-	-	-
2	(1500 LPI)	04	-	-	-	-	-	-	-	-	-	-	-	-
3														
4	Sodium Vapour Lamp	03	-	-	03	03	-	-	-	-	-	-	-	-
5														
6	Spe chro meter	04	-	-	04	04	-	-	-	-	-	-	-	-
7	Later diode	04	-	-	04	04	-	-	-	-	-	-	-	-
8	Enggy gap	04	-	-	04	04	-	-	-	-	-	-	-	-
9	Stewart gees	04	-	-	04	04	-	-	-	-	-	-	-	-

1. Additional Remarks: NIL
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Name: M. Sowjanya

HOD/Incharge Lab/Cell I/c

Name: M. C. Ch. mihiramma & A. S. S.

PRINCIPAL
Geethanjali College of Engg. Tech.
(Heeralal (V), Keesara (H), R. R. Dist. (A.P.) - 501 301)

Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S & H Dept

Lab: Engg Physics - I / Semi Conductor Physics Lab

Date: 26.4.18

Sl. No	Description of Asset	Opening Stock as on..... 16/5/17	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total	
							Repairable	Not Repairable				
1	Crown prism	06	-	-	06	06	-	-	-	-	-	
2	Grating (2000LP)	04	-	-	04	04	-	-	-	-	-	
3	Mercury Vapour Lamp	05	-	-	05	05	-	-	-	-	-	
5	Newton ring (TMS)	4	-	-	04	04	-	-	-	-	-	
7	Newton ring APP	5	-	-	05	05	-	-	-	-	-	
9												

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

M. Rawanua
Task Team Coordinator

Name: M. Rawanua

M. Rawanua
HOD/cell
i/c

M. Rawanua
HOD
Over all Task Team Coordinator

PRINCIPAL
Geethanjali College of Engg. Tech.
(Bicentral (V), Keesara (M), R. R. Dist. (A.P.) - 501 301)

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Date: 26.04.18

Department: S&T Dept Lab: Engg Physics / Semi conducted Physics Lab

Sl.N	Description of Asset	Opening Stock as on 16/5/17	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total	
							Repairable	Not Repairable				
1	Rheostat	04	-	-	04	04	-	-	-	-	-	
2	Ammeter	04	-	-	04	04	-	-	-	-	-	
3	Plug key One Key	04	-	-	04	04	-	-	-	-	-	
4	Plug key conductive	04	-	-	04	04	-	-	-	-	-	
5	Connecting wire	02	-	-	02	02	-	-	-	-	-	
6	Fiber optics	04	-	-	04	04	-	-	-	-	-	
7	Spirit level	04	-	-	04	04	-	-	-	-	-	
8	Thermo meter	07	-	-	07	07	-	-	-	-	-	
9	Multi meter digital	02	-	-	02	02	-	-	-	-	-	

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

(Signature)
Task Team Coordinator
Name: M. Soujanya

(Signature)
Name: Dr. S.K. Mohanmud Ali

(Signature)
Name: Dr. G. Neeraja Rani

PRINCIPAL
Geethanjali College of Engg. Techn.
Bhadrachalam (M), G. R. Dist. (A.P.) - 501 301

(Signature)
Over all Task Team Coordinator
Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S&H Dept Date: 26.4.18

Lab: Engg Physics - I | semi conductor Physics Lab

Sl.N	Description of Asset	Opening Stock as on..... <u>16/5/17</u>	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
1	Signal generator	04	-	-	04	04	-	-	-	-	-	-	
2	CRCKT Board	04	-	-	04	04	-	-	-	-	-	-	
3	CRCKT Board	04	-	-	04	04	-	-	-	-	-	-	
4	Solar Cell	02	-	-	02	02	-	-	-	-	-	-	
5	Magni field	20	-	-	20	17	-	03	-	-	long usage of battery	-	
6	Torch												
7	wire for torsional	02	-	-	02	02	-	-	-	-	-	-	
8	LEDA Laser diode	02	-	-	02	02	-	-	-	-	-	-	
9													

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

M. G. G. G.
Task Team Coordinator

Name: M. G. G. G.

M. G. G. G.
HOD

Name: M. G. G. G.

Name: M. G. G. G.

Over all Task Team Coordinator

PAVITRA
Coordinator
Department of Physics, Tech.
Government Engineering College (A), S.O.P.

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Date: 26.4.18

Department: S&H Dept Lab: Engg Physics - I / semi conductor Physics Lab

Sl.N	Description of Asset	Opening Stock as on..... 16/5/17	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
1	Rough balance	01	-	-	01	01	-	-	-	-	-	-	
2	Plint	02	-	-	02	02	-	-	-	-	-	-	
3	Prism (1.5)	03	-	-	03	03	-	-	-	-	-	-	
4	Len's lens	03	-	-	03	03	-	-	-	-	-	-	
5	Newton	04	-	-	04	04	-	-	-	-	-	-	
6	Single slit	04	-	-	04	04	-	-	-	-	-	-	
7	Volume Resonator	01	-	-	01	01	-	-	-	-	-	-	
8	bottle with cork, capillary tube	01	-	-	01	01	-	-	-	-	-	-	
9													

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
 Name: Dr. S.T. RAJMOHAN

Over all Task Team Coordinator
 Name: Dr. G. Neeraja Rani

Task Team Coordinator
 Name: M. S. Rajwani

Lab/Cell I/c

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S & H Department Lab: Engg Physics - I Semi Conductor Physics Lab Date: 26.4.18

Sl. No	Description of Asset	Opening Stock as on 16/5/17	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) (3+4-5)	Physical Stock (as on.....)				Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
							Repairable	Not Repairable					
1	turning forks set of	01	-	-	01	01	-	-	-	-	-	-	-
2	Measuring by Ammeter (500mA)	01	-	-	01	01	-	-	-	-	-	-	-
3	flyer-drills wave app	01	-	-	01	01	-	-	-	-	-	-	-
4	two knife wire supports (conductor)	03	-	-	03	03	-	-	-	-	-	-	-
5	two wooden hangers	02	-	-	02	02	-	-	-	-	-	-	-
6	Ply coated 2cm dia with counter	02	-	-	02	02	-	-	-	-	-	-	-
7	Coupled oscillator circuit	02	-	-	02	02	-	-	-	-	-	-	-
8	type with two pendulum bobs	02	-	-	02	02	-	-	-	-	-	-	-
9													

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
 (W), Keeran (M), R.R. Dist. (A.P.) - 501 301

Task Team Coordinator: [Signature]
 Name: M. Rajan
 HOD: [Signature]
 Over all Task Team Coordinator: [Signature]

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S&H Department Lab: Ergg Physics-1 Lab | Semiconductor Physics-Lab Date: 26.4.18

S.N	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
1	Sonometer's wood & plastic box	03	-	-	03	03	-	-	-	-	-	-	
2	electro magnet	03	-	-	03	03	-	-	-	-	-	-	
3	Stepdown transformer	03	-	-	03	03	-	-	-	-	-	-	
4	Slotted weights (50gms)	02	-	-	02	02	-	-	-	-	-	-	
5	Slotted weights (100gms)	02	-	-	02	02	-	-	-	-	-	-	
6	Slotted weights (500gms)	02	-	-	02	02	-	-	-	-	-	-	
7	Bread board	30	-	-	30	30	-	-	-	-	-	-	
8	PN junction diode (IN4007 type)	30	-	-	30	30	-	-	-	-	-	-	
9	Zener diode (IN4733A 3.9V)	54	-	-	54	54	-	-	-	-	-	-	

1. Additional Remarks: NIL
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)

PRINCIPAL
 Geethanjali College of Engg. Techn.
 Cheerayal (V), Keesara (M), R.R. Dist. (A.P.) - 501301


 Task Team Coordinator


 HOD


 Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: **S&T Department**

Lab: **Engg, Physics-(Semi conductor) Physics Lab**

Date: **26.4.18**

Sl.No	Description of Asset	3	4	5	6	7			8		9	10		
						Physical Stock (as on.....)			Defective (Not repairable) (7c)	Total			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Reparable	Not Repairable						
1	DLCE Resistor BDR	03	-	-	03	03	-	-	-	-	-	-		
2	Big tray Voltmeter (0-20V)	06	-	-	06	06	-	-	-	-	-	-		
3	Big tray ammeter	06	-	-	06	06	-	-	-	-	-	-		
4	Big tray ammeter (0-200mA)	06	-	-	06	06	-	-	-	-	-	-		
5	DC RPS dwdkannu	04	-	-	04	04	-	-	-	-	-	-		
6	center tap transformer	04	-	-	04	04	-	-	-	-	-	-		
7	907, 2012	02	-	-	02	02	-	02	02	winding problem	-	-		
8	Step down transformer	02	-	-	02	02	-	-	-	-	-	-		
9	CRD-30MVA Auralcbarnik	02	-	-	02	02	-	-	-	-	-	-		

1. Additional Remarks: **MIL**
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator
 Name: **M. Sowjanya**
 Lab/Cell I/c

HOD
 Name: **[Signature]**

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Channarayana, Mysore (K), S.K. Dist. (A.S. - 50130)

Over all Task Team Coordinator
 Name: **[Signature]**

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Date: _____

Lab: **Frpg**

S&H DEPT

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total				
						(a) Working Condition	Repairable				Not Repairable			
10	Biggla multimeters C.F. - 122	02	-	-	02	-	-	-	-	-	-	-	-	-
11	PET BFW-10	86	11	-	36+11 = 47	34+11 = 45	-	02	-	-	-	-	-	-
12	Resistors 1K-L	100	-	-	100	100	-	-	-	-	-	-	-	-
13	Resistors 33K-L	100	-	-	100	100	-	-	-	-	-	-	-	-
14	Resistors 100K-L	100	-	-	100	100	-	-	-	-	-	-	-	-
15	Resistors 10K-L	100	-	-	100	100	-	-	-	-	-	-	-	-
16	Resistors 2.2K-L	100	-	-	100	100	-	-	-	-	-	-	-	-
17	Resistors 5.5K-L	75	-	-	75	75	-	-	-	-	-	-	-	-
18	Capacitors 10MF	35	-	-	35	35	-	-	-	-	-	-	-	-

NIL

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

M. Sowjanya
Task Team Coordinator

Dr. S. Mohanmoud Ali
Lab/Cell I/c

Dr. G. Neeraja Rani
Name: _____

Over all Task Team Coordinator
Name: Dr. S.T. RAJMOHAN

PAJANCOVAL
Chengalpet College of Engg. Tech.
Chengalpet (V), Bangalore, KA. PIN: 561 307

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Date: 26.04.18

Lab: Engg Physics Lab-1 / Semi Conductors Physics Lab

Department: S&H

Sl.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total	
							Reparable	Not Repairable				
19	Capacitor (100 MF)	35	-	-	35	-	-	-	-	-	-	
20	Capacitor 1000 MF	35	-	-	35	-	-	-	-	-	-	
21	Capacitor 4700 MF	35	-	-	35	-	-	-	-	-	-	
22	Transistor BC107B	60	-	-	60	-	-	-	-	-	-	
23	Transistor BC 557	40	-	-	40	-	-	-	-	-	-	
24												
25												
26												
27												

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Techn.
Cheerl (V), Keesara (H), R.R. Dist. (A.P.) - 504 301

(Signature)
Task Team Coordinator

Name: M. Rajwanja

(Signature)

Name: Dr. G. Neeraja Rani

(Signature)

Over all Task Team Coordinator
Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

R907

Department: **S&H Department** Lab: **Engineering Physics [Sem I] / Applied Physics [Sem II]** Date: **26.4.18**

Sl. No	Description of Asset	Opening Stock as on 16/5/17	Stock added (Purchases) during Ay (20/2-18)	Issues, Transfers etc.,	Closing Stock (as per books) (3+4-5)	Physical Stock (as on.....)			Discrepancy			Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total	
							Repairable	Not Repairable				
1	Torsion Pendulum	03	-	-	03	-	-	-	-	-	-	-
2	Vernier Calipers	03	04 (16/2/2018)	-	03	-	02	02	02	02	-	Due to dust Problem
3	Screw gauge	03	-	-	03	-	-	-	-	-	-	-
4	Meter Scale	06	-	-	06	-	-	-	-	-	-	-
5	Stop clock	06	04 (20/2/18)	-	03	-	04	04	04	04	-	Due to misusage of hours problem
6	Meldis APP	03	-	-	03	-	-	-	-	-	-	-
7	Battery eliminated	06	-	-	06	-	-	-	-	-	-	-
8	weigh box brass	03	-	-	03	-	-	-	-	-	-	-
9	Spectrometry	04	-	-	04	-	-	-	-	-	-	-

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Cheriyal (V), Keesara (H), R.R. Dist. (A.R.) - 501 302

R. Anil Kumar
Task Team Coordinator

Chaitanya
Lab/Cell I/c

HOD
Name: **Dr. C. Nageswaraiah**

Over all Task Team Coordinator
Name: **Dr. C. RAJAGHAN**

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: **S&H Department** Lab: **Engineering Physics lab (semi) / Applied physics (sem2)**

Date: _____

SI.N	Description of Asset	Opening Stock as on..... 16/5/17	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
1	Stewart gees	03	-	-	03	03	-	-	-	-	-	-	
2	Rheostat	03	-	-	03	03	-	-	-	-	-	-	
3	Ammeter	03	-	-	03	03	-	-	-	-	-	-	
4	Plugkey monkey	03	-	-	03	03	-	-	-	-	-	-	
5	Plug key Communication	03	-	-	03	03	-	-	-	-	-	-	
6	connecting wire	00	-	-	00	00	-	-	-	-	-	-	
7	fiber optics	03	-	-	03	03	-	-	-	-	-	-	
8	SPi rit level	04	-	-	04	04	-	-	-	-	-	-	
9	Thermometer	04	-	-	04	04	-	-	-	-	-	-	

PRINCIPAL
Geethanjali College of Engg. Tech.
Jeerol (V), Kanasara (M), R.R. Dist. (A.P.) - 501 301

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)

[Signature]
Task Team Coordinator

[Signature]
Over all Task Team Coordinator

R907

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S & H Department

Lab: Engineering Physics Lab (sem 3) / Applied Physics (sem 2)

Date: _____

S.N	Description of Asset	Opening Stock as on 16/5/17	Stock added (Purchases) during Ay (2017-18)	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
1	Multimeter digital	04	-	-	04	04	-	-	-	-	-	-	
2	Signal generator	03	01	01 (received from physics Lab)	04	04	-	-	-	-	-	-	
3	LCR ckt board	03	01	-	04	04	-	-	-	-	-	-	
4	CR ckt board	03	01	-	04	04	-	-	-	-	-	-	
5	Solar cell	02	-	-	02	02	-	-	-	-	-	-	
6	magnifying glass	08	04	-	12	10	02	02	00	02	02	Due to transformer	
7	wire for torsional	01	-	-	01	01	-	-	-	-	-	-	
8	LED laser diode	02	-	-	02	02	-	-	-	-	-	-	
9													

PRINCIPAL
Geethanjali College of Engg. Tech.
Cheruvu (V), Kasaragod (M), R.R. Dist. (A.P.) - 501 301

[Signature]
Over all Task Team Coordinator

[Signature]
Task Team Coordinator

[Signature]
Lab/Cell I/c

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/Incharge (date)

ANNUAL STOCK VERIFICATION REPORT (AVR) 2018

Department: S&H Lab: RG07 Engg Physics Lab / Applied Physics Lab (Scm) Date: 26.04.18

Sl.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective	Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
						Reparable	Not Repairable						
10	Two knife Edge supports (Carbon sheets)	02			02	+	+	-	-	-			
11													
12													
13	Two weight hangers	02			02	-	-	-	-	-			
14													
15	fly wheel 20cm	02			02	-	-	-	-	-			
16	fig with counter												
17													
18													

PRINCIPAL
 Coimbatore College of Engg. Tech.
 (Autonomous), Kamasamudi, R.A. Dist. (A.S.) 501 303

[Signature]
 Over all Task Team Coordinator
 Name: Dr. S.T. RAJMOHAN

[Signature]
 HOD
 Name: Dr. G. Nagesh Kumar

[Signature]
 Lab/Cell I/c
 Name:

[Signature]
 Task Team Coordinator
 Name: M. Sowjanya

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)

ANNUAL STOCK VERIFICATION REPORT (A.V.R. 201-18)

R407

Date: 26.4.18

Department: SAH Lab: Engg. Physics [Sem I] / Applied Physics [Sem II]

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc...	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						Defective		Shortage (6-7) 6(7a+7b+7c)	Defective (Not repairable) (7c)	Total			
						(a) Working Condition	Repairable				Not Repairable		
19	Coupled oscillator (wood fixing with 2 pendulum bobs)	02	-	-	02	02	-	-	-	-	-	-	-
20													
21													
22													
23													
24	Sonome ter	02	-	-	02	02	-	-	-	-	-	-	-
25	(wood resistance box)												
26													
27													

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Chennai (T), Keesara (M), R.R. Dist. (A.P.) - 501 301

Chaitanya
Lab/Cell
I/c

Task Team Coordinator

Over all Task Team Coordinator

Name: M. S. buljappa

Name: Dr. S. T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (A.V.R) R607

Date: 26.4.18

Department: S&T Department Lab: Engineering physics [Sem I] / Applied physics [Sem II]

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
37	slotted weights (500gms)	02	-	-	02	-	-	-	-	-	-	-	
38													
39													
40	Bread board	30	-	-	30	-	-	-	-	-	-	-	
41													
42	PN Junction diodes (IN4007)	30	-	-	30	-	-	-	-	-	-	-	
43													
44	SiOAT9, ge)												

PRINCIPAL
Geethanjali College of Engg. Tech.
Siddipet (V), Kasarla (M), R.R. Dist. (A.P.) - 501 301

[Signature]
Over all Task Team Coordinator
Name: Dr. S.T. RAJMOHAN

[Signature]
HOD
Name: Dr. C. Venkata

[Signature]
Lab/Cell I/c
Name:

[Signature]
Task Team Coordinator
Name: M. Sowjanya

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/Incharge (date)

ANNUAL STOCK VERIFICATION REPORT (AUG 2017-18)

Date: 26.4.18

Department: S&H Department

Lab: Engg physics [Sem 2] / Applied physics [Sem 2]

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
						(a) Working Condition	Repairable				Not Repairable		
45	Zener diodes (IN4735A) (3.9V, 4.7V, 6.2V)	54	-	-	54	-	-	-	-	-	-	-	-
46													
47													
48													
49	Digital voltmeter (0-20V)	06	-	-	06	-	-	-	-	-	-	-	-
50													
51													
52	Digital Ammeter (0-200mA)	06	-	-	06	-	-	-	-	-	-	-	-
53													

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

Chaitanya
Task Team Coordinator

Chaitanya
Lab/Cell I/c

Dr. S. T. Rajmohan
HOD

Dr. S. T. Rajmohan
Over all Task Team Coordinator

Name: Dr. S. T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (A.V. 017-18)

Department: S&H Department Lab: Engg Physics lab (Sem 2) / Applied Physics (Lab Sem 2) Date: 26.4.18


Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
54	Digital Ammeter (0-200mA)	06	-	-	06	06	-	-	-	-	-	-	
55													
56													
57	Resistors (1kΩ)	100	-	-	100	100	-	-	-	-	-	-	
58													
59	Resistor (33kΩ)	100	-	-	100	100	-	-	-	-	-	-	
60													
61	Resistor (100kΩ)	100	-	-	100	100	-	-	-	-	-	-	

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)


PRINCIPAL
 Geethanjali College of Engg. Tech.
 Cheerayal (V), Keesara (M), R.R. Dist. (A.P.) - 501301


 Task Team Coordinator
 Name: M. Sowjanya


 Lab/Cell I/c
 Name: _____


 HOD
 Name: Dr. G. Neelganga


 Over all Task Team Coordinator
 Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (A/2017-18)

Date: 26.4.18

Department: S.H Department Lab: Fogg Phys Lab (Sem II) / Applied Physics Lab (Sem II)

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
						(a) Working Condition	Reparable					
62	Resistors (10 kΩ)	100	-	-	100	-	-	-	-	-	-	-
63												
64	Resistors (2.2 kΩ)	100	-	-	100	-	-	-	-	-	-	-
65												
66	Resistors (5.5 kΩ)	75	-	-	75	-	-	-	-	-	-	-
67												
68	Transistor BC107B	60	-	-	60	-	-	-	-	-	-	-
69	(opp)											
70												

PRINCIPAL
Gestranjali College of Engg. Techn.
Chennai (M), Keesari (M), E.R. Dist. (A.P.) - 501 301

Over all Task Team Coordinator
Name: Dr. S.T. RAJMOHAN

HOD
Dr. G. Nalaya kani

Chaitanya
Lab/Cell
I/c

Task Team Coordinator

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/Incharge (date)

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18) R507

Department: S&H Department Lab: Engg Physics Lab (sem 2) / Applied Physics Lab (sem 2) Date: 26.4.18

SI.N o	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc...	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not reparable) (7c)			Total
							Reparable	Not Reparable					
71	Transistor BCSS7 (PNP)	140	-	-	40	-	-	-	-	-	-	-	
72													
73													
74	Capacitor 10 μ F	35	-	-	35	-	-	-	-	-	-	-	
75													
76	Capacitor (100 μ F)	35	-	-	35	-	-	-	-	-	-	-	
77													
78	Capacitor 4700 μ F	35	-	-	35	-	-	-	-	-	-	-	

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech
Chennai (Vij. Nellore (M) R.R. Dist. (A.P.) - 501 301

M. Sowjanya
Task Team Coordinator

Name:

M. Sowjanya

Name:

Chaitanya
Lab/Cell
I/c

Dr. G. Neelofa Kani
HOD

Name:

Dr. S.T. RAJMOHAN

Over all Task Team Coordinator

Name: Dr. S.T. RAJMOHAN

13
R907

(A) ANNUAL STOCK VERIFICATION REPORT (A/017-18)

Department: SA-H Dept Lab: Engg Physics lab (sem 2) / Applied Physics Lab (sem 1) Date: 26.4.18

Sl.N	Description of Asset	3 Opening Stock as on.....	4 Stock added (Purchases) during AY	5 Issues, Transfers etc.,	6 Closing Stock (as per books) as on (3+4-5)	7 Physical Stock (as on.....)			8 Discrepancy		9 Reasons for discrepancy (as per incharge/HOD)	10 Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Total		
							Reparable	Not Repairable				
79	Electrolytic capacitor	10	-	-	10	-	-	-	-	-		
80	1000µF, 25V											
81												
82												
83	patch cards	10	-	-	10	-	-	-	-	-		
84												
85	Dual Channel DC RPS	4	-	-	04	-	-	-	-	-		
86	0-30V/2amp											
87												

PRINCIPAL
Geethanjali College of Engg. Tech.
(Autonomous) K. R. & N. R. Road, K. R. P. - 501 301

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD/incharge (date)

P. Srinivas
Task Team Coordinator
Name: M. r. a. l. w. i. a. m. a.

Chaitanya
Lab/Cell I/c

Dr. C. N. Reddy
HOD

Frank
Over all Task Team Coordinator

(A) ANNUAL STOCK VERIFICATION REPORT (APR 2017-18)

Department: S&H Dept Lab: Engg Physics (sem 2) / Applied Physics lab (sem 2) Date: 26.4.18

S.N	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
88	Center tapped transformer	04	—	—	04	02	02	02	02	—	Due to widening		
89	220V/9V transformer					1							
90	909/12-012												
91													
92	step down transformer	02	—	—	02	02	—	—	—	—			
93	220-6V 2 Adap												
94													
95	CRO 30m119 Dual channel	02	—	—	02	02	—	—	—	—			

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
 Gaethanjali College of Engg. Tech.
 Cheral (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

Prasanna
 Task Team Coordinator
 Name: M. Sowjanya

Prasanna
 Lab/Cell I/c
 Name:

Dr. S. T. Rajmohan
 HOD
 Name: Dr. S. T. RAJMOHAN

Prasanna
 Over all Task Team Coordinator
 Name: Dr. S. T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (A.V.R. 017-18)

Department: S&H Department Lab: Engineering Physics Lab (semi) / Applied physics Lab (sems) Date: 15

SI.No	Description of Asset	Opening Stock as on..... 16/5/17	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
96	High top multiplicity PCB (22)	02	-	-	02	-	-	-	-	-	-	-	
97	Decade resistor (RES-6 (20k))	03	-	-	03	-	-	-	-	-	-	-	
98													
99													
100													
101													
102													
103													

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
Chennai (V), Keesara (M), S.R. Dist. (A.P.) - 501301

Chaitanya
Lab/Cell
I/c

M. Sowjanya
Task Team Coordinator
Name: M. Sowjanya

HOD
Dr. A. Srinivas Kumar
Name: Dr. S.T. RAJMOHAN
Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S&H Dept

Lab: English Lab Room No: 208 and 209

Date: 8/5/18

Sl. No	Description of Asset	Opening Stock as on 19/5/17	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
1	Syst ems	63	03	-	66	-	-	-	-	-	-	-	
2	Head phones	99	43	-	142	122	20	00	-	-	Due to wear & tear	-	
3	T.V	01	01	-	02	-	-	-	-	-	-	-	
4	Projectors	01	01	-	02	-	-	-	-	-	-	-	
5	Printers	01	01	-	01	-	-	-	-	-	-	-	
6	Camcorder	01	01	-	02	-	-	-	-	-	-	-	
7	Digital stereo	01	01	-	02	-	-	-	-	-	-	-	
8	public address system	01	01	-	02	-	-	-	-	-	-	-	

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: Head phones 20 to be write-off
write off to be approved & after approval stock register to be corrected

3. Action to be completed by HOD/incharge (date)

(Signature)
Task Team Coordinator

Name: M. Sowjanya
Name: J. Uma Mahesh
P. Anand (SSC)

Lab/Cell

Name: G. Suresh
(Signature)

HOD

Name: Dr. G. Neelima Devi

Over all Task Team Coordinator

(Signature)
Principal
Geethanjali College of Engg. Tech.
University of Mysore, S.A. Mys. (A.S.) 501 301

Name: Dr. S. T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: **S&H Department** Lab: **English Lab-2 Room No: 206 Block-11** Date: **20.4.18**

S.N	Description of Asset	Opening Stock as on 19.05.17	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
							Repairable	Not Repairable						
1	Systems	63	-	-	63	63	-	-	-	-	-	-	-	10
2	Head phones	61	-	-	61	61	-	-	-	-	-	-	-	-
3	T.V	01	-	-	01	01	-	-	-	-	-	-	-	-
4	Projector	02	-	-	02	02	-	-	-	-	-	-	-	-
5	Printers dot matrix	03	-	-	03	03	-	-	-	-	-	-	-	-
6	Powertex (Lasers)	01	-	-	01	01	-	-	-	-	-	-	-	-
7	Camcorder (Sony)	01	-	-	01	01	-	-	-	-	-	-	-	-
8	Digital Stereo	01	-	-	01	01	-	-	-	-	-	-	-	-
9	Public Admin System (2 Speakers) (Microphone)	01	-	-	01	01	-	-	-	-	-	-	-	-

Principal
Geethanjali College of Engg. Tech.
 (Cheerpal (V), Keesara (M), R.R. Dist. (A.P.) - 501301)

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)


 Task Team Coordinator

 HOD

 Over all Task Team Coordinator



ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Date: 12/5/18

Department: S&H Dept

Lab: Engg Chemistry Lab-7

Sl. No	Description of Asset	Opening Stock as on..... 19/5/17	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
1	Amythial Beaker	8	-	04 transferred to EC Lab 26/08	4	-	-	-	-	-	-	-	
2	Beakers (plastics)	10	-	-	10	-	-	-	-	-	-	-	
3	Beakers (500ml)	11	-	-	11	-	-	01	-	-	Breakage	-	
4	Beakers (850ml)	81	20	-	101	-	-	03	-	-	Breakage	-	
5	Beakers (100)	79	20	-	99	-	-	10	-	-	Breakage	-	
6	Burettes 50ml	68	20	-	88	-	-	12	-	-	Breakage	-	
7	Burette stand with clamp	45	-	-	45	-	-	-	-	-	-	-	
8	Calorimeter	5	-	-	05	-	-	-	-	-	-	-	

1. Additional Remarks: Amount is collected for breakage and handed over to account section

2. Action to be taken for reconciliation of discrepancy: Write off to be proposed & after approval stock register to be corrected (opening stocks remain)

PRINCIPAL
Geethrajali College of Engg. Tech.
(Hebrol 17), Kanasara (H), R.K. Dist (A.P.) - 501 301

[Signature]
Lab/Cell I/C

Prasanna
Task Team Coordinator

Name: M. Sowjanya

[Signature]
HOD

Dr. C. Nagesh Kumar
Over all Task Team Coordinator

Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: SSTI Dept

Lab: Engg Chemistry - Lab 2

Date: 12/5/18

S.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total	
							Reparable	Not Repairable				
54	cleaning brush big	23	-	-	23	-	-	-	-	-	-	-
55	cleaning brush small	23	20	-	43	-	-	-	-	-	-	-
56	conical flask 250ml	55	10	-	65	-	-	06	-	-	Breakage	-
57	conical flask 100ml	33	-	-	33	-	-	-	-	-	-	-
58	Copper water bath	28	-	-	28	-	-	-	-	-	-	-
59	cuvette	14	10	-	24	-	-	02	-	-	Breakage	-
60	digital balance	04	-	-	04	-	-	-	-	-	-	-
61												

1. Additional Remarks: Amount is collected for breakage and handed over to account section

2. Action to be taken for reconciliation of discrepancy: write off to be proposed & after approval stock register to be corrected

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
 Name: M. Soujanya
 Lab/Cell I/c Name: M. Manojan

PRINCIPAL
 Geetharajali College of Engg. Techn.
 Theopal (V), Keesari (M), R.R. Dist. (A.P.) - 501 301
 HOD Name: Dr. G. Narayana
 Over all Task Team Coordinator Name: Dr. S.T. RAJMOHAN

(Signature)

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S&H Department

Lab: Fryg Chemistry Lab-1

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective	Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
						Reparable	Not Repairable					
37	Digital conductivity meters	5	-	-	05	-	-	-	-	-		
38	Gropper	33	-	-	33	-	-	-	-	-		
39	Funnel Small	33	-	-	33	-	-	-	-	-		
40	Funnel large	19	-	-	19	-	-	-	-	-		
41	Glass rods	79	-	-	79	-	-	-	-	-		
42	hot air oven	01	-	-	01	-	-	-	-	-		
43	Indicator bottles	08	-	-	08	-	-	-	-	-		
44	measuring cylinders 10ml	22	10	-	32	-	-	02	-	-	Breakage	

1. Additional Remarks: Amount is collected for breakage and handed over to account section.

2. Action to be taken for reconciliation of discrepancy: write off to be proposed & after approval stock registers to be corrected.

3. Action to be completed by HOD/Incharge (date)

Pravin
Task Team Coordinator

[Signature]
Lab/Cell I/c

Name: M. M. Wajaha

PRINCIPAL
Geethanjali College of Engg. Tech.
Chennai (V), Keppur (M), S.R. Nagar (P.O.) 301

[Signature]
HOD
Name: Dr. C. Neeraja kani

Over all Task Team Coordinator

Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S&H Dept

Lab: Engg chemistry - Lab 1

1	2	3	4	5	6	7			8			9		
						Physical Stock (as on.....)			Discrepancy				Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective Reparable	Not Reparable	Shortage (6-7) 6 (7a+7b+7c)	Defective (Not reparable) (7c)	Total			
0	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	(a) Working Condition	Defective Reparable	Not Reparable	Shortage (6-7) 6 (7a+7b+7c)	Defective (Not reparable) (7c)	Total	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
37	Pipettes 20 ml	48	-	-	48	48	-	-	-	-	-			
38	10 ml	73	-	-	73	73	-	-	-	-	-			
39	1 ml	38	-	-	38	38	-	-	-	-	-			
40	2 ml	40	-	-	40	40	-	-	-	-	-			
41	5 ml	40	-	-	40	40	-	-	-	-	-			
42	Pipette (10 ml)	40	-	-	40	40	-	-	-	-	-			
43	25 ml	36	-	-	36	36	-	-	-	-	-			
44	Platinum watch	1	-	-	01	01	-	-	-	-	-			

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

M. Sawjanya
Task Team Coordinator

Name: M. Sawjanya

Name: M. Sawjanya

Dr. G. Neelajanya
HOD

Name: Dr. S.T. RAJMOHAN

Name: Dr. G. Neelajanya

PRINCIPAL
G. Srinivasulu College of Engg. Tech.
(Cheyrolu, Keesara (M), R.K. Dist (A.P.) 501301)

Dr. S.T. Rajmohan
Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: SR-H Dept

Lab: Egg Chemistry Lab 2

Date: 12/5/18

S.N	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						Defective		Total	Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total			
						(a) Working Condition	Reparable							Not Repairable
54	measuring cylinders 250ml	39	-	-	39	-	-	-	-	-	-	-	-	-
55	measuring cylinders 50ml	24	-	-	24	-	-	-	-	-	-	-	-	-
56	measuring cylinders plastic 100ml	30	-	-	30	-	-	-	-	-	-	-	-	-
57	measuring 100ml	29	-	-	29	-	-	-	-	-	-	-	-	-
58	500ml	01	-	-	01	-	-	-	-	-	-	-	-	-
59	1000ml	01	-	-	01	-	-	-	-	-	-	-	-	-
60	periodic table	01	-	-	01	-	-	-	-	-	-	-	-	-
61	punch lock	29	-	-	29	-	-	-	-	-	-	-	-	-

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Name: M. Sowjanya

Lab/Cell I/c

Name: Dr. S. Rajmohan

HOD Cell

Name: Dr. G. Neelagani

Over all Task Team Coordinator

Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S&H DEPT

Lab: Engg Chemistry - Lab 4

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as on (3+4-5))	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective	Defective (Not repairable) (7c)	Shortage (6-7) 6 (7a+7b+7c)	Total				
37	Stopwatches	19	-	-	19	19	-	-	-	-	-	-	-	-
38	test tubes	152	-	-	152	152	-	-	-	-	-	-	-	-
39	test tube stands	23	-	-	23	23	-	-	-	-	-	-	-	-
40	test tube holders	39	-	-	39	39	-	-	-	-	-	-	-	-
41	tripod stands	35	-	-	35	34	-	-	01	-	-	-	broken	-
42	boiling tubes	38	-	-	38	37	-	-	01	-	-	-	Breakage	-
43	ostward micrometer	30	10	-	40	37	-	-	03	-	-	-	breakage	-
44	Volumetric flask 100ml	24	10	-	34	32	-	-	02	-	-	-	breakage	-

1. Additional Remarks: Amount is collected for breakage and handed over to account section

2. Action to be taken for reconciliation of discrepancy: write off to be proposed & after approval stock registers to be corrected

3. Action to be completed by HOD/Incharge (date)

Name: M. Soujanya
Task Team Coordinator

Name: M. Murugali
i/c

HOD
Name: Dr. C. Neeliga Ram
Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AV 2017-18)

Department: S2H1 Lab: Engg Chemistry Lab-1 Date: 12/1/18

Sl.N o	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)	Total		
				Reparable	Not Reparable								
54	potentio meter	05	-	-	05	05	-	-	-	-	-	-	
55	Re-agent bottle assembly	130	-	-	130	130	-	-	-	-	-	-	
56	reagent bottle assembly	27	-	-	27	27	-	-	-	-	-	-	
57	rubber bulb	18	-	-	18	18	-	-	-	-	-	-	
58	spatula	39	-	-	39	39	-	-	-	-	-	-	
59	split quantity bottle	40	-	-	40	40	-	-	-	-	-	-	
60	separating funnel	10	-	-	10	05	-	05	-	-	-	-	Balance
61	stalgomo meters	54	10	-	64	64	-	-	-	-	-	-	

1. Additional Remarks: Amount is collected for breakage and handed over to account section.

2. Action to be taken for reconciliation of discrepancy: write off to be proposed & after approval stock registers to be corrected.

3. Action to be completed by HOD/Incharge (date)

Name: M. Sawjanya
Task Team Coordinator

Name: M. Venkatesh
Lab/Cell I/c

Name: Dr. G. Madhava Rao
HOD

Name: Dr. S.T. RAJMOHAN
Over all Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S&H Dept Lab: Engg chemistry lab-1 Date: 01/11/18

Sl.N 0	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not reparable) (7c)			Total
							Reparable	Not Reparable					
37	as eight boxes	11	-	-	11	-	-	-	-	-	-	-	
38	weighting bottles	32	-	-	32	20	-	02	-	-	BRAKAYI	-	
39	magnetic stick	01	-	-	01	01	-	-	-	-	-	-	
40	platinum electrode	05	-	-	05	05	-	-	-	-	-	-	
41	10% oil wastage plant	01	-	-	01	01	-	-	-	-	-	-	
42													
43													
44													

1. Additional Remarks: Amount is collected for breakage and handed over to account section
 2. Action to be taken for reconciliation of discrepancy: write off to be proposed & after approval stock registers to be corrected.

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator
 Name: M. Sowjanya

Lab/Cell I/c
 Name: Ramprakash

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Cheyral (V), Keesara (M) Dist: (A.P.)-501 301

HOD
 Name: Dr. G. Neelgagan

Overall Task Team Coordinator
 Name: Dr. S.T. RAJMOHAN

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Department: S&H Dept Lab: FRGS Chemistry - Lab 1 Date: 10/5/18

S.N	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during AY	Issues, Transfers etc.,	Closing Stock (as per books) (3+4-5)	Physical Stock (as on.....)			Discrepancy			Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						(a) Working Condition	Defective		Shortage (6-7) 6(7a+7b+7c)	Defective (Not repairable) (7c)	Total		
						Reparable	Not Repairable						
54	Voluntary Water 20ml	46	-	-	46	46	-	-	-	-	-	-	-
55	500 ml	20	-	-	20	20	-	-	-	-	-	-	-
56	1000 ml	18	-	-	18	18	-	-	-	-	-	-	-
57	wash bottle 250ml	00	-	-	00	00	-	-	-	-	-	-	-
58	Seam 30	30	-	-	30	25	-	05	-	-	-	not in working condition water and fuel	-
59	wash glass 2 1/2	18	-	-	18	18	-	-	-	-	-	-	-
60	4 1/2 gndus	24	-	-	24	24	-	-	-	-	-	-	-
61	wash gauge	44	26	-	70	54	-	16	-	-	-	not in working condition	-

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: write off to be proposed & after approval stock registers to be corrected

3. Action to be completed by HOD/incharge (date)

Name: M. S. Jayapaya
Task Team Coordinator

Name: M. M. Mustapha
Lab/Cell I/c

Name: Dr. C. Manigandan
HOD

Name: Dr. S. T. RAJMOHAN
Over all Task Team Coordinator

EM-2 entries must be continued as Item 78-1 of 12

ANNUAL STOCK VERIFICATION REPORT (AY 2018-19)

Department: **EEF** Lab: **Electrical Machines Lab (EM1 & EM2)** Date: **28/4/18**

Sl.N	Description of Asset	Opening Stock as on 1/1/18	Stock added (purchases) during AY 18-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 28/4/18 (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Repairable	Not Repairable					
1	DC shunt motor coupled to DC shunt generator	2+1	-	-	3	2							
2	DC shunt motor coupled to alternator	2	-	-	2	2							
3	DC shunt motor with brake down arrangements	2+1	-	-	3	3							
4	3φ squirrel cage induction motor with breakdown	01	-	-	01	01							
5	1φ 3kVA transformer with tapping	02	-	-	02	02							
6	1φ 2kVA transformer with tapping	02	-	-	02	02							
7	1φ 1kVA transformer with tapping	02	-	-	02	02							
8	DC rectifier	01	-	-	01	01							
9	DC 3Pt starters	07	-	-	07	07							

Additional Remarks: The entries in the stock register, previous stock report and physically available items are not matched.

Action to be taken for reconciliation of discrepancy: Stock register entries are not matched.

Lab/Cell I/c

HOD

PRINCIPAL

Gvethanjali College of Engg. Tech. Nambar-90117, Keerata (M), R.R. Dist. (A.P) - 501301

Name: Dr. S.T. RAJMOHAN

Over all Task Team Coordinator

9/11/18

Task Team Coordinator

Name: K. N. Narayana

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Date: 28/4/18

Department: **EEE** Lab: **EMI & EMII**

Sl.No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on 28/4/18 (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
10	DC 2 point starters	01	-	-	01	01							
11	DC 4 point starters	01	-	-	01	01							
12	1 φ autotransformer 10A	02	-	-	02	02							
13	3 φ transformer 15A	02	-	-	02	02							
14	1 φ resistive load 10A	03	-	-	03	03							
15	1 φ resistive load 20A	01	-	-	01	01							
16	MC Panel type Voltmeter 300V	09	-	-	09	09							
17	MC Voltmeter 75, 150, 300V	05	-	-	06	06							
18	MC Voltmeter 150, 300, 600V	04	-	-	04	04							

please check & resubmit
next year & check

Principal

Greenfield College of Engg. Tech,
Chennai (V), Ramapuram, P.O., Dist. TAMIL NADU-601 301

HOD
Dr. Subhakar

Lab/Cell

Over all Task Team Coordinator

Mr. S. T. RAJMOHAN

- Additional Remarks:
- Action to be taken for reconciliation of discrepancy:
- Action to be completed by HOD/incharge (date)

Task Team Coordinator

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Date: 28/7/18

Department: **EEE**
Lab: **EM1 & EM2**

Sl. No	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
19	MC panel type voltmeters 300V	01	-	-	01	01							
20	MC Ammeter 10/20 A	02	3rd	-	08	07					physically - 7 stock - 8		
21	MC Panel type Ammeter 20A	09	-	-	09	09							
22	MC Ammeter 5/10 A	05	-	-	05	05							
23	MC panel type ammeter 20A	01	-	-	01	01							
24	MC ammeter 2.5/5 A	06	-	-	06	06							
25	MC ammeter 1/2 A	10	-	-	15	15					Physically - 10 Report - 7 stock - 15		
26	MI Ammeter 1/2 A	06	-	-	11	11					Physically - 6 Report - 5 stock - 11		
27	MI Ammeter 5/10 A	05	-	-	8	8					Report - 5 stock - 8		

P. R. RAJMOHAN
Coordinator, Centre for Quality Assurance

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator

Lab/Cell
i/c

HOD

R. Rajmohan

Over all Task Team Coordinator

3

Name: Dr. S.T. RAJMOHAN

Name: K. Nagavijayarathnam

ANNUAL STOCK VERIFICATION REPORT (AY 2017-18)

Ref: EEF

Lab: EM1 & EM 2

Date: 28/4/18

S.N	Description of Asset	Opening Stock as on.....	Stock added (Purchases) during Ay	Issues, Transfers etc.,	Closing Stock (as per books) as on (3-4-5)	Physical Stock (as on.....)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						(a) Working Condition	Defective		Shortage (6-7) 6 (7a+7b+7c)	Defective (Not repairable) (7c)			Total
							Reparable	Not Repairable					
28	MI panel type ammeter 10A	04	17-18	-	04	04							
29	MI Ammeter Panel type 20A	03	-	-	03	03							
30	MI panel type voltmeter 500V	02	-	-	02	02							
31	MI Voltmeter 150-300, 600V	06	-	-	11	11						Physically - 8 Stock re-pls - 11	
32	MI panel type voltmeter 600V	02	-	-	02	02							
33	MI panel type voltmeter 300V	04	-	-	04	04							
34	MI Voltmeter 75-150, 300V	10	-	-	13								
35	LPF wattmeter 2.5/5A, 600V	01	-	-	01	01						physically - 9	
36	LPF wattmeter 5/10A, 600V	02	-	-	02	02							

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Name: M. Laxmi
D. S. P. Lakshmi

D. Radhika

HOD
Name:

Name: K. Nagaraju

PRINCIPAL
Geethanjali College of Engg. Tech.
(Cherryal (V), Keesare (M), R.R. Dist. (A.P.) - 501 301)

Over all Task Team Coordinator

Name: Dr. S. T. RAJMOHAN
4

GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY
Cheeryal (V), Keesara (M), Medchal Dist. – 501301

No. GCET/199/2018-19

30.04.2019

OFFICE OF THE PRINCIPAL

OFFICE ORDER

Sub: Annual Stock verification in GCET – Formation of Task Teams – Reg.

In order to carry out inspection of all the assets of GCET, following task teams are formed. The respective task teams have to verify the college assets as given below

Dr.S.T.Rajmohan – Dean Admin. – Overall Coordinator.

S.No	Department under verification	Faculty Name	Branch	Remarks
1	CSE	V.Abdul Raffi - Coordinator	CE	
		P.Sudhakar	ECE	
		P.Laxmi Reddy	MECH	<i>[Signature]</i>
2	ECE	D.Venkateswarlu - Coordinator	CSE	
		V.Rakesh	EEE	
		K.Gnana Mayuri	CSE	
3	EEE & MECH	S.Krishna Priya - Coordinator	ECE	
		A.Harini Krishna	CSE	
4	MBA, Admin., Stores & Accounts section (See also S.No 5 under Terms of reference)	A.Hariprasad Reddy - Coordinator	CSE	
		Manjul Khare	EEE	
		E.Mahender	CSE	
		B.Jugal Kishore	ECE	
5	Library, Placement & Sports	Dr.S.K.Nuslin Bibi - Coordinator	S&H	
		S.Poornachander Rao	EEE	
		N.Rajender	MECH	<i>[Signature]</i>
		K.Nagaraju	S&H	
		K.Srinivas	CSE	
		R.N.Vardhini	MBA	
		Ch.Sandeep	ECE	
6	S&H, Civil & Exam Section	B.Sreelatha – Coordinator	ECE	
		P.Naresh Kumar	ECE	
		Ch.Vikas	CSE	
		N.Radhika Amareswari	CSE	
		B.Suneetha	ECE	

PRINCIPAL
Geethanjali College of Engg. Tech.
Cheeryal (V), Keesara (M), R.R. Dist. (A.P.) - 501301 (P.T.O.)

Terms of reference:

1. To verify and give observations of deficiencies etc., and sign in all the stock registers of the college including administration registers and stores registers both for capital and consumable items.
2. The report should be submitted on or before 02.06.2019.
3. Previous verification reports available in the departments are to be referred by coordinators before starting the task.
4. Additional members can be co-opted by coordinator with prior approval.
5. The Task team against Sl.No.4 should verify the furniture and office equipment in all departments including labs, apart from other items in the departments mentioned in the letter.
6. All HoDs should provide a complete list of labs and equipments, accessories and spares in the labs to the Task team.
7. Task team should not limit verification only to items in the previous verification report, but include all the items and labs in the departments, a list of which will be provided by HoD.
8. In case of shifting of items within the department or between two departments, such shifting and transfers should be duly authorized and verified by the Task team.
9. Only after submission of Annual Stock verification report should HoDs recommend sanction of vacation of their faculty / staff.


PRINCIPAL

To: All members - Task teams & Overall Coordinators

CC to: Deans / HODs / I/Cs – For necessary support to the task team.


PRINCIPAL
Geethanjali College of Engg. Techn.
Chowdary (V), Kaesara (M), R.R. Dist. (A.P.) - 501 301

GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY
Cheeryal (V), Keesara (M) R.R.dist

No. GCET/Academics/2019-20/64

Dated: 21st September 2019

DEPARTMENT OF ADMINISTRATION

Sub: Annual Stock Verification for Academic Year 2018-19-Reg.

Ref: Office order No.GCET/199/18-19 dt. 30.04.2019

Annual Stock verification for the year 2018-19 was carried out by the Task teams, formed for the purpose, vide office order referred to above. The undersigned was named overall coordinator.

The stock verification reports submitted by the various task teams are enclosed. Where stock discrepancies were found, in the form of shortages and unserviceable items, write-off proposals are put up by the respective HoDs and are being forwarded herewith for approval. The reason provided for writing-off is that these items are obsolete and/or not serviceable. The total value of write-off proposals as shown in the enclosed statement (Annexure-I) is **Rs. 6,26,811/-** over 80% of which is constituted by 3 items;

Sl.No.	Description	Department	Qty	Value in Rs.
1.	DSP Starter kit (5416)	ECE	3	72,114/-
2.	DSP starter Kit (6713)	ECE	6	1,95,000/-
3.	Computer systems with CPU's & Monitor and Thin clients	CSE	29	2,84,700/-
TOTAL:				3,56,814/-

HoD- CSE/System administrator may explore ways to dispose of these items such that the salvage value is maximized.

As regards furniture items, action on the suggestions made in the previous years to classify the items and assign proper identification codes has been initiated by Administrative Officer and the process is expected to be completed by December 2019. This should be ensured.

Dean Admin &

PRINCIPAL

Cc: Secretary – for kind information

CC: Deans, HODs, I/c

PRINCIPAL
Geethanjali College of Engg. Tech.
Cheeryal (V), Keesara (M), R.R. Dist. (A.P.) - 501 301
Over-all Task Team Co-ordinator

**STATEMENT OF WRITE-OFF PROPOSALS FROM DEPARTMENTS
FOR AY 2018-19**

Annexure - I

Sl. No.	Department	Description	Quantity	Whether		Amount	Recovery amount	Justification for write-off, as stated by departments
				Shortage	Damaged/Not working			
1	CSE	ITWS - Computer systems with CPU's & Monitor	16	-	16	2,28,800/-	NIL	Computer Systems with CPU's & monitor and Thin Clients were purchased in 2012. Model is obsolete and not repairable.
		ITWS - Thin Clients.	13	-	13	55,900/-	NIL	Thin Clients were purchased in 2012. Model is obsolete and not repairable.
2	ECE	- DSP Starter kit (5416)	3	-	9	2,67,114/-	NIL	Physitech company representative verified those kits and they said those kits cannot be repaired. DSP Starter kit (5416) was purchased in 2008. DSP Starter Kit (6713) was purchased in 2008 & 2013
		- DSP starter Kit (6713)	6	-	-			
3	MECH	EWS PT Lab: Ciramil Nozzle	4	-	-	497/-	NIL	These items are damaged due to wear and tear.
		Black Goggles	3	-	-			
		Leather Gloves	3	-	-			
		Cotton Gloves	4	-	-			
4	STORES	EWS : Ball peen hammer, Screw drivers, Mortice chisel, Centre punch, cutting pliers, Nose piler, Pockers	77	-	77	385/-	NIL	Damaged in usage.
		Stationery and Sanitary Items	145	145	-	2,210/-	NIL	According to stores incharge, the discrepancies could be due to the records being updated properly. That is, the discrepancies may not represent actual shortages.

Sl. No.	Department	Description	Quantity	Whether		Amount	Recovery amount	Justification for write-off, as stated by departments
				Shortage	Damaged/Not working			
5	SPORTS	Consumable items like basket balls, Table Tennis balls and bats.	154	5	159	28,873/-	NIL	Standards have been fixed for loss due to shortages and unservicability. The write off proposals are within the standard limit.
		English Lab : Headphones.	23	-	23	9,415/-	NIL	These items are damaged due to wear and tear.
		Physics lab 1: Magnifier Torch, Diffraction Grating, Vernier calipers etc.	135	-	135	6,420/-	NIL	Non consumable items like magnifier torch, diffraction grating and Vernier calipers are purchased on 21-09-2009, due to wear and tear they are not in working condition.
6	S & H	Physics lab 2: Vernier Calipers, Diffraction grating, Single strand wire, Transistor, FET etc.	94	-	94	3,815/-	NIL	Non consumable items like diffraction gratings and vernier calipers are purchased on 08-10-2014, due to wear and tear they are not in working condition.
		Physics lab 3: FET (BRW10)	5	-	5	1,000/-	NIL	Items shown is deficiency comes under consumable. Hence there a chance to damage during experiment.
		Chemistry Lab - 1: Beakers, Buurette stands, Conical flask etc.	100	-	100	25,466/-	13,050/-	The items are fragile and they were damaged in handling by students. Total amount has been recovered from them.
		Chemistry Lab-II: Beakers, Buretters, Conical Flask etc	75	-	75	10,096/-	11,260/-	The items are fragile and they were damaged in handling by students. Total amount has been recovered from them.

Geethalal College of Arts, Science & Commerce,
 Bangalore
 Date: 11/11/2014
 Signature: [Handwritten Signature]

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department : ECE Lab: Embedded systems Lab(D) Room No. R305 (Newly added Lab in S&H block on 20.02.2018)

Date: 10.05.2019

1	2	3	4	5	6	7			8		10	11	
						Physical Stock (as on 10.05.2019)			Discrepancy				Reasons for discrepancy (as per incharge/HOD)
S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 10.05.2019 (3+4-5)	a	b	c	Total (a+b+c)	Shortage (6-7)	Excess (7-6)		
1	Computers	0	33	3	33	30			30		3		Transferred english lab On 21.02.2018
2	Xilinx Vivado edition SW	0	1		1	1							this SW is for 33 Users
3	LPC 2148 based ARM-7 Trainer Kits	0	15		15	15			15				
4	Raspberry Pi Model B+	0	4		4	4			4				
5	SD-Card Reader	0	2		2	2			2				
6	Arduino Uno Boards	0	4		4	4			4				
7	12V, 200RPM DC Motors	0	4		4	4			4				
8	SG-90 Servo Motors	0	4		4	4			4				

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy: NIL

3. Action to be completed by HOD / Incharge (Date)

[Signature]
Lab/Cell I/C

[Signature]
HOD

Over All Task Team Coordinator

PRINCIPAL

Ooethanjali College of Engg. Techn.
Ooethanjali (V), Sreejith (M), R.R. Durgam (M), 501301

To-Principal
[Signature]

Task Team Coordinator
[Signature]

Department : ECE

Lab: Analog Communications Lab (Duplicate)

ANNUAL STOCK VERIFICATION (AY 2018-19) Room no. 315

Date: 08-05-2019

S.N	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues Transfers etc...	Closing Stock (as per books) as on 08-05-2019 (3+4-5)	Physical Stock (as on 08-05-2019)				Discrepancy		Reasons for discrepancy (as per Incharge/ HOD)	Comments of Task Team Coordinator
						a working condition	b repairable	c not repairable	Total (a+b+c)	Shortage (6-7)	Excess (7-6)		
1	Digital Multimeter (Stock Register-2(AC(D)))	5			5	5			5				
3	Amplitude Modulation and Demodulation Kit (Stock Register-1(AC))	2			2	2			2				
4	Frequency Modulation and Demodulation Kit(Stock Register-1(AC))	2			2	2			2				
5	Balanced Modulation and Demodulation Kit (Stock Register-1(AC))	2			2	2			2				
6	SSB System Kit (Stock Register-1(AC))	2			2	2			2				
7	Phased Locked Loop using LM 565 (Stock Register-1(AC))	2			2	2			2				
8	Pre-emphasis and De-emphasis Kit (Stock Register-1(AC))	2			2	2			2				
9	Frequency Synthesizer (Stock Register-1(AC))	2			2	2			2				
10	AGC Characteristics (Stock Register-1(AC))	2			2	2			2				
11	Digital Storage Oscilloscopes (Stock Register-1(AC))	6			6	6			6				
12	Pulse Width Modulation & Demodulation Kit (Stock Register-1(DC))	2			2	2			2				

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Chennai (W), R.R. Dist. (W).
 105 105-105-105-105

Department : ECE

ANNUAL STOCK VERIFICATION (AY 2018-19) Room no. 315
 Lab: Analog Communications Lab (Duplicate)

Date: 08-05-2019

S.N	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues Transfers etc..	Closing Stock (as per books) as on 08-05-2019 (3+4-5)	Physical Stock (as on 08-05-2019)				Discrepancy		Reasons for discrepancy (as per incharge/ HOD)	Comments of Task Team Coordinator
						a working condition	b repairable	c not repairable	Total (a+b+c)	Shortage (6-7)	Excess (7-6)		
13	Pulse Position Modulation & Demodulation Kit(Stock Register-1(DC))	2			2	2			2				
14	Verification of Sampling Theorem Kit (Stock Register-1(DC))	2			2	2			2				
15	CRO 30MHz (Stock Register-1(DC))	1			1	1			1				
16	RF Signal Generator 9KHz to 3GHz (Stock Register-2(AC))	1			1	1			1				
17	RF Spectrum Analyser 9KHz to 3GHz (Stock Register-2(AC))	1			1	1			1				
18	Frequency Division Multiplexing & Demultiplexing Kit (Stock Register-2(AC))	2			2	2			2				
19	Radio Receiver Demo kit	1			1	1			1				

1. Additional Remarks: NIL

2. Action to be taken for reconciliation of discrepancy: NIL

3. Action to be completed by HOD / Incharge (Date)

Task-Team Coordinator

M. Srinivas
 Lab / Cell I/C

B. Srinivas
 HOD

Over All Task Team Coordinator

S. Anjaneyulu

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Cheruvu (V), Keeravani (M), R.R. Dist. (A.P.)-594 304

S. Anjaneyulu
 Lab Asst

ANNUAL STOCK VERIFICATION (AY 2018-19)

Digital Design through Verilog
HDL Lab (Room No:316 Third Floor)/Embedded systems

Department : ECE

Lab:

Date: 08.05.2019

1	2	3	4	5	6	7			8	9	10	11	
						Physical Stock (as on 26-04-2018)							
S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc...	Closing Stock (as per books) as on 08.05.2019 (3+4-5)	a	b	c	Total	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
1	Computers	33			33	working condition			33				
2	Xilinx Vivado edition SW	1			1								this SW is for 33 Users
3	LPC 2148 based ARM-7 Trainer Kits	15		1	14	14	yes		15				Sent to Physitech Electronics for
4	Raspberry PI Model B+	4			4	4			4				
5	SD-Card Reader	2			2	2			2				
6	Arduino Uno Boards	4			4	4			4				
7	12V, 200RPM DC Motors	4			4	4			4				
8	SG-90 Servo Motors	4			4	4			4				
1. Additional Remarks:													
2. Action to be taken for reconciliation of discrep. NIL													
3. Action to be completed by HOD / Incharge (Date)													

Task Team Coordinator

[Signature]
Lab / Cell I/C

[Signature]
HOD
Over All Task Team Coordinator

PRINCIPAL
Geethanjali College of Engg. Tech.
Cheerthol (V), Kasarola (M), R.R. Dist. (A.P.) - 501 301

To Principal

[Signature]

ANNUAL STOCK VERIFICATION (AY 2018-19)

Date: 09.05.2019

Department : ECE
 Lab: Electronic Devices and Circuits Lab(D)(1st Floor) Room no.117
 This Lab will become Digital Design Lab from A.Y: 2019-20

1	2	3	4	5	6	7			8	9	10	11			
						Physical Stock (as on 09-05-2019)							Discrepancy	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						a	b	c							
S. No	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 09.05.2019 (3+4-5)	working condition	repairable	not repairable	Total (a+b+c)						
13	Digital voltmeter (0-100v)	5			5	5			5						
14	Digital voltmeter (0-250v)	2			2	2			2						
15	Digital Ammeter (0-10microA)	5			5	5			5						
16	Digital Ammeter (0-20microA)	5			5	5			5						
17	Digital Ammeter (0-50microA)	5			5	5			5						
18	Digital Ammeter (0-200milliA)	25			25	25			25						
19	Digital Micro Ammeter (0-200 microA)	17			17	17			17						
20	EC PC Trainer Kit	42			42	42			42			bill no. G-145, Dated: 22.10.2018(for Digital design Lab from A.Y:2019-20			
21	Digital I/C Trainer kits	0	15		15	15			15						

1. Additional Remarks:

Nil

2. Action to be taken for reconciliation of discrepancy:

Nil

3. Action to be completed by HOD / Incharge (Date)

Disany 10/5/19
 Lab / Cell I/C
9/5/19

[Signature]
 Task Team Coordinator
 To Principal

PRINCIPAL

Geethanjali College of Engg. Tech.

GIREESHA(V), Kasaragod (M), R. R. Disany (M) - 501301

[Signature]

HOD

Over All Task Team Coordinator

Department : ECE

ANNUAL STOCK VERIFICATION (AY 2018-19)
 Lab: Electronic Devices and Circuits Lab(D)(1st Floor) Room no.117
 This Lab will become Digital Design Lab from A.Y: 2019-20

Date: 09.05.2019

S. No	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issue, Transfers etc...	Closing Stock (as per books) as on 09.05.2019 (3+4-5)	Physical Stock (as on 09-05-2019)				Discrepancy		Reasons for discrepancy (as per inch register)	Comments of Task Team Coordinator
						a working condition	b repairable	c not repairable	Total (a+b+c)	Shortage (6-7)	Excess (7-6)		
1	Regulated DC Power Supply	20			20	20			20				
2	2MHz Function Generator	16			16	16			16				From this, 5 numbers will be used for digital design lab from A.Y:2019-20
3	3½ Digit Digital multimeter	15			15	15			15				
4	3½ Digit Digital multirange voltmeter	30			30	30			30				
5	3½ Digit Digital multirange Ammeter	30			30	30			30				
6	Cathode Ray Oscilloscope	13			13	13			13				
7	Decade Resistance Box	14			14	14			14				From this, 5 numbers will be used for digital design lab from A.Y:2019-20
8	Decade Capacitance Box	13			13	13			13				
9	Decade Inductance Box	12			12	12			12				
10	3½ Digit Digital DC Voltmeter(0-1000V)	2			2	2			2				
11	Digital voltmeter (0-50V)	5			5	5			5				
12	Digital voltmeter (0-30V)	10			10	10			10				

PRINCIPAL
 Geethanjali College of Engg. & Tech.
 No. 100, P. O. Box 12, P. T. 501 300

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department : ECE

Lab: Electronic Devices and Circuits Lab(Room No:105 -1st Floor)

Date: 08.05.2019

This Lab will become Electronic Circuit Analysis(ECAD) Lab from A.Y:2019-20

1	2	3	4	5	6	7			8	9	10	11
						Physical Stock (as on 26-04-2018)						
S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 08.05.2019 (3+4-5)	a	b	c	Total	Shortage (6-7)	Excess (7-6)	
15	Function generator	13	1		14	working condition	repairable	not repairable	14			from MPMC lab on : 15.02.2019
16	150W Output power meter	0	4		4				4			Bill No. 18300431 dated: 17.10.2018

1. Additional Remarks:

Nil

2. Action to be taken for reconciliation of discrepancy:

Nil

3. Action to be completed by HOD / Incharge (Date)


PRINCIPAL
 Geethanjali College of Engg. Techn.
 Chennai-600095 (M), R. Dist. (A.P.) - 501 301

Over All Task Team Coordinator

HOD

Lab / Cell I/C

Task Team Coordinator

To Principal


 A.V.S.V. Prasad
 10/5/2019

Department : ECE

ANNUAL STOCK VERIFICATION (AY 2018-19)

Lab: Electronic Devices and Circuits Lab(Room No:105 -1st Floor)
This Lab will become Electronic Circuit Analysis(ECAD) Lab from A.Y:2019-20

Date: 08.05.2019

S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc...	Closing Stock as on 08.05.2019 (3+4-5)	Physical Stock (as on 26-04-2018)				Discrepancy		Reasons for discrepancy (as per books)	Comments of Task Team Coordinator	
						a working condition	b repairable	c not repairable	Total (a+b+c)	Shortage (6-7)	Excess (7-6)			
1	Oscilloscope LG/EZ 20MHz	12			12	12								
2	DC Regulated Power Supply (Dual Traces)	20		6	14	14								transfer to S & H (Temporarily) on: 24.12.2018
3	Digital multimeter	10			10	10								
4	EDC Trainer Kit	10			10	10								
5	Digital Nano Ammeter	10			10	10								
6	5 KVA Voltage Stabilizer	1			1	1								
7	Digital Voltmeter (0-20V)	20		10	20	20								transfer to S & H (Temporarily) on: 24.12.2018
8	Digital Voltmeter (0-30V)	20			20	20								
9	Digital Ammeter (0-200mA)	40		10	40	40								transfer to S & H (Temporarily) on: 24.12.2018
10	Digital Ammeter (0-200µA)	32		10	32	32								transfer to S & H (Temporarily) on: 24.12.2018
11	Decade Resistance Box	14			14	14								
12	Decade Capacitance Box	13			13	13								
13	Decade Inductance Box	12			12	12								
14	EC-PC Trainer Kits	42			42	42								

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ANNUAL STOCK VERIFICATION (AY 2018-19)

Department : ECE

Lab: Micro Processors and Micro Controllers Lab(room no.101)

1st Floor

Date: 08.05.2019

1	2	3	4	5	6	7			8	9	10	11		
						Physical Stock (as on 08.05.2019)								
S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 08.05.2019 (3+4-5)	a	b	c	Total	Discrepancy	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per Incharge/ HOD)	Comments of Task Team Coordinator
24	Kell PK51-ED25-LC CD	1			1	1			1					

NIL
NIL

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy:
3. Action to be completed by HOD / Incharge (Date)

Task Team Coordinator

To Principal

Principals
Lab / Cell I/R

HOD

Principals
PRINCIPAL
Geethanjali College of Engineering & Technology
Chennai (V), Keesara (M)

24) Dot matrix printer (Person)

irreparable

AKR
Lab Assistant

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department : ECE

Lab: Micro Processors and Micro Controllers Lab(room no.101)

1st Floor

Date: 08.05.2019

1	2	3	4	5	6	7			8	9	10	11
						a	b	c				
S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc...	Closing Stock (as per books) as on 08.05.2019 (3+4-5)	Physical Stock (as on 08.05.2019)			Discrepancy	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator	
						working condition	repairable	not repairable				
1	Computers	31			31	31						
2	Laser Printer	1			1	1						
3	8086 Micro Processors Kit	18			18	18						
4	8051 Micro controller Kit	18			18	18						
5	8251 study cards	3			3	3						
6	8279 study cards	2			2	2						
7	8259 study cards	2			2	2						
8	8255 study cards	3	1		4	4						G-037 dated: 21.01.2019
9	D/C Motor Controllers	1			1	1						
10	MicroProcessors Power Supply	18			18	18						
11	Stepper Motor	3			3	3						
12	Stepper Motor Study card	3			3	3						
13	ADC and DAC	4			4	4						
14	1A Power Supply	3			3	3						
15	LCD Interface	3			3	3						
16	Keyboard Display interface	3			3	3						
17	8031/8051 study card	3			3	3						
18	CRO	2			2	2						
19	General Purpose Bread Board Kits	2			2	2						
20	Dyna 86 trainer kits	2			2	2						
21	TRPSU SMPS for DMA	2			2	2						
22	DMA controllers	2			2	2						
23	SRAM interfacing for 8086	2			2	2						

PRINCIPAL
Geethanjali College of Engg. Tech.
Chennai (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

Department : ECE
 Lab: Digital Signal Processing Lab/
 Micro Processors and Micro Controllers Lab(duplicate) (102nd Floor)

S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 08-05-2019 (3+4-5)	Physical Stock (as on 26-04-2018)			Discrepancy		Reasons for discrepancy (as per Incharge/HOD)	Comments of Task Team Coordinator
						a working condition	b repairable	c not repairable	(a+b+c) Total	Shortage (6-7)		
1	Computers	31		1	30	30			31	-1		
2	DSP Starter Kit(5416)											
3	DSP Starter Kit(6713)											
4	Function Generators											
5	CRO											
6	Laser Printer	1			1	1			1			
7	Digital Multimeter	0			1	1			1			
8	Traffic Light Interface	2			2	2			2			
9	Elevator Interface	2			2	2			2			
10	DC Motor Controllers	3			3	3			3			
11	MicroProcessors Power Supply	18			18	18			18			
12	Stepper Motor	3			3	3			3			
13	Stepper Motor Study card	3			3	3			3			
14	ADC and DAC	4			4	4			4			
15	1A Power Supply	3			3	3			3			
16	LCD Interface	3			3	3			3			
17	Keyboard Display interface	3			3	3			3			
18	8031/8051 study card	3			3	3			3			
19	CRO	7			7	7			7			
20	Dyna 86 trainer kits	2		5	2	2			2			
21	TRPSU SMPS for DMA	2			2	2			2			
22	DMA controllers	2			2	2			2			
23	SRAM-DRAM interfacing for 8086	2			2	2			2			
24	Ring tone generators	2			2	2			2			
25	Cell PK51-ED25-LCCD	1			1	1			1			
26	DSO	2			2	2			2			
1. Additional Remarks:												
2. Action to be taken for reconciliation of discrepancy:												NIL
3. Action to be completed by HOD / Incharge (Date)												NIL

ETC dept.

Shifted to DSP Lab (Room No.318) From A.Y.2018-19

Bill No: PE528961
 Date: 10-02-2018

Task Team Coordinator

To Principal

Lab / Cell / IC

HOD

Over All Task Team Coordinator

PRINCIPAL

Geethanjali College of Engg. Techn.
 Cheerpal (V), Keesara (M), R. Dist. (A.P.) - 501 301

37) Dot matrix [Epson] printer

irreparable

Lab Assistant


ANNUAL STOCK VERIFICATION (AY 2018-19)

Department : ECE

VLSI LAB
Lab: (Room No:113 1st Floor)

Date: 08.05.2019

1	2	3	4	5	6	7			8		9	10	11
						Physical Stock (as on 08-05-2019)			Discrepancy				
S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc.,	Closing Stock as on 08.05.2019 (3+4-5)	a	b	c	Total	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
1	CROs	7			7	7			7				
2	Multimeter	7			7	7			7				
3	DC Regulator	10			10	10			10				
4	Fuction Generator	9		3	9	9			6				Temporarily moved to physics lab (01.03.2019)
5	Computers	20			20	20			20				Bill No: ENT/INV/18-19/214 on 14-12-2018
6	FPGA/CPLD	9	1		10	10			10				
7	Channel Logic Analyzer	1			1	1			1				
8	diferenciated using OP/amp	1			1	1			1				
9	Fuction Generator Experiment trainer	1			1	1			1				
10	High pass filter using OP/amp	1			1	1			1				
11	Astable using 555/1	1			1	1			1				
12	Mono Stable vibrator (555 ic)	1			1	1			1				
13	SCHMITT Trigger using 555 ic	1			1	1			1				
14	Phas lock loop using 565	1			1	1			1				
15	linear power supply	1			1	1			1				
16	3-pin regulator ic kit(phy-103)	3			3	3			3				
17	Low Pass Filter operational amplifier	1			1	1			1				
18	5Kva-servo Stabilizer	1			1	1			1				
19	Xilinx Software(9.2i)	20			20	20			20				
20	DMA (0-200MA)	7			7	7			7				


PRINCIPAL
 Geethanjali College of Engg. Tech.
 (Autonomous) (W), R. & T. Dist. (A.P.) - 591301

ANNUAL STOCK VERIFICATION (AY 2018-19)

Date: 08.05.2019

Department : ECE Lab: IC Applications and HDL Simulation Lab (114 1st Floor)

1	2	3	4	5	6	7			8		9	10	11
						Physical Stock (as on 26-04-2018)			Discrepancy				
S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc...	Closing Stock (as per books) as on 08.05.2019 (3+4-5)	a	b	c	Total	Shortage (6-7)	Excess (7-6)	Comments of Task Team Coordinator	
						working condition	repairable	not repairable	(a+b+c)				
50	Full Adder / Subtractor using Decoder 74138	1			1	1			1				
51	Design 8:1 MUX using 4:1	1			1	1			1				
52	Divide by N counter using TWO7490IC	1			1	1			1				
53	4 Bit Parallel Access Shift Register IC 74195	1			1	1			1				
54	Johnson and Ring Counter	1			1	1			1				
55	Cadence Tools Software	1			1	1			1				
56	Darlington pair	2			2	2			2				
57	Class C(ECA Trainer Kits)	2			2	2			2				
1. Additional Remarks: NIL													
2. Action to be taken for reconciliation of discrepancy: NIL													
3. Action to be completed by HOD / Incharge (Date):													

NIL

Task Team Coordinator

To Principal

B. Manjetha
Lab / Cell I/C

B. Manjetha
HOD

PRINCIPAL
Geethanjali College of Engg. Tech.
(M.T.S. Unit) A.P. 501 301
Kavarepalli, Kaverasani (M.T.S. Unit) Kaverasani

Over All Task Team Coordinator

ANNUAL STOCK VERIFICATION (AY 2018-19)

Date: 08.05.2019

Lab: IC Applications and HDL Simulation Lab (114 1st Floor)

Department : ECE

1	2	3	4	5	6	7			8		9	10	11
						Physical Stock (as on 26-04-2018)			Discrepancy				
S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc.,	Closing Stock as on 08.05.2019 (3+4-5)	a	b	c	Total (a+b+c)	Shortage (6-7)	Excess (7-6)		
						working condition	repairable	not repairable					
21	Hartly oscillator kit	1			1	1			1				
22	Voltage Stabilizer 5kva	1			1	1			1				
23	Op-amp kits(ICA)	6			6	6			6				
24	R-2R ladder network kit	7			7	7			7				
25	IC tester	1			1	1			1				
26	3½ Digit Digital DC Voltmeter(0-2v)	15			15	15			15				
27	3½ Digit Digital DC Voltmeter(0-30v)	15			15	15			15				
28	Linear & Digital IC Kits(Phy-403A)	15			15	15			15				
29	Colpitts(ECA Trainer Kits)	2			2	2			2				
30	MOS(ECA Trainer Kits)	2			2	2			2				
31	Hartly(ECA Trainer Kits)	2			2	2			2				
32	Class A(ECA Trainer Kits)	2			2	2			2				
33	Computers	21			21	21			21				
34	single tuned V-amplifier	2			2	2			2				
35	integrated differentiated	1			1	1			1				
36	Function Generator	1			1	1			1				
37	Active Low pass & High pass filter	2			2	2			2				
38	operational amplifier	1			1	1			1				
39	phase lock loop	1			1	1			1				
40	Astable multi vibrator	1			1	1			1				
41	mono stable multi vibrator	1			1	1			1				
42	3-pin voltage regulator	3			3	3			3				
43	linear power supply	1			1	1			1				
44	Sehmitt Trigger using 555	1			1	1			1				
45	xilinx Software	1			1	1			1				
46	FPGA	9		1	9	9			8			shifted to VLSI lab(01.03.2019))	
47	PCB Based 16 Channel Logic Analyzer	1			1	1			1				
48	DMA (0-200MA)	7			7	7			7				
49	Xilinx Zynq Zybo Board	1			1	1			1				

PRINCIPAL
Geethanjali College of Engg. Tech.
Vengal Rao (M), R.R. Dist. (A.P.) - 501 301

Department : ECE

Lab: IC Applications and HDL Simulation Lab (114 1st Floor)

Date: 08.05.2019

S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc...	Closing Stock as on 08.05.2019 (3-4-5)	Physical Stock (as on 26-04-2018)				Discrepancy		Reasons for discrepancy (as per incharge/ HOD)	Comments of Task Team Coordinator
						a	b	c	Total	Shortage (6-7)	Excess (7-6)		
1	Cathode Ray	7			7	7							
2	Digital Multimeter	7			7	7							
3	DC Regulated Power	10			10	10							
4	Function Generator	10			10	10							
5	AF output power meter	1			1	1							
6	Digital LCR meter	1			1	1							
7	PN junction diode kit	1			1	1							
8	Zener Diode Kit	1			1	1							
9	Common base	1			1	1							
10	Common Emitter characteristic kit	1			1	1							
11	UJT characteristic kit	1			1	1							
12	FET characteristic kit	1			1	1							
13	Rectifiers & Filters Kit	1			1	1							
14	H-parameters kit	1			1	1							
15	Transistor characteristic	1			1	1							
16	RC coupled amplifier kit	1			1	1							
17	Common drain FET	1			1	1							
18	Common collector	1			1	1							
19	Phase shift oscillator kit	1			1	1							
20	Colpitt's oscillator kit	1			1	1							

PRINCIPAL
 Geethanjali College of Engg. Techn.
 Chennai - 600 077, Tamil Nadu - S. Dist. (A.P.) - 561 201

Department : ECE Lab: DSP (Room no.318) **ANNUAL STOCK VERIFICATION (AY 2018-19)**

1	2	3	4	5	6	7			8	9	10	11
						Physical Stock (as on 26-04-2018)						
S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 08.05.2019 (3+4-5)	a	b	c	Total (a+b+c)	Shortage (6-7)	Excess (7-6)	
1	Computers	36			36	working condition			36			
2	DSP Starter Kits (5416)	0	5		5	repairable			5			
3	DSP Starter Kits (6713)	0	18		18	not repairable		3	5			
4	Fuction Generators	0	18		18	repairable		6	18			
5	CROS	0	14		14	repairable		6	18			Service Company is also said that unable to repair
6	Last Printer	0	1		1	repairable		3	14			Planning to send for repair Before to start II semester
									1			Bill NO. C-15079 dated : 30.01.2019

Date: 08.05.2019

1. Additional Remarks: NIL
2. Action to be taken for reconciliation of discrepancy: NIL
3. Action to be completed by HOD / Incharge (Date)


Task Team Coordinator


Lab/Cell I/C

PRINCIPAL
Geethanjali College of Engg. Tech.
(Chevayal IV), Keesara (M), R.R. Dist. (A.P.)-501301


HOD

Over All Task Team Coordinator

ANNUAL STOCK VERIFICATION (AY 2018-19) Room no. 214
 Department : ECE Lab: Analog Communications Lab

Date:09.05.2019

1	2	3	4	5	6	7			8		9	10	11
						a	b	c	Total	Short age (6-7)			
S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	working condition	repairable	not repairable	(a+b+c)	Short age (6-7)	Excess (7-6)	Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
16	Diode Detector Characteristics (Stock Register-1(AC))	2			2	2	-	-	2				
17	Digital Storage Oscilloscopes (Stock Register-1(AC))	11			11	H	-	-	11				
18	Pulse Amplitude Mod & Demod Kit (Stock Register-1(DC))	1			1	I	-	-	1				
19	Pulse Width Mod & Demod Kit (Stock Register-1(DC))	2			2	2	-	-	2				
20	Pulse Position Mod & Demod Kit (Stock Register-1(DC))	2			2	2	-	-	2				
21	Verification of Sampling Theorem Kit (Stock Register-1(DC))	2			2	2	-	-	2				
22	TD Mux & Demux Kit (Stock Register-1(DC))	2			2	2	-	-	2				
23	RF Signal Generator 9KHz to 3GHz (Stock Register-2(AC))	1			1	I	-	-	1				
24	RF Spectrum Analyser 9KHz to 3GHz (Stock Register-2(AC))	1			1	I	-	-	1				
25	Regulated DC Power Supply Rating:30V (Stock Register-2(AC))	11		4	11	I	-	-	7				4-Temporarily shifted to physics lab(first year lab)

PRINCIPAL
 Geethanjali College of Engg. Tech.
 (M) P. P. Dist (A.P.) - 501 301

Department : ECE

Lab: Analog Communications Lab

ANNUAL STOCK VERIFICATION (AY 2018-19) Room no. 214

Date: 09.05.2019

S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues Transfers etc.,	Closing Stock (as per books) as on (3+4-5)	Physical Stock (as on 09-05-2019)				Discrepancy		Reasons for discrepancy (as per invoice/HOD)	Comments of Task Team Coordinator
						a working condition	b repairable	c not repairable	Total (a+b+c)	Short age (6-7)	Excess (7-6)		
1	Digital Multimeter (Stock Register-1(AC))	5			5	5	-	-	5				
2	Function Generator 1MHz (Stock Register-1(AC))	12			12	12	-	-	12				
3	Amplitude Modulation (Stock Register-1(AC))	2			2	2	-	-	2				
4	Frequency Modulation (Stock Register-1(AC))	2			2	2	-	-	2				
5	Balanced Modulation (Stock Register-1(AC))	2			2	2	-	-	2				
6	Synchronous Detector (Stock Register-1(AC))	2			2	2	-	-	2				
7	SSB System (Stock Register-1(AC))	2			2	2	-	-	2				
8	Characteristics of Mixer (Stock Register-1(AC))	2			2	2	-	-	2				
9	Phased Locked Loop (Stock Register-1(AC))	2			2	2	-	-	2				
10	Pre-emphasis and De-emphasis (Stock Register-1(AC))	2			2	2	-	-	2				
11	Servo Stabilizer (Stock Register-1(AC))	1			1	1	-	-	1				
12	Frequency Synthesizer (Stock Register-1(AC))	2			2	2	-	-	2				
14	AGC Characteristics (Stock Register-1(AC))	2			2	2	-	-	2				
15	Squelch Circuit (Stock Register-1(AC))	2			2	2	-	-	2				

Geethanjali College of Engg. & Tech.
 Chennai (V), Keesari (VI), R.R. Dist. (M.D.)-600 091
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39	PHY-99 DPSK Modulation & Demodulation Kit	2				2	2	-	-	2			
40	PHY-168 QPSK Modulation & Demodulation Kit	2				2	2	-	-	2			
41	PHY-Quadrature Amplitude Modulation & Demodulation Kit	2				2	2	-	-	2			
42	PHY-150 Pulse Code Modulation & Demodulation Kit	2				2	2	-	-	2			
43	PHY-152 Differential Pulse Code Modulation & Demodulation Kit	2				2	2	-	-	2			
44	PHY-100 delta Modulation & Demodulation Kit	2				2	2	-	-	2			
45	PHY-60 Pulse Amplitude Modulation & Demodulation Kit	1				1	1	-	-	1			

1. Additional Remarks: NIL
2. Action to be taken for reconciliation of discrepancy: NIL
3. Action to be completed by HOD / Incharge (Date):

Lab / Cell Incharge

Task Team Coordinator

To Principal

Over All Task Team Coordinator

HOD

Geethanjali College of Engg. Tech.
 (Cheerlathur, Keesara (M), R.R. Dist. (A.P.) - 501 301)

(Lab Asst)

ANNUAL STOCK VERIFICATION (AY 2018-19) Room no.214
Lab: Microwave Engineering & Digital Communications Lab(Duplicate)

Department : ECE

Date: 08-05-2019

S.No	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 08-05-2019 (3+4-5)	Physical Stock (as on 08.05.2018)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						a working condition	b repairable	c not repairable	Total (a+b+c)	Shortage (6-7)		
1	Digital Multi Range Ammeter	5			5	5	-	-	5			
2	RF Generator 0-150MHz	1			1	1	-	-	1			
3	Klystron Tube	1			1	1	-	-	1			
4	Solid State Klystron Power supply	5			5	5	-	-	5			
5	Klystron Mount with Klystron Tube	5			5	5	-	-	5			
6	Isolator	7			7	7	-	-	7			
7	DIRECT READING Frequency Meter	7			7	7	-	-	7			
8	variable Attenuator	6			6	6	-	-	6			
9	Slotted Section	6			6	6	-	-	6			
10	Tunable Probe for Slotted Section	7			7	7	-	-	7			
11	Detector Mount	8			8	8	-	-	8			
12	VSWR Meter	6			6	6	-	-	6			
13	Matched Universal Waveguide Stands	9			9	9	-	-	9			
14	Cooling Fan	21			21	21	-	-	21			
15	BNC Cable	5			5	5	-	-	5			
16	Crystal Diode	7			7	7	-	-	7			
17	Gunn Power Supply	7			7	7	-	-	7			
18	Gunn Oscillator	2			2	2	-	-	2			
19	Pin Modulator	2			2	2	-	-	2			
20		2			2	2	-	-	2			

PRINCIPAL
Geethanjali College of Engg. Tech.
Cheerthala, Keesara (M), R.R. Dist. (A.P.) - 501 301

ANNUAL STOCK VERIFICATION (AY 2018-19) Room no.315
Lab: Microwave Engineering & Digital Communications

Date: 08-05-2019

1	2	3	4	5	6	7				8	9	10	11
						Physical Stock (as on 08-05-2019)		total (a+b+c)	Discrepancy				
S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added (Purchases) during AY 2018-19	Issues Transfers etc.,	Closing stock as on 08.05.2019	a	b			c	Shortage (6-7)	Excess (7-6)	
42	Frequency Shift Keying Modulation & Demodulation Kit (Stock Register-2)	2			2	2	-	-	2				
43	Phase Shift Keying Modulation & Demodulation Kit (Stock Register-2)	2			2	2	-	-	2				
44	DPSK Modulation & Demodulation Kit (Stock Register-2)	2			2	2	-	-	2				
45	Digital Phase Detector Kit (Stock Register-2)	2			2	2	-	-	2				
46	Pulse Amplitude Modulation & Demodulation Kit (Stock Register-2)	1			1	1	-	-	1				
47	Quadrature Amplitude Modulation & Demodulation Kit (Stock Register-2)	2			2	2	-	-	2				
48	QPSK Modulation & Demodulation Kit (Stock Register-2)	2			2	2	-	-	2				
49	Time Division Multiplexer & Demultiplexer Kit (Stock Register-2)	2			2	2	-	-	2				
50	ASK Modulation & Demodulation Kit (Stock Register-2)	2			2	2	-	-	2				
51	RF Generator (Stock Register-2)	1			1	1	-	-	1				
52	Desk Stand Ammeters (Stock Register-2)	5			5	5	-	-	5				
53	Function Generator 10MHz (Stock Register-2)	5			5	5	-	-	5				
55	Function Generator 1MHZ	2			2	2	-	-	2				
56	ACRYLIC CLEAR SHEET boxes	0	10		10	10	-	-	10				2-EDC(D) Lab
57	Handle on top of the boxes	0	20		20	20	-	-	20				462
1. Additional Remarks: NIL													

2. Action to be taken for reconciliation of discrepancy: NIL
 3. Action to be completed by HOD / Incharge (Date)

[Signature]
 HOD Over All Task Team Coordinator

[Signature]
 Lab / Cell I/C

[Signature]
 PRINCIPAL
 Geethanjali College of Engg. Tech.
 (Reciprocity), Kasaragod (M), R.R. Dist. (A.P.) - 501301

[Signature]
 J. Aramesh Kumar
 10/5/19
 4 as ASD

To Principal

ANNUAL STOCK VERIFICATION (AY 2018-19) Room no.315
 Department : ECE Lab: Microwave Engineering & Digital Communications

Date: 08-05-2019

S.No.	Description of Asset	3	4	5	6	7			8	9	10	11	
						Physical Stock (as on 08-05-2019)							
		Opening Stock as on 26.04.2018	Stock added during (Purchases) during AY 2018-19	Issues Transfers etc...	Closing stock as per books as on 08.05.2019	a	b	c					
						working condition	repairable	not repairable	total (a+b+c)	Shortage (6-7)	Excess (7-6)	Reasons for discrepancy (as per Incharge / HOD)	Comments of Task Team Coordinator
28	Digital Multi Range Ammeter (Stock Register-1)	5		5	0	-	-	-	0				5-MWE&DC(D) Lab on 24-02-2018
29	Fixed Attenuator (Stock Register-1)	2			2	2	-	-	2				
30	Pickup Horn (Stock Register-1)	1			1	1	-	-	1				
31	CRO (Stock Register-1)	1			1	1	-	-	1				
32	Function Generator 2MHz (Stock Register-1)	4			4	4	-	-	4				
33	Digital Storage Oscilloscope (Stock Register-1)	5			5	5	-	-	5				
34	Regulated Power Supply (Stock Register-1)	8			8	8	-	-	8				
35	Laser Diode Kits (Stock Register-1)	3			3	3	-	-	3				
36	Fiber Optic Analog Link Kit (Stock Register-1)	3			3	3	-	-	3				
37	Fiber Optic Digital Link Kit (Stock Register-1)	3			3	3	-	-	3				
38	WA320 Wireless Amplifier(AHUJA) (Stock Register-1)	1			1	1	-	-	1				
39	Pulse Code Modulation & Demodulation Kit (Stock Register-2)	2			2	2	-	-	2				
40	Differential Pulse Code Modulation & Demodulation Kit (Stock Register-2)	2			2	2	-	-	2				
41	Delta Modulation & Demodulation Kit (Stock Register-2)	2			2	2	-	-	2				

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Cheerpal (V), Kavaraoti (M), R.R. Road (A.P.) - 501 301

ANNUAL STOCK VERIFICATION (AY 2018-19) Room no.315
Department : ECE **Lab: Microwave Engineering & Digital Communications**

Date: 08-05-2019

S.No.	Description of Asset	Opening Stock as on 26.04.2018	Stock added during (Purchases) during AY 2018-19	Issues Transfers etc...	Closing stock as per books as on 08.05.2019	Physical Stock (as on 08-05-2019)			Discrepancy	Reasons for discrepancy (as per Incharge / HOD)	Comments of Task Team Coordinator	
						working cond	defective	not repairable				
						a	b	c	Shortage (6-7)	Excess (7-6)		
1	Kystron Power Supply (Stock Register-1)	5			5	5	-	-				
2	Kystron Mount (Stock Register-1)	6			6	6	-	-				
3	Kystron Tube 2K25 (Stock Register-1)	7			7	7	-	-				
4	Gunn Oscillator (Stock Register-1)	2			2	2	-	-				
5	Pin Modulator (Stock Register-1)	2			2	2	-	-				
6	Gunn Power Supply (Stock Register-1)	2			2	1	1	-				
7	VSWR Meter (Stock Register-1)	6			6	6	-	-				
8	Frequency Meter (Stock Register-1)	6			6	6	-	-				
9	Slotted Section (Stock Register-1)	6			6	6	-	-				
10	Tunable Probe (Stock Register-1)	8			8	8	-	-				
11	Isolator (Stock Register-1)	8			8	8	-	-				
12	Movable Short (Stock Register-1)	6			6	6	-	-				
13	Multi Hole Directional Coupler (Stock Register-1)	2			2	2	-	-				
14	Variable Attenuator(20dB) (Stock Register-1)	6			6	6	-	-				
15	Detector Mount (Stock Register-1)	8			8	8	-	-				
16	Matched Termination (Stock Register-1)	9			9	9	-	-				
17	Slide Screw Tuner (Stock Register-1)	1			1	1	-	-				
18	Magic Tee (Stock Register-1)	2			2	2	-	-				
19	E-Plane Tee (Stock Register-1)	1			1	1	-	-				
20	H-Plane Tee (Stock Register-1)	1			1	1	-	-				
21	T-Circulator (Stock Register-1)	1			1	1	-	-				
22	Shorting Plate (Stock Register-1)	2			2	2	-	-				
23	Wave Guide Stand (Stock Register-1)	25			25	25	-	-				
24	Cooling Fan (Stock Register-1)	6			6	6	-	-				
25	Bolt & Nuts (Brass) (Stock Register-1)	1pkt			1pkt	1	-	-				
26	BNC Cable (Stock Register-1)	8			8	8	-	-				
27	TNC Cable (Stock Register-1)	2			2	2	-	-				

PH: 08-27-11
 Director, ECE
 Government College of Engineering, Tirunelveli
 Tirunelveli, Tamil Nadu - 627 002

ANNUAL STOCK VERIFICATION (AY 2018-19)

Date: 14.5.2019

Department: CSE Lab: M.Tech lab, Room N204A, Block-III

1	2	3	4	5	6	7			8		9	10
						Physical Stock (as on 14.05.2019)			Discrepancy			
Sl. No	Description of Asset	Opening Stock as on: 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	a Working Condition	Defective		Shortage (6-7)	Excess (7-6)		
						b Repairable	c Not Repairable	Total (a+b+c)				
1	Computer systems with CPUs and Monitors	20	0	0	20	0	0	20	0	0		

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date)

Geethanjali College of Engineering, Techn.
(Cheruvu (V), Keesara (M), R.R. Dist. (A.P.) - 501 301)

Task Team Coordinator

Name: V.Abdul Raffi

Lab/Cell I/c

Name: E. Mahender

HOD

Name: Dr.G.Soma Sekhar

Over all Task Team Coordinator

Name: Dr.S.T.Rajmohan

To

PRINCIPAL

[Signature]

[Signature]

[Signature]

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: MBA Lab, Room no: N219, Block-III

Date: 21.6.2019

1	2	3	4	5	6	7			8		9	10
						Physical Stock (as on: 14.05.2019)			Discrepancy			
Sl. No	Description of Asset	Opening Stock as on 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	a Working Condition	Defective		Shortage (6-7)	Excess (7-6)		
						b Repairable	c Not Repairable	Total (a+b+c)				
1	Computer systems with CPU's and Monitors	36	0	0	36	0	0	36	0	0		

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator

Name: V.Abdul Raffi

To

PRINCIPAL

Lab/Cell

/c

Name: S. RAVI

HOD

Name: Dr. G.Sonia Sekhar

Over all Task Team Coordinator

Name: Dr.S.T.Rajmohan

Government College, R.R. Dist. (A.P.) - 501 301
 Geethanjali College, Keesara (M)

8	Mike	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Transferred to ELCS lab, Room no: R 210 on 28.11.2018 vide no : 3/2019 dated: 25.06.2019
9	Head phones	61	0	31	30	18	0	12	30	0	0	0	0	0	0	0	0	0	31 head phones transferred to ELCS lab, Room no: R 210 on 28.11.2018 vide no : 3/2019 dated: 25.06.2019
10	wall mounted speaker	2	0	1	1	1	0	0	1	0	0	0	0	0	0	0	0	0	Transferred to ELCS lab, Room no: R 210 on 28.11.2018 vide no : 3/2019 dated: 25.06.2019
11	Amplifier	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Transferred to ELCS lab, Room no: R 210 on 28.11.2018 vide no : 3/2019 dated: 25.06.2019

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy:
(including action for repair)

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Name: V. Abdul Raffi

Lab/Cell
I/c

Name: Y. KOUSALYA

Y. Kousalya

HOD

Name: Dr. G. Soma Sekhar

G.S.

Over all Task Team Coordinator

A. Soma

PRINCIPAL
Gethanjali College of Engg. Tech.
(Chennai), Keerada (M), R. Dist. (A.P.) - 501 301

To

PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: lab 9, Room no: R 206, Block-II

Date: 21.6.2019

Sl. No	2	3	4	5	6	7			8		9	10
						Physical Stock (as on: 14.05.2019)			Discrepancy			
Description of Asset	Opening Stock as on: 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock as on: 14.05.2019 (3+4-5)	a Working Condition	b Defective		c Not Repairable	Total (a+b+c)	Shortage (6-7)	Excess (7-6)	
						Repairable	Not Repairable					
1	Computer systems with CPUs and Monitors	63	60	60	63	0	0	0	63	0	0	60 systems are requested for writeoff on 28/11/2018 and approved vide no: WO/18-19/3 dt 25/6/2019 and replaced with 60 new systems on 28.11.2018
2	Samsung printer Printers	1	0	0	1	0	0	0	1	0	0	
3	EpsonLx 300-11-dot matrix)	3	0	0	3	0	0	0	3	0	0	
4	Camera Sony	1	0	1	0	0	0	0	0	0	0	Transferred to ELCS lab, Room no: R 210 on vide no : 3/2019 Dt: 25/6/2019
5	TV (Phillips 32 inches	1	0	1	0	0	0	0	0	0	0	Transferred to ELCS lab, Room no: R 210 on 28.11.2018, vide no : 3/2019 Dt 25/6/2019
6	Switches (LAN boxes)	2	0	0	2	0	0	0	2	0	0	
7	Projector	2	0	1	1	0	0	0	1	0	0	Transferred to ELCS lab, vide no : 5/2019 Dt 25/6/2019

PRINCIPAL
Geethanjali College of Engg. Tech.
(Cheerpal (V), Keesara (M), R.K. Dist. (A.P.) - 501301)

(PTO) 2

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: CM lab, Room no: R 304 A/B/C, Block-II

Date: 21.6.2019

Sl. No	Description of Asset	3	4	5	6	7			8		9	10
						Physical Stock (as on: 14.05.2019)			Discrepancy			
		Opening Stock as on 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	a Working Condition	Defective		Total (a+b+c)	Shortage (6-7)	Excess (7-6)	
						b Repairable	c Not Repairable					
1	Laser Printer	1	0	0	1	0	0	1	0	0		
2	Projector	1	0	1	0	0	1	0	0	0		transferred to server.
3	Computer systems with CPU's and Monitors	91	0	0	91*	91	0	0	91	0	0	* Room No : R 304 C being utilized by English department, which is having 30 systems out of 91.

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator

Name: V. Abdul Raiff

Lab/Cell I/c

Name: Hareemish

HOD

Name: Dr. G. Soma Sekhar

Over all Task Team Coordinator

Name: Dr. S. T. Rajmohan

PRINCIPAL

PRINCIPAL
Guelthanjali College of Engg. Tech.
(Chartered), Anekal (M), R.R. Dist. (A.P.) - 501301

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: Linux Programming lab, Room no: R106, Block-II

Date: 21.6.2019

Sl. No	Description of Asset	3	4	5	6	7			8		9	10
						Physical Stock (as on: 14.05.2019)			Discrepancy			
		Opening Stock as on 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	a	Defective		Total (a+b+c)	Shortage (6-7)	Excess (7-6)	
						Working Condition	b	c				
							Reparable	Not Repairable				
1	Computer systems with CPU's and Monitors	30	0	0	30		0	0	30	0	0	

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Name: V. Abdul Raffi

To

Lab/Cell

I/c

Name: Y. Phani

HOD

Name: Dr. G. Soma Sekhar

Over all Task Team Coordinator

Name: Dr. S. T. Rajmohan

PRINCIPAL
Principal, Government College of Engineering, Techno
Gandhinagar, Sree Siddhidi, B.H. Road, (A.P.) 501301

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: CP lab-I, Room no: R 104 & 105 , Block-II

Date: 21.6.2019

Sl. No	Description of Asset	Opening Stock as on 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	Physical Stock (as on: 14.05.2019)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						a Working Condition	Defective		Shortage (6-7)	Excess (7-6)		
							b Repairable	c Not Repairable				
1	Lipi Printers	0	2*	0	2	2	0	0	2	0		
2	Laser Printer	2	0	0	2	2	0	0	2	0		* purchased on 19.1.2019
3	Dot matrix printers	3	0	3	0	0	0	0	0	0		Transferred to Server Room, vide no: 4/2019 Dt: 25/6/19
4	Projectors	1	0	0	1	1	0	0	1	0		
5	Computer systems with CPU's and Monitors	63	0	0	63	63	0	0	63	0		

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
 G. Soma Sekhar
 Head of Department, CSE
 Government College of Engineering, Ramanathapuram

Task Team Coordinator
 Name: V. Abdul Raffi

V.R.
 Lab/Cell
 1/c
 Name: V. P. Mani

HOD
G.S.
 Name: Dr. G. Soma Sekhar

A. S.
Over all Task Team Coordinator
 Name: Dr. S.T. Rajmohan

To

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: ITWS-II, Room no: R 207, Block-II

Date: 21.6.2019

1	2	3	4	5	6	7			8		9	10
						Physical Stock (as on: 14.05.2019)			Discrepancy			
Sl. No	Description of Asset	Opening Stock as on 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	a Working Condition	b Repairable	c Not Repairable	Total (a+b+c)	Shortage (6-7)	Excess (7-6)	
1	Thinclients	16	0	0	16	0	0	16	16	0	0	Instead of using this room a ITWS LAB, it has been used as discussion room by English department.
2	Mirror	0	1	0	1	1	0	0	1	0	0	
3	Computer systems with CPU's and Monitors		0	0	16	0	0	16	16	0	0	

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)


3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
 Name: V. Abdul Raffi 
 Lab/Cell: 119 
 Name: Lochan

To

PRINCIPAL

HOD

Name: Dr. G.Soma Sekhar 

Over all Task Team Coordinator

Name: Dr.S.T.Rajmohan

PRINCIPAL
 Geethanjali College of Engg. Techn.
 Cheerayal (V), Kasarala (H), R.R. Dist. (A.P.) - 501 301

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: ITWS-I, Room no: R 310, Block-II

Date: 21.6.2019

1	2	3	4	5	6	7			8		9	10
						Physical Stock (as on: 14.05.2019)			Discrepancy			
Sl. No	Description of Asset	Opening Stock as on 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	a Working Condition	b Repairable	c Not Repairable	Total (a+b+c)	Shortage (6-7)	Excess (7-6)	
1	Thinclints	13	0	0	13	0	0	13	13	0	0	All 13 thinclints requested for writeoff, pending approval
2	Printer	1	0	0	1	0	0	0	1	0	0	
3	Server	1	0	0	1	1	0	0	1	0	0	
4	UPS	1	0	0	1	1	0	0	1	0	0	
5	Computer systems with CPU's and Monitors	16	0	0	16	0	0	16	16	0	0	All 16 computer systems requested for writeoff, pending approval

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator

Name: V. Abdul Rafeeq

To

PRINCIPAL

Lab/Cell

1/c

Name: Lochan

HOD

Name: Dr. G. Soma Sekhar

Over all Task Team Coordinator

Name: Dr. S. T. Rajmohan



PRINCIPAL
 Geethanjali College of Engg. Tech.
 (Cheerful (V), Khasara (H), R.R. Dist. (A.P.) - 501 301)

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: Server room, Room no: R 123, Block-I

Date: 21.6.2019

1	2	3	4	5	6	7			8		9	10	
						Physical Stock (as on: 14.05.2019)			Discrepancy				Reasons for discrepancy (as per incharge/HOD)
Sl. No	Description of Asset	Opening Stock as on 10.05.2018	Stock added (Purchases) during AY: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	a Working Condition	b Repairable	c Not Repairable	Total (a+b+c)	Shortage (6-7)	Excess (7-6)		
1	Servers	5	0	0	5	5	0	0	5	0	0		
2	Printer	1	0	0	1	1	0	0	1	0	0		
3	LAN switches	3	0	0	3	3	0	0	3	0	0		
4	Dot matrix printer	0	3	0	3	3	0	0	3	0	0		transferred from Epilab. vide. ref. No. B.UGP/SA/CP/18-19 dt. 25/6/19
5	Webcam	15	0	0	15	15	0	0	15	0	0		
6	Computer systems with CPU's and Monitors	8	0	0	8	8	0	0	8	0	0		

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Techn.
(Beerpal V), Kessara (M), R.R. Dist. (A.P.) - 501 301

Task Team Coordinator
Name: V. Abdul Raffi

Lab/Cell i/c
Name: (N.V.S.K. Rao)

HOD
Name: Dr. G.Soma Sekhar

Over all Task Team Coordinator
Name: Dr.S.T.Rajmohan

To : Principal

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: AECS Lab, Room no: 311, Block-I

Date: 14.5.2019

1	2	3	4	5	6	7			8		9	10
						Physical Stock (as on: 14.05.2019)			Discrepancy			
Sl. No	Description of Asset	Opening Stock as on 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	a Working Condition	b Repairable	c Not Repairable	Total (a+b+c)	Shortage (6-7)	Excess (7-6)	
1	Round tables	0	15	0	15	15	0	0	15	0	0	
2	Amplifier DST	1	0	0	1	1	0	0	1	0	0	
3	Camera	0	1	0	1	1	0	0	1	0	0	
4	Hand Myke+ collar myke	1	0	0	1	1	0	0	1	0	0	
5	Projector	1	0	0	1	1	0	0	1	0	0	
6	Cam coder	1	0	0	1	1	0	0	1	0	0	

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator

Name: V. Abdul Raffi

Lab/Cell I/c

Name: ch. sasha

HOD

Name: Dr. G.Soma Sekhar

Over all Task Team Coordinator

Name: Dr.S.T.Rajmohan

To PRINCIPAL

PRINCIPAL
Geethanjali College of Engg. Tech.
(Autonomous), R.R. Dist. (A.P.) - 501304

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: AECS Lab, Room No: 310, Block-I

Date: 14.5.2019

1	2	3	4	5	6	7			8		9	10
						Physical Stock (as on: 14.05.2019)			Discrepancy			
Sl. No	Description of Asset	Opening Stock as on: 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock as on: 14.05.2019 (3+4-5)	a Working Condition	Defective		Shortage (6-7)	Excess (7-6)		
						b Repairable	c Not Repairable	Total (a+b+c)				
1	Round tables	15	0	0	15	0	0	15	0	0		
2	Amplifier DST	1	0	0	1	0	0	1	0	0		
3	Camera	1	0	0	1	0	0	1	0	0		
4	Hand mike	1	0	0	1	0	0	1	0	0		
5	Coller mike	1	0	0	1	0	0	1	0	0		
6	Projector	1	0	0	1	0	0	1	0	0		
7	Speakers	2	0	0	2	0	0	2	0	0		
8	Cordless mike	1	0	0	1	0	0	1	0	0		
9	Audio Visual CD's	1	0	0	1	0	0	1	0	0		
10	Cam coder	1	0	0	1	0	0	1	0	0		
11	Mirror	1	0	0	1	0	0	1	0	0		

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Name: V. Abdul Raffi

Lab/Cell I/c

Name: ch. socha

HOD

Name: Dr. G.Soma Sekhar

Over all Task Team Coordinator

Name: Dr. S.T. Rajmohan

To

PRINCIPAL

PRINCIPAL
Geethanjali College of Engg. Techno.
(Autonomous), R.R. Dist. (A.P.) - 500 206





ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: E class-I, Room No: 115, Block-I

Date: 14.5.2019

1	2	3	4	5	6	7			8		9	10
						Physical Stock (as on: 14.05.2019)			Discrepancy			
Sl. No	Description of Asset	Opening Stock as on: 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	a Working Condition	b Repairable	c Not Repairable	Total (a+b+c)	Shortage (6-7)	Excess (7-6)	
1	Computers	77	0	40*	37	37	0	0	37	0	0	* moved to lab: 116 vide no: 2/2019 dated 18.06.2019
2	Head phones	80	0	50*	80	80	0	0	80	0	0	* moved to lab: 116 vide no: 2/2019 dated 18.06.2019
3	Projector	2	0	1*	2	2	0	0	2	0	0	* moved to lab: R310 seminar hall on 18.6.19 vide no: 2/2019 dated 18.06.2019
4	Soft X Tech private limited	77	0	40*	37	37	0	0	37	0	0	* moved to lab: 116 vide no: 2/2019 dated 18.06.2019
5	Panasonic LED HD TV 32 inches	1	0	0	1	1	0	0	1	0	0	
6	Wall mounted speakers	2	0	0	2	2	0	0	2	0	0	
7	Movable chairs	36	0	0	36	36	0	0	36	0	0	
8	Amplifier	1	0	0	1	1	0	0	1	0	0	

1. Additional Remarks:

Department: CSE

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Name: V. Abdul Raifi

To : Principal

Lab/Cell No: Sneh's

I/c

Name: ch. sneha

PRINCIPAL

Geethanjali College of Engg. Tech.

HOBBERPETTY, Kesara (M), R.R. Dist. (A.P.) - 501 301

HOD

Over all Task Team Coordinator

Name: Dr. S.T. Rajmohan

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: E class-I, Room No: 116, Block-I

Date: 14.5.2019

1	2	3	4	5	6	7			8		9	10
						Physical Stock (as on: 14.05.2019)			Discrepancy			
Sl. No	Description of Asset	Opening Stock as on: 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	a Working Condition	Defective		Total (a+b+c)	Shortage (6-7)	Excess (7-6)	
						b Repairable	c Not Repairable					
1	Computers	0	40*	0	40	40	0	0	40	0	0	* transferred from lab 115 to lab 116 on 17.01.2019 vide no: 2/2019 dated 18.05.2019
2	Head phones	0	50*	0	50	50	0	0	50	0	0	
3	Soft X Tech	0	40*	0	40	40	0	0	40	0	0	
4	Cordless mike	1	0	0	1	1	0	0	1	0	0	
5	Movable chairs	41	0	0	41	41	0	0	41	0	0	
4	Sony LED TV 24 inches	1	0	0	1	1	0	0	1	0	0	

PRINCIPAL
 Geethanjali College of Engg. Tech.
 Theerthol (V), Keesaram (M), R.R. Dist. (A.P.) - 501 301

1. Additional Remarks:
2. Action to be taken for reconciliation of discrepancy: (including action for repair)
3. Action to be completed by HOD/incharge (date)

HOD
 Name: Dr. G. Soma Sekhar

Lab/Cell Incharge
 Name: ch. sheba

Task Team Coordinator
 Name: V. Abdul Raffi

Over all Task Team Coordinator
 Name: Dr. S.T. Rajmohan

To **PRINCIPAL**

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: Lab 6, Room 219, Block-I

Date: 13.5.2019

Sl. No	Description of Asset	3 Opening Stock as on: 10.05.2018	4 Stock added (Purchases) during Ay: 2018-19	5 Issues, Transfers etc.,	6 Closing Stock (as per books) as on 14.05.2019 (3+4-5)	7 Physical Stock (as on 14.05.2019)			8 Discrepancy		9 Reasons for discrepancy (as per incharge/HOD)	10 Comments of Task Team Coordinator
						a Working Condition	b Defective		Shortage (6-7)	Excess (7-6)		
							c Repairable					
1	Computer systems with CPUs and Monitors	0	30*	0	30	30	0	0	0	0		
2	Dot matrix printer	1	0	0	1	0	0	1	0	0		* Received from server room vide no: 1/2019 dated 18.06.2019

1. Additional Remarks: **** For inspection purpose GWS 21/8/19**

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geemrajali College of Engg. Tech.
(Chennai 60), Keeran (M), R.R. Dist. (A.S.) 501 301

[Signature]
Over all Task Team Coordinator
Dr.S.T.Rajmohan

GWS
HOD
Name: Dr.G.Soma Sekhar

[Signature]
Task Team Coordinator
Name: V.Abdul Raffi

[Signature]
Name: P-HARIFA

To
PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: E class-II, Block-I

Date: 13.5.2019

1	2	3	4	5	6	7			8		9	10	
						Physical Stock (as on: 14.05.2019)			Discrepancy				Reasons for discrepancy (as per incharge/HOD)
Sl. No	Description of Asset	Opening Stock as on: 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock as on: 14.05.2019 (3+4-5)	a Working Condition	Defective		Total (a+b+c)	Shortage (6-7)	Excess (7-6)		
						b Repairable	c Not Repairable						
1	Computer systems with CPUs and Monitors	60	0	0	60	0	0	0	60	0	0		
2	Laser Printers	2	0	0	2	0	0	0	2	0	0		
3	Projector	2	0	0	2	0	0	0	2	0	0		
4	wall mounted speaker	2	0	0	2	0	0	0	2	0	0		
5	Amplifier	1	0	0	1	0	0	0	1	0	0		

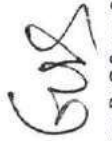
1. Additional Remarks:


2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator 
Name: V. Abdul Raffi

Lab/Cell I/c 
Name: P. V. Prasad

HOD 
Name: Dr G.Soma Sekhar


Over all Task Team Coordinator
Name: Dr. S.T.Rajmohan

PRINCIPAL
Geethanjali College of Engg. Techn.
Cheerthol (V), Keesara (M), R.R. Dist. (A.P.) - 501 301

To

PRINCIPAL

Sl. No	Description of Asset	Opening Stock as on: 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock as on: 14.05.2019 (3+4-5)	Physical Stock (as on: 14.05.2019)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						a Working Condition	Defective		Shortage (6-7)	Excess (7-6)		
							b Repairable	c Not Repairable				
1	Computer systems with CPUs and Monitors	60	0	0	60	0	0	0	0	0		
2	Laser Printers	2	0	0	2	0	0	0	0	0		
3	Projector	2	0	0	2	0	0	0	0	0		
4	wall mounted speaker	2	0	0	2	0	0	0	0	0		
5	Amplifier	1	0	0	1	0	0	0	0	0		

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/Incharge (date)

Task Team Coordinator

Name: V. Abdul Raffi

Lab/Cell I/c

Name: P. V. P. Prasad

HOD

GUS

Name: Dr. G. Soma Sekhar

Over all Task Team Coordinator

Name: Dr. S.T. Rajmohan

PRINCIPAL

PRINCIPAL
Geethanjali College of Engg. Tech.
Chesipati (V), Kessara (H), R.R. Dist. (A.P.) - 504 304

Sl. No	Description of Asset	Opening Stock as on: 10.05.2018	Stock added (Purchases) during Ay: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on: 14.05.2019 (3+4-5)	Physical Stock (as on: 14.05.2019)			Discrepancy		Reasons for discrepancy (as per incharge/HOD)	Comments of Task Team Coordinator
						a Working Condition	b Repairable	c Not Repairable	Shortage (6-7)	Excess (7-6)		
1	Computer systems with CPUs and Monitors	150	0	0	150	0	0	0	0	0		
2	Laser Printers	2	0	0	2	2	0	0	0	0		
3	Projector	1	0	0	1	0	0	0	0	0		

1. Additional Remarks: * Laser printers 2 no for inspection purpose 25/5/19

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
Name: V. Abdul Raffi

[Signature]
Lab/Cell I/c

Name: K. Shivakumar

HOD
[Signature]
Name: Dr. G. Soma Sekhar

[Signature]
Over all Task Team Coordinator
Name: Dr. S.T. Rajmohan

PRINCIPAL
Gadhikar College of Engg. Tech.
Gadhikar (H), R.K. Dwar (A.P.) - 501201
Chennai (V), Kerala (H)

PRINCIPAL

Sl. No	Description of Asset	3 Opening Stock as on: 10.05.2018	4 Stock added (Purchases) during Ay: 2018-19	5 Issues, Transfers etc.,	6 Closing Stock (as per books) as on: 14.05.2019 (3+4-5)	7 Physical Stock (as on: 14.05.2019)			8 Discrepancy		9 Reasons for discrepancy (as per incharge/HOD)	10 Comments of Task Team Coordinator
						a Working Condition	b Defective		Total (a+b+c)	Shortage (6-7)		
1	Computer systems with CPUs and Monitors	30	0	0	30	0	0	0			0	0
1	Computer systems with CPUs and Monitors	30	0	0	30	0	0	0	0	0		

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date)

Task Team Coordinator
Name: V. Abdul Raffi

Lab/Cell I/c
Name: N. Radhika

HOD
Name: Dr G.Soma Sekhar

Over all Task Team Coordinator
Name: Dr. S.T.Rajmohan

PRINCIPAL
Geethanjali College of Engg. Tech.
(Chennai), Keesara (M), R.R. Dist. (A.P.) - 501 301

To

PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: Lab 5, Room 203, 204, Block-I

Date: 13.5.2019

Sl. No	Description of Asset	3 Opening Stock as on 10.05.2018	4 Stock added (Purchases) during Ay:2018-19	5 Issues, Transfers etc.,	6 Closing Stock (as per books) as on 14.05.2019 (3+4-5)	7 Physical Stock (as on 14.05.2019)			8 Discrepancy		9 Reasons for discrepancy (as per incharge/HOD)	10 Comments of Task Team Coordinator
						a Working Condition	Defective		Shortage (6-7)	Excess (7-6)		
						b Repairable	c Not Repairable	Total (a+b+c)				
1	Computer systems with CPUs and Monitors	60	0	0	60	0	0	60	0	0		
2	Laser Printers	1	0	0	1	0	0	1	0	0		

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date)

PRINCIPAL
Geethanjali College of Engg. Tech.
(Incharge), Kessuru (M), R.R. Dist. (A.P.) - 508 302

Lab/Cell I/c
Name: N. Redhika

[Signature]
Over all Task Team Coordinator
Name: Dr. S.T.Rajmohan

HOD
Name: Dr.G.Soma Sekhhar

Task Team Coordinator
Name: V.Abdul Raffi

To

PRINCIPAL

ANNUAL STOCK VERIFICATION (AY 2018-19)

Department: CSE

Lab: Lab 5, Room 201, 202, Block-I

Date: 13.5.2019

1	2	3	4	5	6	7			8		9	10
						Physical Stock (as on: 14.05.2019)			Discrepancy			
Sl. No	Description of Asset	Opening Stock as on: 10.05.2018	Stock added (Purchases) during AY: 2018-19	Issues, Transfers etc.,	Closing Stock (as per books) as on 14.05.2019 (3+4-5)	a Working Condition	Defective		Total (a+b+c)	Shortage (6-7)	Excess (7-6)	
						b Repairable	c Not Repairable					
1	Computer systems with CPUs and Monitors	60	0	0	60	0	0	60	0	0		
2	Laser Printers	1	0	0	1	0	0	1	0	0		

1. Additional Remarks:

2. Action to be taken for reconciliation of discrepancy: (including action for repair)

3. Action to be completed by HOD/incharge (date).

PRINCIPAL
Geethanjali College of Engg. Tech.
(Approved by) Assistant (M) R.B. Dist. (A.P.)-504-302

Task Team Coordinator
Name: V. Abdul Raffi

Lab/Cell
i/c Radhika
Name: N. Radhika

HOD
Name: Dr. G. Soma Sekhar

[Signature]
Over all Task Team Coordinator
Name: Dr. S.T. Rajmoham

To

PRINCIPAL

Sl. No.	Department	Description	Quantity	Whether		Amount	Recovery amount	Justification for write-off, as stated by departments
				Shortage	Damaged/Not working			
8	CIVIL	Surveying Lab: Cross staff 4" Aluminium	1	-	1	750/-	NIL	Due to Prolonged usage it was broken
9	PLACEMENTS	Cups Glass Borocil	18 17	-	5 1	360/- 225/-	NIL	Due to Consumable items.
10	LIBRARY	Books	86	24*	60**	16,803/-	7,008/-	*Cost of 24 books (Rs.7,008) recovered ** Weeded books (obsolete), approved by Secretary vide ref. Nil dt. 13/8/2019
Total:						6,58,129/-	Rs. 31,318/-	

Nett loss on account of Write off proposals
in 2018-19:

Rs.6,26,811/- (Rs.2,12,217/- in 2017-18)

PRINCIPAL
Geethanjali College of Engg. Tech.
(Heated M), Kessara (M), R.R. Dist. (A.P.) - 500 301

GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE, New Delhi, Permanently Affiliated to JNTUH
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301

To
Geethanjali College of Eng&Tech,
Cheeryal,
Hyderabad-501301

INTERNAL AUDIT REPORT

Period covered for audit from 01-04-2016 to 30-09-2016

Internal Audit was planned and conducted to obtain reasonable responsible assurance whether accounting processes system, its processes and controls operate efficiently and effectively and to see that the information is free from materials, misstatements. Internal Audit was carried to assure.

1. To check correctness of accounting procedures
2. To check compliance of the policies of institution and its controls implemented.
3. To check the compliance with various statutory provisions applicable.

The following observations have been made during the course of audit.

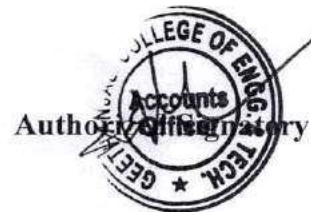
1. The cash balances were verified with the cash book and found correct
2. Internal control appears satisfactory.
3. Verified the receipts and payments vouchers and bills during the audit period.
4. Bank Reconciliations are done.

Place:

Date:

Perity
Q. K. Sub

H
PRINCIPAL
Geethanjali College of Engg. and Tech.
Cheeryal (V), Keesara (M), Medchal Dist.(T.S.)-501301.



GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE, New Delhi, Permanently Affiliated to JNTUH
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301

To
Geethanjali College of Pharmacy,
Cheeryal,
Hyderabad-501301.

INTERNAL AUDIT REPORT

Period covered for audit from 01-10-2016 to 31-03-2017

Internal Audit was planned and conducted to obtain reasonable responsible assurance whether accounting processes system, its processes and controls operate efficiently and effectively and to see that the information is free from materials, misstatements. Internal Audit was carried to assure.

4. To check correctness of accounting procedures
5. To check compliance of the policies of institution and its controls implemented.
6. To check the compliance with various statutory provisions applicable.

The following observations have been made during the course of audit.

5. Verified the cash balances with the cash book and found correct
6. Internal control appears satisfactory.
7. Verified the receipts and payments vouchers and bills during the audit period.
8. Bank Reconciliations are done.

Place:

Date:

Permy
Qub

PRINCIPAL
Geethanjali College of Engg. & Tech.
Cheeryal (V), Keesara (M), Medchal Dist., (T.S.)-501301.



GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE, New Delhi, Permanently Affiliated to JNTUH
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301

To
Geethanjali College of Eng&Tech,
Cheeryal (V), Keesara (M), Medchal (D).
Hyderabad, TS-50130.

INTERNAL AUDIT REPORT

Period covered for audit from 01-04-2017 to 30-09-2017

Internal Audit was planned and conducted to obtain reasonable responsible assurance whether accounting processes system, its processes and controls operate efficiently and effectively and to see that the information is free from materials, misstatements. Internal Audit was carried to assure.

- To verify correctness of accounting procedures and it's reporting.
- To verify compliance of the policies of institution and its controls implemented.
- To verify the compliance with various statutory provisions applicable.

The following observations have been made during the course of audit.

- Verified the cash balances with the cash book and found correct
- All statutory payments are made well within the due dates and as per regulations.
- Internal control with regards to system access is followed as per the policy and appears satisfactory.
- Verified the receipts and payments vouchers and bills during the audit period.
- Bank Reconciliations are done and matched with the books of Accounts.

Place:

Date:

Principals
OK

PRINCIPAL
Geethanjali College of Engg. and Tech.
Cheeryal (V) Keesara (M), Medchal Dist.(T.S.)-501301



GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE, New Delhi, Permanently Affiliated to JNTUH
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301

To
Geethanjali College of Eng&Tech,
Cheeryal (V), Keesara (M), Medchal (D),
Hyderabad, TS-50130.

INTERNAL AUDIT REPORT

Period covered for audit from 01-10-2017 to 31-03-2018

Internal Audit was planned and conducted to obtain reasonable responsible assurance whether accounting processes system, its processes and controls operate efficiently and effectively and to see that the information is free from materials, misstatements. Internal Audit was carried to assure.

- To verify correctness of accounting procedures and it's reporting.
- To verify compliance of the policies of institution and its controls implemented.
- To verify the compliance with various statutory provisions applicable.

The following observations have been made during the course of audit.

- Verified the cash balances with the cash book and found correct
- All statutory payments are made well within the due dates and as per regulations.
- Internal control with regards to system access is followed as per the policy and appears satisfactory.
- Verified the receipts and payments vouchers and bills during the audit period.
- Bank Reconciliations are done and matched with the books of Accounts.

Place:

Date:

Permy
OK

PRINCIPAL
Geethanjali College of Engg. and Tech.
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301



GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE, New Delhi, Permanently Affiliated to JNTUH
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301

To
Geethanjali College of Eng&Tech,
Cheeryal(V), Keesara(M), Medchal(D).
Hyderabad, TS-501301.

INTERNAL AUDIT REPORT

Period covered for audit from 01-04-2018 to 30-09-2018

Internal Audit was planned and conducted to obtain reasonable responsible assurance whether accounting processes system, its processes and controls operate efficiently and effectively and to see that the information is free from materials, misstatements. Internal Audit was carried to assure.

- To verify correctness of accounting procedures and it's reporting.
- To verify compliance of the policies of institution and its controls implemented.
- To verify the compliance with various statutory provisions applicable.

Audit has covered verification of system of accounting of those expenses and incomes and others mentioned.

The following observations have been made during the course of audit.

- Verified the cash balances with the cash book and found correct
- All statutory payments are made well within the due dates and as per regulations.
- Verified the receipts and payments vouchers and bills during the audit period.
- Bank Reconciliations are done and matched with the books of Accounts.
- Cash vouchers of more than 10,000 were observed.

Place:

Date:

PRINCIPAL
Geethanjali College of Engg. and Tech.
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301

Accounts
Authorized Signatory

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Approved by AICTE, New Delhi, Permanently Affiliated to JNTUH
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301

To
Geethanjali College of Eng&Tech,
Cheeryal(V), Keesara(M), Medchal(D).
Hyderabad, TS-501301

INTERNAL AUDIT REPORT

Period covered for audit from 01-10-2018 to 31-03-2019

Internal Audit was planned and conducted to obtain reasonable responsible assurance whether accounting processes system, its processes and controls operate efficiently and effectively and to see that the information is free from materials, misstatements. Internal Audit was carried to assure.

- To verify correctness of accounting procedures and it's reporting.
- To verify compliance of the policies of institution and its controls implemented.
- To verify the compliance with various statutory provisions applicable.

Audit has covered verification of system of accounting of those expenses and incomes and others mentioned above. The following observations have been made during the course of audit.

- Verified the cash balances with the cash book and found correct
- All statutory payments are made well within the due dates and as per regulations.
- Verified the receipts and payments vouchers and bills during the audit period.
- Bank Reconciliations are done and matched with the books of Accounts.
- Cash vouchers of more than 10,000 were observed.

Place:

Date:



Review
OK

PRINCIPAL
Geethanjali College of Engg. and Tech.
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301.



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Approved by AICTE, New Delhi, Permanently Affiliated to JNTUH
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301

To
Geethanjali College of Eng&Tech,
Cheeryal(V), Keesara(M), Medchal(D),
Hyderabad, TS-501301.

INTERNAL AUDIT REPORT

Period covered for audit from 01-04-2019 to 30-09-2019

Internal Audit was planned and conducted to obtain reasonable responsible assurance whether accounting processes system, its processes and controls operate efficiently and effectively and to see that the information is free from materials, misstatements. Internal Audit was carried to assure.

- To check correctness of accounting procedures and it's reporting.
- To verify compliance of the policies of institution and its controls implemented.
- To verify the compliance with various statutory provisions applicable.

The following observations have been made during the course of audit.

- Verified the cash balances with the cash book and found correct
- All statutory payments are made well within the due dates and as per regulations.
- Internal control with regards to system access is followed as per the policy and appears satisfactory.
- Verified the receipts and payments vouchers and bills during the audit period.
- Bank Reconciliations are done and matched with the books of Accounts.
- Cash vouchers of more than 10,000 were observed.

Place:

Date:

Ravi

M. S. S.

PRINCIPAL
Geethanjali College of Engg. and Tech
Cheeryal (V), Keesara (M), Medchal Dist.(T.S.)-501301



GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE, New Delhi, Permanently Affiliated to JNTUH
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301

To

Geethanjali College of Eng&Tech,
Cheeryal(V), Keesara(M), Medchal(D),
Hyderabad, TS-501301.

INTERNAL AUDIT REPORT

Hyderabad, TS-501301.

INTERNAL AUDIT REPORT

Period covered for audit from 01-10-2019 to 31-03-2020

Internal Audit was planned and conducted to obtain reasonable responsible assurance whether accounting processes system, its processes and controls operate efficiently and effectively and to see that the information is free from materials, misstatements. Internal Audit was carried to assure.

- To verify correctness of accounting procedures and it's reporting.
- To check compliance of the policies of institution and its controls implemented.
- To verify the compliance with various statutory provisions applicable.

Audit has covered verification of system of accounting of those expenses and incomes and others mentioned above and to express opinion on weakness in internal control, risk management and governance highlighting any exceptions and cases of non-compliance and suggest or recommend improvements in the design and operations of control based on internal audit. The following observations have been made during the course of audit.

- Verified the cash balances with the cash book and found correct.
- Cash vouchers of more than 10,000 were observed.
- All statutory payments are made well within the due dates and as per regulations.
- Verified the receipts and payments vouchers and bills during the audit period.
- Bank Reconciliations are done and matched with the books of Accounts.

Place:

Date:

Ravi
02/04/20

PRINCIPAL
Geethanjali College of Eng & Tech
Cheeryal (V), Keesara (M), Medchal (D), Telangana State- 501301

Accounts
Authorized Signatory



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Approved by AICTE, New Delhi, Permanently Affiliated to JNTUH
Cheeryal (V), Keesara (M), Medchal-Malkajgiri Dist., Telangana State- 501301

To
Geethanjali College of Eng&Tech,
Cheeryal(V), Keesara(M), Medchal(D).
Hyderabad,TS-501301.

INTERNAL AUDIT REPORT

Period covered for audit from 01-04-2020 to 31-03-2021

Internal Audit was planned and conducted to obtain reasonable responsible assurance whether accounting processes system, its processes and controls operate efficiently and effectively and to see that the information is free from materials, misstatements. Internal Audit was carried to assure.

- To verify correctness of accounting procedures and it's reporting.
- To verify compliance of the policies of institution and its controls implemented.
- To verify the compliance with various statutory provisions applicable.

Audit has covered verification of system of accounting of those expenses and incomes and others mentioned above and to express opinion on weakness in internal control, risk management and governance highlighting any exceptions and cases of non-compliance and suggest or recommend improvements in the design and operations of control based on internal audit. The following observations have been made during the course of audit.

- Verified the cash balances with the cash book and found correct.
- All statutory payments are made well within the due dates and as per regulations.
- Internal control with regards to system access is followed as per the policy and appears satisfactory.
- Verified the receipts and payments vouchers and bills during the audit period.
- Bank Reconciliations are done and matched with the books of Accounts.

Place:

Date:

Ravi
M. S. Rao

PRINCIPAL
Geethanjali College of Engg. and Tech
Cheeryal (V), Keesara (M), Medchal Dist.(T.S.)-501

